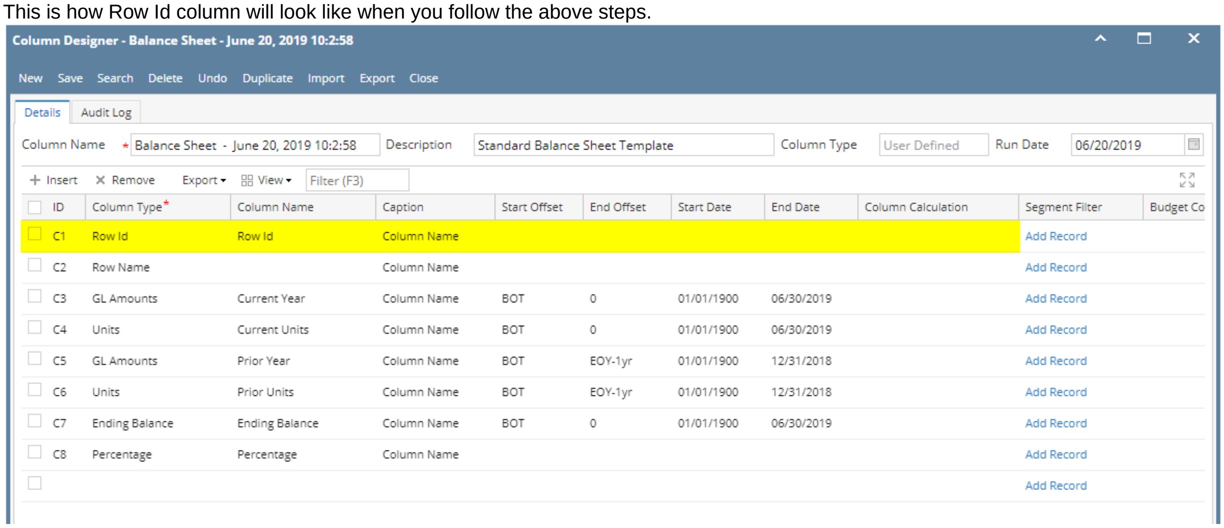
How to Add Row ID column

The **Row ID column** is used to show the corresponding Row ID for the row. Not all rows will show the Row ID and these rows will be itemized below. This is a useful information when reviewing the Row Designer setup vs. that of the report preview/print out since the row is somehow numbered.

Follow these steps on how to create Units Description column type.

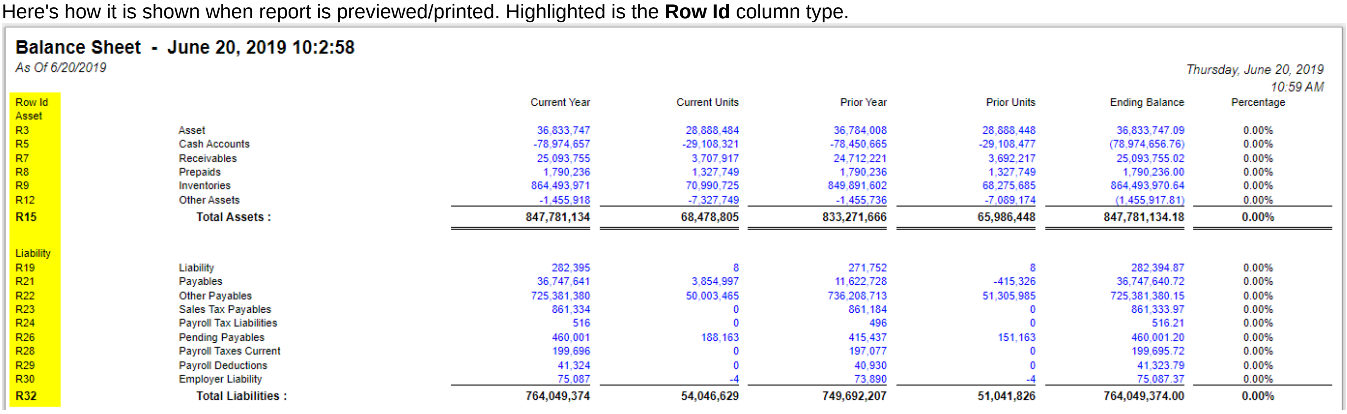
1. A new row will be available in the grid section.
2. In the **Column Type field**, select Row Id.
3. In the **Column Name field**, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on How to Add Column Name Row.
4. In the **Caption field**, select the type of caption you want for the column. This is discussed more on How to Add Column Name Row.
5. In the **Width field**, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
6. In the **Alignment field**, set how the value for the column be displayed.
    - Select **Center** if you want it Centered
    - Select **Left** if you want it Left Aligned
    - Select **Right** if you want it Right aligned
7. There is an ability to show or hide the column. Check the Hidden checkbox if you decide to hide the column. This is discussed more on How Hidden checkbox works when enabled.
8. All other fields are not anymore necessary so you can leave those out.

