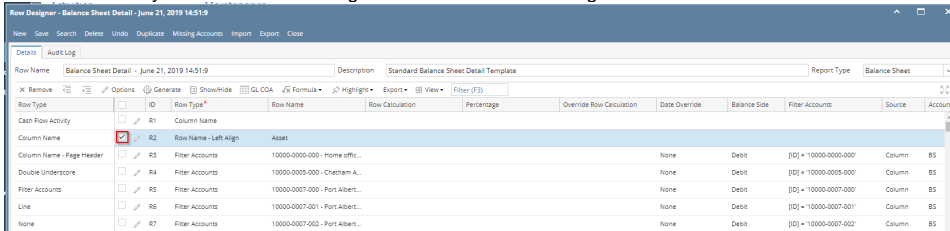


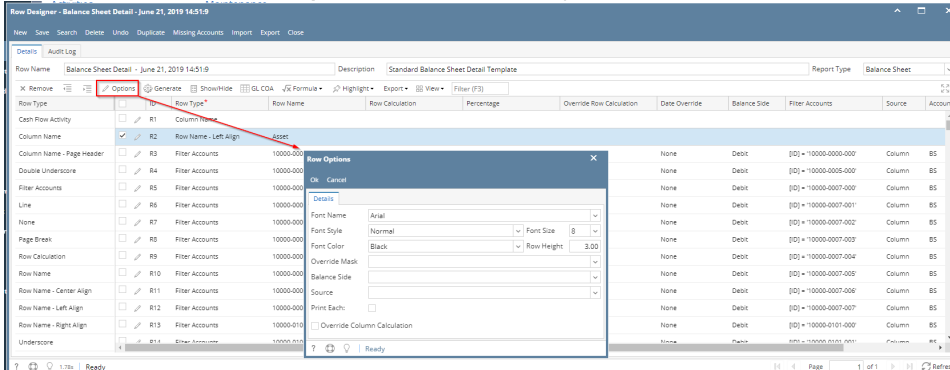
# How to Configure Row Font Properties and Row Height

You can configure Font and Row Height for your rows. To do this, follow these steps:

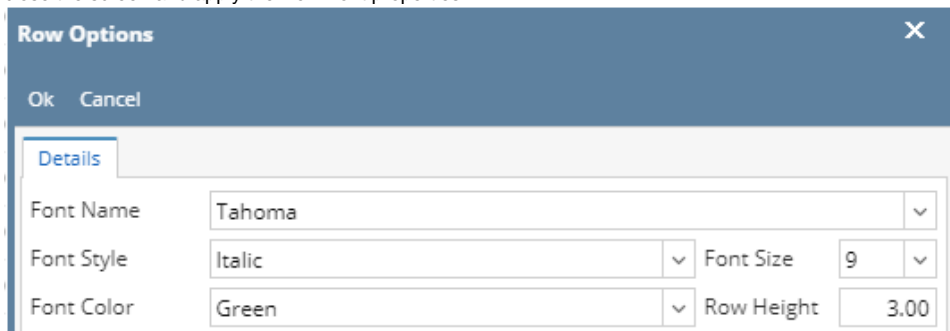
1. Open selected row designer record.
2. Select the row/s you would like to configure the Font and Row Height.



3. Click Options button. The Row Options screen will then be opened.



4. Configure Font Name, Font Style, Font Size, Font Color and Row Height fields as you want those rows to look like. Then click Ok button to close the screen and apply the Row Font properties.



You will be back on the Row Designer screen. Click **Save button**. Close the screen either by clicking **Close button** or the **x button** at the top-right corner of the screen.

This is how the row will look like with Row Fonts configuration. See row that is highlighted below. These are rows configured.

