

# How to Add Finished Good item in Invoice and Auto-Blend it

The following will show you how to add Finished Goods item in the Sales Invoice and then automatically blend it.

- Before you proceed with the succeeding steps, make sure that:
  - Ingredients are properly configured, see [How to Add Inventory Type Item to be used as Ingredient in a Recipe](#).
  - Finished Good item is properly configured, see [How to Add Item - Finished Good Type](#).
  - Recipe is properly configured, see [How to Create a Recipe](#)
- Click on **Sales (A/R) > Activities > Invoices**. If there is no existing record yet, this will open a new Invoice screen. If not, click the **New button** in the Invoice search screen.

You will notice that some of the fields, like the **Type**, **Date**, **Due Date**, **Location**, **Ordered By**, **Status**, and **Currency** are already populated by default. You can still change these value if necessary.
- Fill out the header details as needed. The required details are Customer, Location, Bill To, Ship To, Terms, and Currency.
  - Set **Source** to Standard.
  - Set **Type** to Invoice.
  - Select the **Customer** to whom the invoice is to be created.
  - Select a different **Location**, **Bill To**, **Ship To**, **Terms**, and **Currency** if needed. But don't leave these fields blank.
  - Enter other details that you see necessary. Refer to [Invoice | Field Description | Header Details](#) to help you in filling out the fields.
- In the grid,

The screenshot shows the 'Invoice - Apple Spice Sales' window. The 'Details' tab is active. The 'Item No.' field is set to 'AB1', 'Shipped' is '2', and 'Price' is '4.48'. The 'Post Date' is '12/19/2017'. The 'Bill To' and 'Ship To' fields are both set to 'Apple Spice Sales, 16125 Alta Drive, Fort Wayne, IN, 46803 United States'. The 'Terms' field is set to 'Net 30' and the 'Due Date' is '1/18/2018'. The 'Subtotal' is 8.96, 'Shipping' is 0.00, 'Tax' is 0.00, and 'Total' is 8.96. The 'Amount Received' is 0.00 and 'Amount Due' is 8.96.

- In the **Item No.** field select the finished good item
  - In the **Shipped** field enter the quantity to invoice.
  - In the **Price** field enter how much you are selling the item.
- Click **Post Preview** tab to see GL entries for the Invoice. When you post this transaction, these entries will be recorded in the **GL Account Detail**.

Post Date	Account ID	Description	Account Group	Debit	Credit	Debit Unit	Credit Unit
12/20/2017	12012-0001-001	AR Account-Fort Wayne-Grains	Receivables	8.96	0.00	2.000	0.000
12/20/2017	40012-0001-001	Sales-Fort Wayne-Grains	Sales	0.00	8.96	0.000	2.000
12/20/2017	15035-0001-001	Inventory - FG-Fort Wayne-Grains	Inventories	0.00	6.40	0.000	0.000
12/20/2017	50012-0001-001	COGS-Fort Wayne-Grains	Cost of Goods Sold	6.40	0.00	0.000	0.000
				15.36	15.36	2.00	2.00

6. Posting this invoice will automatically blend the item and then post it. Click **Post** to complete the Invoice.

Invoice - Apple Spice Sales

New Save Search Delete Undo Print Add Shipment Email Duplicate Cancel **Post** Recurring Close

Details Prepaids and Credit Memos Instructions Post Preview Post History Payments (0) Attachments Audit Log (0) Activities (0)

Source Standard Recurring Location 0001 - Fort Wayne PO No Invoice No SI-352

Type Invoice Bill To Apple Spice Sales Freight Term Deliver/Pickup Split

Customer Apple Spice Sales Ship To Apple Spice Sales Ship Date 12/19/2017 Currency USD Accrual 1

Invoice Date 12/19/2017 Ship Via Salesperson Comments Thank you for your business!

Post Date 12/19/2017 Contact Tom Green Account 12012-0001-001

+ Insert Open Quality Remove Add Recipe Get Previous Details Pricing Report View Filter (F3)

Item No.	Contract No.	Sequence	Description	Ordered	Order UOM	Shipped	UOM	Discount %	Tax	Price	Total
AB1			AB1 desc	0.00		2	lb1	0.00%	0.00	4.48	8.96
				0.00				0.00%	0.00	0.00	0.00

Here is the posted Invoice.

Invoice - Apple Spice Sales

New Save Search Undo Print Add Shipment Email Duplicate Cancel Unpost Recurring Close

Details Prepaids and Credit Memos Instructions Unpost Preview Post History Payments (0) Attachments Audit Log (5) Activities (0)

Source Standard Recurring Location 0001 - Fort Wayne PO No Invoice No SI-352

Type Invoice Bill To Apple Spice Sales Freight Term Deliver/Pickup Split

Customer Apple Spice Sales Ship To Apple Spice Sales Ship Date 12/20/2017 Currency USD Accrual 1

Invoice Date 12/20/2017 Ship Via Salesperson Comments Thank you for your business!

Post Date 12/20/2017 Contact Tom Green Account 12012-0001-001

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Scale Ticket No.	Customer Referen	Item No.	Description	Customer Storage	Ordered	Order UOM	Shipped	UOM	Discount %	Tax	Price
		AB1	AB1 desc		0.00		2.00	lb1	0.00%	0.00	4.48
					0.00		0.00		0.00%	0.00	0.00

Bill To Apple Spice Sales  
16125 Alta Drive  
Fort Wayne, IN, 46803 United States

Ship To Apple Spice Sales  
16125 Alta Drive  
Fort Wayne, IN, 46803 United States

Item On Hand  
Committed  
Terms Net 30  
Disc. Available 0.00

On Order (PO)  
Back Order  
Due Date 1/19/2018  
Disc. Taken 0.00

Subtotal 8.96  
Shipping 0.00  
Tax 0.00  
Total 8.96  
Amount Received 0.00  
Amount Due 8.96

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