How to Add None column

The **None column** is used to show a blank column in your financial report.

Follow these steps on how to create None column type.

1. A new row will be available in the grid section.
2. In the **Column Type field**, select None.
3. All other fields are not anymore necessary so you can leave those out.

This is how None column will look like when you follow the above steps.

Here's how it is shown when report is previewed/printed. Highlighted is the **None** column type.

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Follow these steps on how to create None column type.

1. A new row will be available in the grid section.
2. Leave Column Description and Caption fields blank.
3. In the **Column Type field**, select None.
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2. Leave Column Header and Caption fields blank.
3. In the **Column Type field**, select None.
4. All other fields are not anymore necessary so you can leave those out.

This is how None column will look like when you follow the above steps.
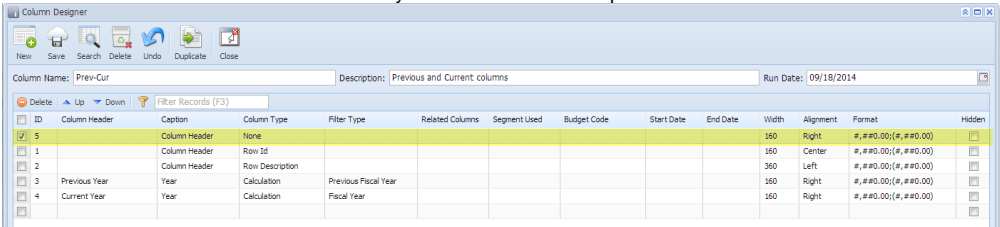
Here's how it is shown when report is previewed/printed. Highlighted is the **None** column type.

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As Of 9/17/2014

		2013	2014
R3	Sales	4,260.00	4,960.00
R4	Less: COGS	1,110.00	1,510.00
R6	Gross Profit	3,150.00	3,450.00
R7	*Gross Profit Rate*	73.94%	69.56%
R9	Less: Expenses	486.00	990.00
R10	Add: REvenues	1,050.00	1,416.00
R12	**Net Income(Loss)**	**3,714.00**	**3,876.00**