This is how Row Id column will look like when you follow the above steps.



ID	Column Type*	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Co
C1	Row Id	Row Id	Column Name						Add Record	
C2	Row Name		Column Name						Add Record	
C3	GL Amounts	Current Year	Column Name	BOT	0	01/01/1900	06/30/2019		Add Record	
C4	Units	Current Units	Column Name	BOT	0	01/01/1900	06/30/2019		Add Record	
C5	GL Amounts	Prior Year	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018		Add Record	
C6	Units	Prior Units	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018		Add Record	
C7	Ending Balance	Ending Balance	Column Name	BOT	0	01/01/1900	06/30/2019		Add Record	
C8	Percentage	Percentage	Column Name						Add Record	
									Add Record	

Here's how it is shown when report is previewed/printed. Highlighted is the **Row Id** column type.



Balance Sheet - June 20, 2019 10:2:58
As Of 6/20/2019

Thursday, June 20, 2019
10:59 AM

Row Id		Current Year	Current Units	Prior Year	Prior Units	Ending Balance	Percentage
Asset							
R3	Asset	36,833,747	28,888,484	36,784,008	28,888,448	36,833,747.09	0.00%
R5	Cash Accounts	-78,974,657	-29,108,321	-78,450,665	-29,108,477	(78,974,656.76)	0.00%
R7	Receivables	25,093,755	3,707,917	24,712,221	3,692,217	25,093,755.02	0.00%
R8	Prepaids	1,790,236	1,327,749	1,790,236	1,327,749	1,790,236.00	0.00%
R9	Inventories	864,493,971	70,990,725	849,891,602	68,275,685	864,493,970.64	0.00%
R12	Other Assets	-1,455,918	-7,327,749	-1,455,736	-7,089,174	(1,455,917.81)	0.00%
R15	**Total Assets :**	**847,781,134**	**68,478,805**	**833,271,666**	**65,986,448**	**847,781,134.18**	**0.00%**
Liability							
R19	Liability	282,395	8	271,752	8	282,394.87	0.00%
R21	Payables	36,747,641	3,854,997	11,622,728	-415,326	36,747,640.72	0.00%
R22	Other Payables	725,381,380	50,003,465	736,208,713	51,305,985	725,381,380.15	0.00%
R23	Sales Tax Payables	861,334	0	861,184	0	861,333.97	0.00%
R24	Payroll Tax Liabilities	516	0	496	0	516.21	0.00%
R26	Pending Payables	460,001	188,163	415,437	151,163	460,001.20	0.00%
R28	Payroll Taxes Current	199,696	0	197,077	0	199,695.72	0.00%
R29	Payroll Deductions	41,324	0	40,930	0	41,323.79	0.00%
R30	Employer Liability	75,087	-4	73,890	-4	75,087.37	0.00%
R32	**Total Liabilities :**	**764,049,374**	**54,046,629**	**749,692,207**	**51,041,826**	**764,049,374.00**	**0.00%**

The **Row ID column** is used to show the corresponding Row ID for the row. Not all rows will show the Row ID and these rows will be itemized below. This is a useful information when reviewing the Row Designer setup vs. that of the report preview/print out since the row is somehow numbered.

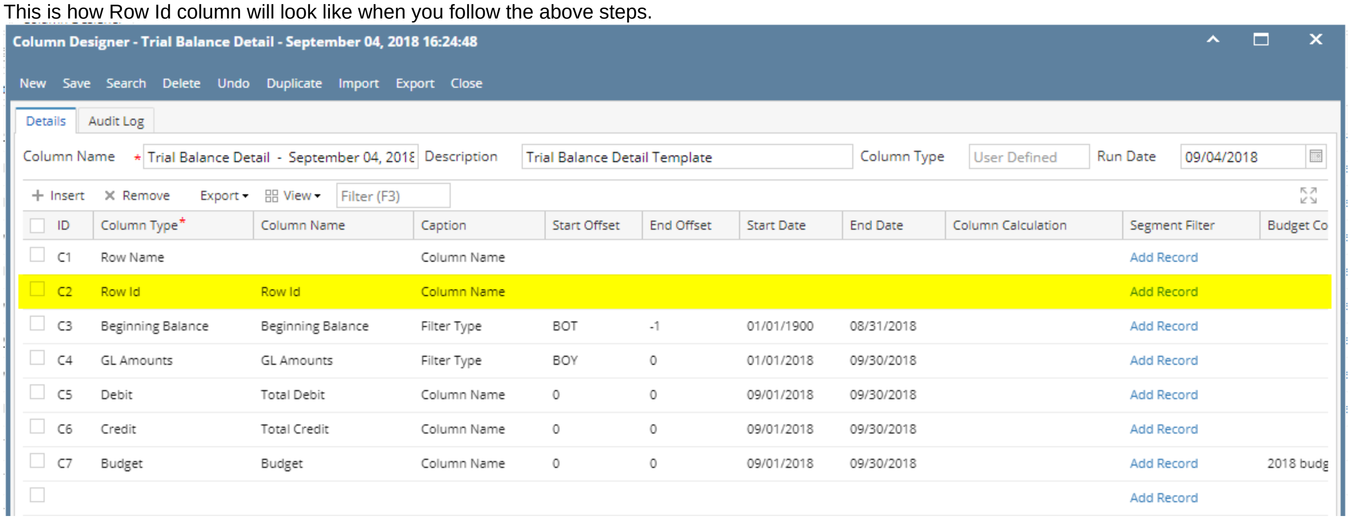
Follow these steps on how to create Units Description column type.