**Balance Sheet Detail - June 21, 2019 14:51:9**  
As Of 6/21/2019

Monday, June 24, 2019 11:17 AM

	Current Year	Current Units	Prior Year	Prior Units
10000-0000-000 - Home office Admin	-19,880	0	-55,249	0
10000-9002-000 - Austin Tech Hub Gas	-76	0	-13,120	0
10001-0000-000 - Wells Fargo - Payroll Home office Admin	-1,403	0	4	0
10001-0001-000 - Wells Fargo - Payroll Fort Wayne Admin	0	0	-100	0
10001-0003-000 - Wells Fargo - Payroll Richmond Admin	0	0	513	0
10001-0004-000 - Wells Fargo - Payroll South Bend Admin	-80	0	0	0
10001-0007-001 - Wells Fargo - Payroll Port Albert Grains	-4,950	0	98,028	0
10001-0007-002 - Wells Fargo - Payroll Port Albert Chemicals	-4,716	0	104,827	0
10002-0000-000 - Fifth Third - AG Operations Home office Admin	0	0	-50,901	0
10002-4001-001 - Fifth Third - AG Operations Remote Scale 2 Grains	500	0	0	0
10003-0000-000 - Fifth Third - Petro Operations Home office Admin	-5,115	5	-43,459,666	-29,106,025
10003-0007-000 - Fifth Third - Petro Operations Port Albert Admin	21,221	106	54,811	-158
10003-0007-001 - Fifth Third - Petro Operations Port Albert Grains	-160	-1	120	1
10003-0007-002 - Fifth Third - Petro Operations Port Albert Chemicals	-210	1	-1,081	-117
10003-0007-003 - Fifth Third - Petro Operations Port Albert Fertilizer	0	0	52,799	-2,149
10003-0007-004 - Fifth Third - Petro Operations Port Albert Petro	35	1	-70,775	42
10003-0007-006 - Fifth Third - Petro Operations Port Albert Gas	-210	0	62,409	173
10003-0101-000 - Fifth Third - Petro Operations iRelay Mart Admin	0	0	90	0
10003-0101-003 - Fifth Third - Petro Operations iRelay Mart Fertilizer	79	5	-50,000	0
10003-0101-005 - Fifth Third - Petro Operations iRelay Mart Feed	18	5	0	0
10003-0101-007 - Fifth Third - Petro Operations iRelay Mart Diesel	28	5	0	0
10003-0102-002 - Fifth Third - Petro Operations Dubai Emirates Chemicals	55	1	0	0
10003-0102-007 - Fifth Third - Petro Operations Dubai Emirates Diesel	0	0	1,000	1,000
10003-0103-000 - Fifth Third - Petro Operations Amman Jordan Admin	15	1	0	0
10003-0103-001 - Fifth Third - Petro Operations Amman Jordan Grains	5,040	1	0	0
10003-0103-002 - Fifth Third - Petro Operations Amman Jordan Chemicals	256	2	0	0

You can configure Font and Row Height for your rows. To do this, follow these steps:

1. Open selected row designer record.
2. Select the row/s you would like to configure the Font and Row Height.

**Row Designer - Income Statement - August 07, 2018 15:19:58**

Row Name: Income Statement - August 07, 2018 15:19:58 | Description: Income Statement Template | Report Type: Income Statement

Row Type	ID	Row Type*	Row Name	Row Calculation	Percentage	Override Row Calculation	Date Override
Cash Flow Activity	R16	Filter Accounts	Other Purchases			None	
Column Name	R17	Filter Accounts	Payroll Cogs			None	
Column Name - Page Header	R18	Filter Accounts	Other Expenses			None	
Double Underscore	R19	Filter Accounts	Test			None	
Filter Accounts	R20	Filter Accounts	Payroll Earnings			None	
Line	R21	Filter Accounts	Payroll Tax Expenses			None	
None	R22	Filter Accounts	Payroll Expenses			None	
Page Break	R23	Underscore					
Row Calculation	R24	Row Calculation	Total Expenses:	SUM(R12:R23)			
Row Name - Center Align	R25	None					
Row Name - Left Align	R26	Row Calculation	NET PROFIT(LOSS):	R9 - R24			
Row Name - Right Align	R27	Double Underscore					
Underscore							

3. Click **Options button**. The **Row Options** screen will then be opened.

**Row Designer - Income Statement - August 07, 2018 15:19:58**

Row Name: Income Statement - August 07, 2018 15:19:58 | Description: Income Statement Template | Report Type: Income Statement

**Row Options**

Font Name: Arial | Font Style: Bold | Font Color: Black | Font Size: 9 | Row Height: 3.00

Override Mask: | Balance Side: | Source: | Print Each: |

☐ Override Column Calculation

- Configure **Font Name**, **Font Style**, **Font Size**, **Font Color** and **Row Height** fields as you want those rows to look like. Then click **Ok button** to close the screen and apply the Row Font properties.

