How to Search and Open Commodity record

- From Inventory module >click on Commodities menu.
 The Search screen for Commodities will be shown.

Commodity	<u>~ □ ×</u>
Close	
Commodity	
🗅 Open Selected 🗋 New 🕞 Export 🕶 🔟 Columns 🗸 🔡 View 🔹	31 records
Commodity Code Contains Add File	ter
Commodity Code	Description
Corn	Corn
Propane	Propane
Gasoline	Gasoline
Distillates	Distillates
U Wheat	Wheat
Soybeans	Soybeans
Coffee	Coffee
Sugar	Sugar
Edible Beans	Edible Beans
Wood Pellets	Wood Pellets
Rough Rice	Rough Rice
Soybean Oil	Soybean Oil
Soybean Meal	Soybean Meal
Oats	Oats
Lada Asalan	Black Pepper
? 🔘 🖓 1.19s Ready	$\mathcal{O}^{Refresh}$

3. Select a record and click **Open Selected** button.

Commodity		^ 🗆 ×
Close		
Commodity		
🗅 Open Selected 🔹 New 🕞 Export 🕶 Columns 🔹 🖽 View 🔹		30 records (1 selected
🔍 Comrodity Code 👻 Contains 🔍	(+) Add Filter	
Commedity Code	Description	
Corn	Corn	
Propane	Propane	
Gasoline	Gasoline	
Distillates	Distillates	
Wheat	Wheat	
Soybeans	Soybeans	
✓ Coffee	Coffee	
Sugar	Sugar	
Edible Beans	Edible Beans	
Wood Pellets	Wood Pellets	
Rough Rice	Rough Rice	
Soybean Oil	Soybean Oil	
Soybean Meal	Soybean Meal	
Oats	Oats	
Lada Asalan	Black Pepper	
Pepper	Pepper	
-		
? 🔘 🖓 1.02s Ready		$\subimes \mathcal{C}$ Refresh

4. The selected commodity will be opened.

Details Attribute Rep	ort Translations Audit Log	5				
Basic			Scale			
Commodity Code	• Coffee		Default Schedu	le Store		
Description	Coffee		Discount			
Exchange Traded	>	Decimals on DPR	Scale Auto Dist	Default		
Default Future Market	ICE Arabica		V Adjust Invente	ny for Woights & Gra	dag	
Price Checks - Min	0.000	Max	0.000 Salar	ry for weights a dra	ues	
EDI Code			Transfer			
Line of Business			~			
			Patronage			
			1099 Box 3			
Unit of Measure						
× Remove Export • 8	B View • Filter (F3)					
UOM*		Unit Qty	Stock Unit		Default UOM	
60 Kg Bags		60.00			\checkmark	
lb		0.453592				
KG		1.00	\checkmark			
		60.1				
Bags of 60 kg						
Bags of 60 kg Commodities Commodities Commodity	_{dy} ommodity screer	n click "New button".		14 4 Page	1 of 1 ▶	D G
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Bags of 60 kg Bags of 60 kg Commodifies Core Commodity Commodity Code	dy commodity screen contains cont	BI View •		Description	1 or1 >	×
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8. See Search to guide you on how to use the Search screen.