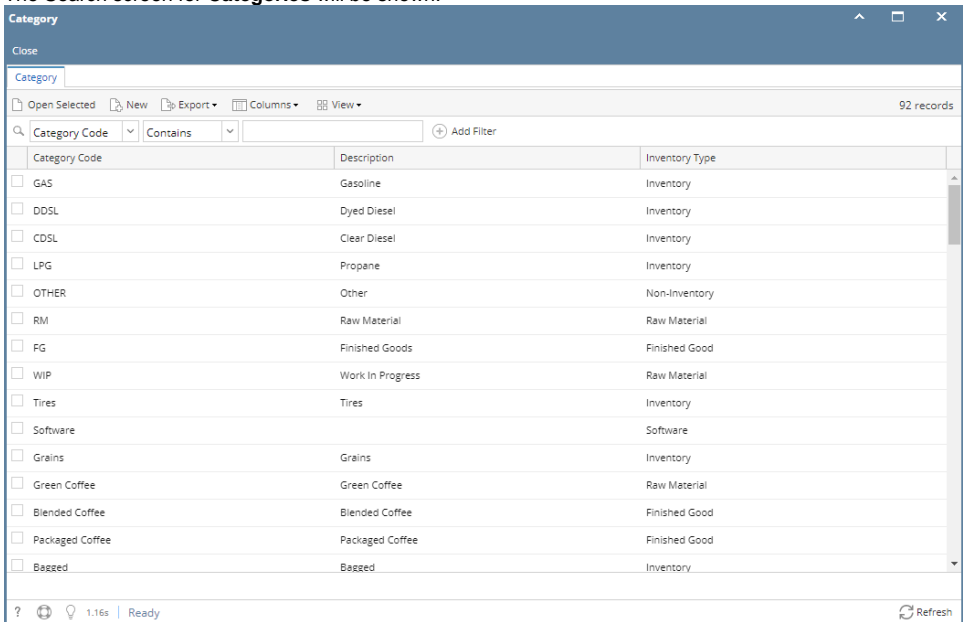
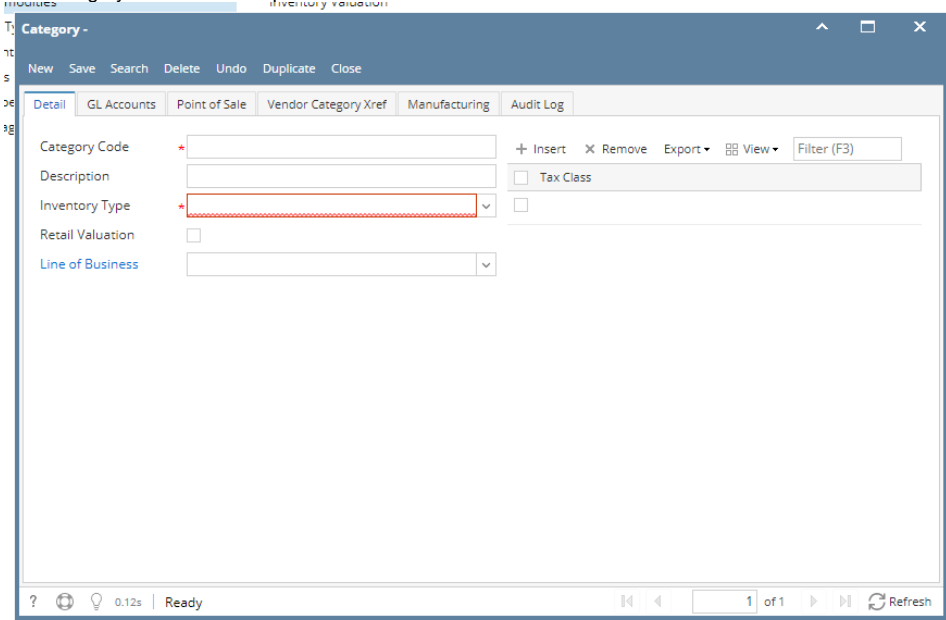


How to Open Category Search Screen and Open a Record

- 1. From **Inventory** module >click on **Categories** menu.
- 2. The Search screen for **Categories** will be shown.



- 3. Select a record from the search screen and click Open Selected.
- 4. New category screen should open.



- 5. See [Search](#) to guide you on how to use the Search screen.