# How to Add None column

The None column is used to show a blank column in your financial report.

Follow these steps on how to create None column type.

- 1. A new row will be available in the grid section.
- 2. In the Column Type field, select None.
- 3. All other fields are not anymore necessary so you can leave those out.

This is how None column will look like when you follow the above steps.

olumn De	signer - Balance Sheet - J									^	□ ×
New Save	Search Delete Undo	Duplicate Import Ex	port Close								
Details	Audit Log										
Column Na	ame 🔸 Balance Sheet -	June 18, 2019 17:8:32	Description	Standard Balance	Sheet Templat	e	Column Type	User Defined	Run Date	06/18/201	)
+ Insert	X Remove Export -	E View - Filter (F3)									К Л И У
ID	Column Type*	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segme	nt Filter	Budget Co
C1	Row Name		Column Name						Add Re	ecord	
C2	GL Amounts	Current Year	Column Name	BOT	0	01/01/1900	06/30/2019		Add Re	ecord	
С	None	None	Column Name						Add Re	ecord	
C4	Units	Current Units	Column Name	BOT	0	01/01/1900	06/30/2019		Add Re	ecord	
C5	GL Amounts	Prior Year	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018		Add Re	ecord	
C6	Units	Prior Units	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018		Add Re	ecord	
									Add Re	ecord	

Here's how it is shown when report is previewed/printed. Highlighted is the None column type.

Balance Sheet - June 18, 2	2019 17:8:32			
As Of 6/18/2019			Tuesda	ay, June 18, 2019
				5:26 PM
	Current YearNone	Current Units	Prior Year	Prior Units
Asset				
Asset	36,833,747	28,888,484	36,784,008	28,888,448
Cash Accounts	-78,974,657	-29,108,321	-78,450,665	-29,108,477
Receivables	25,093,755	3,707,917	24,712,221	3,692,217
Prepaids	1,790,236	1,327,749	1,790,236	1,327,749
Inventories	864,493,971	70,990,725	849,891,602	68,275,685
Other Assets	-1,455,918	-7,327,749	-1,455,736	-7,089,174
Total Assets :	847,781,134	68,478,805	833,271,666	65,986,448

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Column De	signer - Balance Sheet -	August 07, 2018 15:19:5								^	□ ×
New Sav	e Search Delete Undo	o Duplicate Import E	cport Close								
Details	Audit Log										
Column N	ame * Balance Sheet	- August 07, 2018 15:19:5	C Description	Standard Balance	Sheet Templa	te	Column Type	User Defined	Run Date	08/07/201	18
+ Insert	X Remove Export	Filter (F3)									К.Я. И У
D ID	Column Type*	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segme	nt Filter	Budget C
🗌 C1	None	None	Column Name						Add Re	cord	
C2	Row Id	Row Id	Column Name						Add Re	cord	
C3	Row Name	Row Name	Column Name						Add Re	cord	
C4	GL Amounts	Current Year	Column Name	BOY	0	01/01/2018	08/31/2018		Add Re	cord	
C5	Units	Current Units	Column Name	BOY	0	01/01/2018	08/31/2018		Add Re	cord	
C6	GL Amounts	Prior Year	Column Name	BOY-1yr	EOY-1yr	01/01/2017	12/31/2017		Add Re	cord	
C7	Units	Prior Units	Column Name	BOY-1yr	EOY-1yr	01/01/2017	12/31/2017		Add Re	cord	
									Add Re	cord	

Here's how it is shown when report is previewed/printed. Highlighted is the None column type.

Balanaa Ohaat		August 07, 2040 45:40-50
Balance Sneet	-	August 07, 2018 15:19:50

		-,				
As Of 8/7/2018					Friday,	August 24, 2018
						6:48 PM
None	Row Id	Row Name	Current Year	Current Units	Prior Year	Prior Units
	R2	Revenue	258,638	107,842	2,352,285	266,628
	R3	Expense % Year / or \	1,479,010	1,773,460	-27,106,198	209,582
	R5	Total	1,737,648	1,881,302	-24,753,913	476,210

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olumn N	ame 🔸 Generate Colum	in Test			Description	Test					olumn Type	User Defined			Run Date	03/22/2018		1
+ Insert	× Remove Export •	B View • Filter (F3)																K.
ID	Column Type*	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Code	Perce	ntage	Width	Alignment	Format		Date Override	Hidde
C1	None	None	Column Name						Add Record				160	Left				
C2	Row Id	Row Id	Column Name						Add Record				160	Left				
C3	Row Name	Name	Column Name						Add Record				300	Left				
C4	GL Amounts	Dollar Amount	Column Name	BOY-1yr	EOY-1yr	01/01/2017	12/31/2017		Add Record				160	Right	#,##0.00;(#,##0.	00)		
C5	Units	Units	Column Name	BOY-1yr	EOY-1yr	01/01/2017	12/31/2017		Add Record				160	Right	#,##0.00;(#,##0.	00)		
C6	Column Calculation	Cost Per Unit	Column Name					C4/C5	Add Record				160	Right	#,##0.00;(#,##0.	00)		
									Add Record									
_																		_