**Row Options**

Ok Cancel

Details

Font Name: Verdana

Font Style: Bold Font Size: 9

Font Color: Blue Row Height: 3.00

You will be back on the Row Designer screen. Click **Save button**. Close the screen either by clicking **Close button** or the **x button** at the top-right corner of the screen.

This is how the row will look like with Row Fonts configuration. See row that is highlighted below. These are rows configured.

**Income Statement - August 07, 2018 15:19:58**  
As Of 8/7/2018 Tuesday, August 14, 2018 3:07 PM

	Current Year	Current Units	Prior Year	Prior Units
<b>Revenue</b>				
Revenue	0	0	83,381	5
Sales	267,108	98,911	31,148,903	2,390,015
Sales Discounts	0	0	-327	-1,002
Other Income	-8,469	8,931	50,922,132	116,191
<b>Total Revenues :</b>	<b>258,639</b>	<b>107,842</b>	<b>82,154,089</b>	<b>2,505,209</b>
<b>Expense</b>				
Expense	400	2	-955	1
Cost of Goods Sold	2,307	1,321	20,920,476	2,105,314
Purchases	1,023,688	94,051	18,909,071	314,505
Purchases Discounts	-65	1,667,469	-3,812	1,000
Other Purchases	-3,726	-4,992	5,089	12
Payroll Cogs	0	0	1,600	0
Other Expenses	362,856	16,017	-35,729,365	-35
Payroll Earnings	86,034	-411	768,234	0
Payroll Tax Expenses	0	0	1,030	0
Payroll Expenses	7,517	3	77,662	3
<b>Total Expenses :</b>	<b>1,479,011</b>	<b>1,773,460</b>	<b>4,949,030</b>	<b>2,420,800</b>
<b>NET PROFIT(LOSS) :</b>	<b>-1,220,372</b>	<b>-1,665,618</b>	<b>77,205,059</b>	<b>84,409</b>

You can configure Font and Row Height for your rows. To do this, follow these steps:

- Open selected row designer record.
- Select the row/s you would like to configure the Font and Row Height.

**Row Designer - Generate Row Test**

Row Name: Generate Row Test Description: Generate Row Test Report Type: [Dropdown]

X Remove [Icons] Options Generate ShowHide GL CDA Formula Highlights Export View Filter (F3)

Row Type	ID	Row Type*	Row Name	Row Calculation	Percentage	Override Row Calculation	Date Override	Balance Side	Filter Accounts	Source	Account
Cash Row Activity	R1	Column Name					None				
Column Name	R2	Line					None				
Column Name - Page Header	R3	Filter Accounts	20000-0000-000 - Accounts P...				None	Credit	[ID] * 20000-0000-000	Column	BS
Double Underscore	R4	Filter Accounts	10000-0000-000 - Wells Farg...				None	Debit	[ID] * 10000-0000-000	Column	BS
Filter Accounts	R5	Underscore					None				
Line	R6	Row Calculation	Net	R3-R4			None				
None	R7	Double Underscore					None				
Page Break											

- Click **Options button**. The **Row Options** screen will then be opened.

**Row Options**

Ok Cancel

Details

Font Name: Arial Font Style: Normal Font Color: Black Font Size: 8

Override Mask: [Dropdown]

Balance Side: [Dropdown]

Source: [Dropdown]

Prints Each: [Dropdown]

Override Column Calculation: [Dropdown]

T [Icons] Ready

- Configure **Font Name**, **Font Style**, **Font Size**, **Font Color** and **Row Height** fields as you want those rows to look like. Then click **Ok button** to close the screen and apply the Row Font properties.

**Row Options**

Ok Cancel

**Details**

Font Name: Tahoma

Font Style: Bold Font Size: 8

Font Color: Green Row Height: 3.00

You will be back on the Row Designer screen. Click **Save button**. Close the screen either by clicking **Close button** or the **x button** at the top-right corner of the screen.

This is how the row will look like with Row Fonts configuration. See row that is highlighted below. These are rows configured.

<b>Balance Sheet - March 22, 2018 10:49:7</b>				
As Of 3/22/2018		Thursday, March 22, 2018 5:29 PM		
	Current Year	Current Units	Prior Year	Prior Units
20000-0000-000 - Accounts Payable - Home office - Admin	27,475,199	751,140	27,475,209	751,137
10000-0000-000 - Wells Fargo - Disbursement - Home office - Admin	7,038,267	-1	7,038,376	-1
<b>Net</b>	<b>20,436,932</b>	<b>751,141</b>	<b>20,436,833</b>	<b>751,138</b>

You can configure Font and Row Height for your rows. To do this, follow these steps:

- Open selected row designer record.
- Select the row/s you would like to configure the Font and Row Height.

**Row Designer - Report A row**

New Save Search Delete Undo Duplicate Verify Accounts Close

**Details** Audit Log (30)

Row Name: Report A row Description: row description

X Remove Options Generate Show/Hide GL COA Formula Highlight Layout Filter Records (F3)

Row Type	ID	Row Type	Row Name	Row Calculation	Balance Side	Filter Accounts	Source	Account Type	Print Each	Hidden
Cash Flow Activity	R1	Line								
Column Name	R2	None								
Column Name Page Header	R3	Column Name								
Double Underscore	R4	Filter Accounts	Revenue	Credit	[Type] = 'Revenue'	Column	BS			
Filter Accounts	R5	Filter Accounts	Expense	Debit	[Type] = 'Expense'	Column	BS			
Line	R6	Underscore								
None	<input checked="" type="checkbox"/> R7	Row Calculation	Net Income(Loss)	R4-R5						
Page Break	R8	Double Underscore								
Percentage	R9	Page Break								
Row Calculation	R10	Row Name - Left A...	Left align row test							
Row Name - Center Align	R11	Row Name - Cente...	Center align row L...							
Row Name - Left Align	R12	Row Name - Right ...	Right align row test							
Row Name - Right Align										

- Click **Options button**. The **Row Options** screen will then be opened.

**Row Designer - Report A row**

New Save Search Delete Undo Duplicate Verify Accounts Close

**Details** Audit Log (30)

Row Name: Report A row

X Remove Options Generate Show/Hide GL COA Formula Highlight Layout Filter Records (F3)

**Row Options**

Ok Cancel

**Details**

Font Name: Arial Font Style: Normal Font Size: 8

Font Color: Black Row Height: 3.00

Override Mask: Balance Side: Source: Print Each: ☐

☐ Override Column Calculation

- Configure **Font Name**, **Font Style**, **Font Size**, **Font Color** and **Row Height** fields as you want those rows to look like. Then click **Ok button** to close the screen and apply the Row Font properties.

**Row Options**

Ok Cancel

**Details**

Font Name: Tahoma

Font Style: Bold Font Size: 10

Font Color: Green Row Height: 4.00

You will be back on the Row Designer screen. Click **Save button**. Close the screen either by clicking **Close button** or the **x button** at the top-right corner of the screen.

This is how the row will look like with Row Fonts configuration. See row that is highlighted below. These are rows configured.

**Report A**  
As Of 12/31/2015

Friday, January 22, 2016  
5:07 PM

Id	Name	2015	2014
R4	Revenue	18,329.75	1,000.00
R5	Expense	16,952.74	0.00
<b>R7</b>	<b>Net Income(Loss)</b>	<b>1,377.01</b>	<b>1,000.00</b>

You can configure Font and Row Height for your rows. To do this, follow these steps:

- Open selected row designer record.
- Select the rows you would like to configure the Font and Row Height.