### Balance Sheet - March 22, 2018 10:49:7

As Of 3/22/2018				Frida	y, March 23, 2018
					6:02 PM
None	Row Id	Name	Dollar Amount	Units	Cost Per Unit
	R3	Revenue	2,352,285.36	266,705.53	8.82
	R4	Expense	(27,104,258.28)	209,587.86	(129.32)
	R6		29,456,543.64	57,117.67	515.72

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olumn Des	igner - Current and Pr	evious B													
	Search Delete Und														
Details A	Audit Log (18)														
Column Na	me: Current and Prev	rious B			Descript	ion: Current and	Previous with pe	rcentage				Run Date: 12	/14/2015		
+ Insert	× Remove ↓ A Arran	ge III Layout O	Filter Records (F3)												
ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Code	Percentage	Width	Alignment	Format	Hidden
C1	None		Column Name									160	Right	#,##0.00;(#,##0.00)	
C2	Row Id		Column Name									160	Right	#,##0.00;(#,##0.00)	
C3	Row Name		Column Name									160	Right	#,##0.00;(#,##0.00)	
C4	GL Amounts	Previous	Column Name	BOY-1yr	EOY-1yr	01/01/2014	12/31/2014					160	Right	#,##0.00;(#,##0.00)	
C5	Percentage	Previous %	Column Name								C4	160	Right	0.00%	
C6	GL Amounts	Current	Column Name	BOY	EOY	01/01/2015	12/31/2015					160	Right	#,##0.00;(#,##0.00)	
C7	Percentage	Current %	Column Name								C6	160	Right	0.00%	

#### Here's how it is shown when report is previewed/printed. Highlighted is the None column type.

Income Statem As Of 12/31/2015	nent B					Wednes	day, February 10, 2016 4:50 PM
				Previous	Previous %	Current	Current %
		R2	Revenue	1,000.00	100.00%	18,329.75	100.00%
		R3	Expense	0.00	0.00%	16,952.74	92.49%
		R5	Gross Profit	1,000.00		1,377.01	

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- 2. Leave Column Description and Caption fields blank.
- 3. In the Column Type field, select None.
- 4. All other fields are not anymore necessary so you can leave those out.

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Col	umn [	Designer							
New		ve Search Delete Und	lo Duplicate Close						
Colum	nn Nai	me: Prev-Cur	Des	cription: Previous an	d Current columns		Run Date: 04	4/10/2015	
C R	emove	e 🔺 Up 🔻 Down   🍞	Filter Records (F3)						
	ID	Column Description	Caption	Column Type	Filter Type	Related Columns	Segment Used	Budget Code	
	1		Column Header	None					
	2		Column Header	Row Description					
	3	Previous	Column Header	Calculation	Previous Fiscal Year				
	4	Current	Column Header	Calculation	Fiscal Year				
	5	Total	Column Header	Column Calculation		C3 + C4			

Here's how it is shown when report is previewed/printed. Highlighted is the None column type.

As Of 4/10/2015	ent			Friday, April 10, 2015
				4:36 PM
		Previous	Current	Total
	40000 - Sales	0.00	2,500.00	2,500.00
	50000 - Cost of Goods Sold	0.00	500.00	500.00
	Gross Margin	0.00	2,000.00	2,000.00
	Gross Margin Rate	NaN	80.00%	80.00%
	60000 - Other Expenses	0.00	900.25	900.25
	70000 - Other Revenues	0.00	200.00	200.00
	Net Income	0.00	1,299.75	1,299.75

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j Column I	Designer												× •
	ave Search Delete L	ndo Dupicate Clo											
Column Na	me: Prev-Cur			Description: Previ	ous and Current co	lumns				Run Da	te: 09/18/20	14	
Delete	🔺 Up 🔻 Down   🂡	Filter Records (F3)											
🗐 ID	Column Header	Caption	Column Type	Filter Type	Related Columns	Segment Used	Budget Code	Start Date	End Date	Width	Alignment	Format	Hidd
☑ 5		Column Header	None							160	Right	#,##0.00;(#,##0.00)	
1		Column Header	Row Id							160	Center	#,##0.00;(#,##0.00)	0
2		Column Header	Row Description							360	Left	#,##0.00;(#,##0.00)	
3	Previous Year	Year	Calculation	Previous Fiscal Year						160	Right	#,##0.00;(#,##0.00)	E
E 4	Current Year	Year	Calculation	Fiscal Year						160	Right	#,##0.00;(#,##0.00)	E
E3													E

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## ISS - PrevCur As Of 9/17/2014

Thursday, September 18, 2014 8:16 PM

		2013	2014
R3	Sales	4,260.00	4,960.00
R4	Less: COGS	1,110.00	1,510.00
R6	Gross Profit	3,150.00	3,450.00
R7	Gross Profit Rate	73.94%	69.56%
R9	Less: Expenses	486.00	990.00
R10	Add: REvenues	1,050.00	1,416.00
R12	Net Income(Loss)	3,714.00	3,876.00