**Row Designer**

Row Name: BS Description: Balance Sheet by account type

Insert Remove Up Down Filter Records (F3)

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1	Line			Debit	
12	Description Title			Debit	
2	Assets	Calculation		Debit	[Type] = 'Asset'
3	Double Underscore			Debit	
4	None			Debit	
5	Liabilities	Calculation		Credit	[Type] = 'Liability'
6	Equity	Calculation		Credit	[Type] = 'Equity'
7	Revenues	Hidden		Credit	[Type] = 'Revenue'
8	Expenses	Hidden		Debit	[Type] = 'Expense'
9	CYE	Total Calculation	R7 - R8	Debit	
13	Underscore			Debit	
10	Liabilities and Equity	Total Calculation	R5 + R6 + R9	Debit	
11	Double Underscore			Debit	
14	Page Break			Debit	
15	Left Title test	Left Title		Debit	
16	Center Title test	Center Title		Debit	
17	Right Title test	Right Title		Debit	

- Click **Fonts toolbar button**. The Row Fonts screen will then be opened. Configure Font Name, Font Style, Font Size, Font Color and Row Height fields as you want those rows to look like. Then click **Ok toolbar button** to close the screen and apply the Row Fonts properties.

Row Fonts dialog box configuration:

- Font Name: Courier New
- Font Style: Bold
- Font Size: 10
- Font Color: Green
- Row Height: 5
- Override Mask: (empty)

See [How to Override Column Mask](#) for help on how Override Mask works.

- You will be back on the Row Designer screen. Click **Save toolbar button**. Close the screen either by clicking **Close toolbar button** or the **x button** at the top-right corner of the screen.

This is how the row will look like with Row Fonts configuration. See rows with arrows below. These are rows configured.

**Balance Sheet**  
As Of 4/15/2015

Thursday, April 16, 2015  
4:37 PM

		2014	2015	Total
R2	<b>Assets</b>	1,900.00	4,949.75	6,849.75
R5	Liabilities	0.00	650.00	650.00
R6	Equity	1,100.00	1,880.00	2,980.00
R9	CYE	800.00	2,419.75	3,219.75
R10	<b>Liabilities and Equity</b>	1,900.00	4,949.75	6,849.75

You can configure Font and Row Height for your rows. To do this, follow these steps:

- Open selected row designer record.
- Select the rows you would like to configure the Font and Row Height.

Row Designer screen showing the list of rows for the Balance Sheet. Rows 3, 7, and 11 are selected.

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1	Line			Debit	
2	Description Title			Debit	
3	Assets	Left Title		Debit	
4	Total Assets	Calculation		Debit	[Type] = 'Asset'
5	Double Underscore			Debit	
6	None			Debit	
7	Liabilities	Left Title		Debit	
8	Total Liabilities	Calculation		Credit	[Type] = 'Liability'
9	Underscore			Debit	
10	None			Debit	
11	Equity	Left Title		Debit	
12	Equity - exclusive of RE	Calculation		Credit	[Type] = 'Equity' And [Group] < ...
13	Retained Earnings	Calculation		Credit	[Group] = 'Retained Earnings'
14	Current Year Earnings	Total Calculation	R21 - R22	Debit	
15	Underscore			Debit	
16	Total Equity	Total Calculation	R12 + R13 + R14	Debit	
17	None			Debit	

- Click **Fonts toolbar button**. The Row Fonts screen will then be opened. Configure Font Name, Font Style, Font Size, Font Color and Row Height fields as you want those rows to look like. Then click **Ok toolbar button** to close the screen and apply the Row Fonts properties.

Row Fonts

Ok Cancel

Font Name: Tahoma

Font Style: Normal Font Size: 10

Font Color: Blue Row Height: 4

Override Mask:

Ready

See [How to Override Column Mask](#) for help on how Override Mask works.

- You will be back on the Row Designer screen. Click **Save toolbar button**. Close the screen either by clicking **Close toolbar button** or the **x button** at the top-right corner of the screen.

This is how the row will look like with Row Fonts configuration. See boxed row in red below.

### Balance Sheet - PrevCur

As Of 9/11/2014

Wednesday, September 17, 2014  
1:55 PM

		2013	2014
<b>Assets</b>			
R4	Total Assets	3,714.00	3,876.00
<b>Liabilities</b>			
R8	Total Liabilities	0.00	0.00
<b>Equity</b>			
R12	Equity - exclusive of RE	0.00	0.00
R13	Retained Earnings	0.00	0.00
R14	Current Year Earnings	3,714.00	3,876.00
R16	Total Equity	3,714.00	3,876.00
R19	Total Liabilities and Equity	3,714.00	3,876.00