1. A new row will be available in the grid section.
2. In the **Column Type field**, select Row Id.
3. In the **Column Name field**, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on How to Add Column Name Row.
4. In the **Caption field**, select the type of caption you want for the column. This is discussed more on How to Add Column Name Row.
5. In the **Width field**, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
6. In the **Alignment field**, set how the value for the column be displayed.
    - Select **Center** if you want it Centered
    - Select **Left** if you want it Left Aligned

- Select **Right** if you want it Right aligned

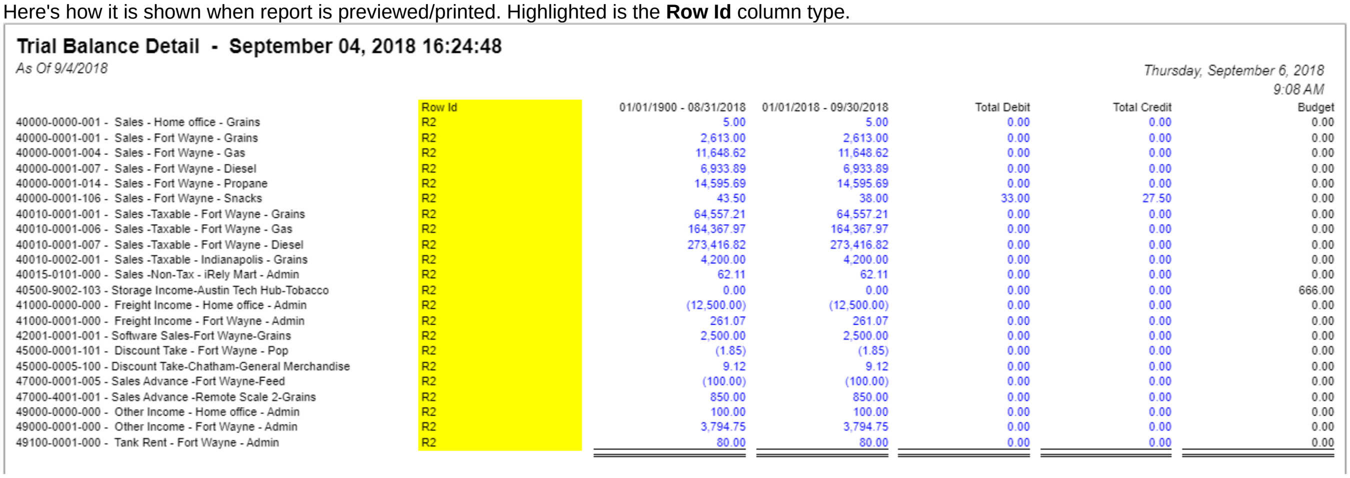
7. There is an ability to show or hide the column. Check the Hidden checkbox if you decide to hide the column. This is discussed more on [How Hidden checkbox works when enabled](#).
8. All other fields are not anymore necessary so you can leave those out.

This is how Row Id column will look like when you follow the above steps.



ID	Column Type*	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Co
C1	Row Name		Column Name						Add Record	
C2	Row Id	Row Id	Column Name						Add Record	
C3	Beginning Balance	Beginning Balance	Filter Type	BOT	-1	01/01/1900	08/31/2018		Add Record	
C4	GL Amounts	GL Amounts	Filter Type	BOY	0	01/01/2018	09/30/2018		Add Record	
C5	Debit	Total Debit	Column Name	0	0	09/01/2018	09/30/2018		Add Record	
C6	Credit	Total Credit	Column Name	0	0	09/01/2018	09/30/2018		Add Record	
C7	Budget	Budget	Column Name	0	0	09/01/2018	09/30/2018		Add Record	2018 budg
									Add Record	

Here's how it is shown when report is previewed/printed. Highlighted is the **Row Id** column type.



Trial Balance Detail - September 04, 2018 16:24:48

As Of 9/4/2018

Thursday, September 6, 2018
9:08 AM

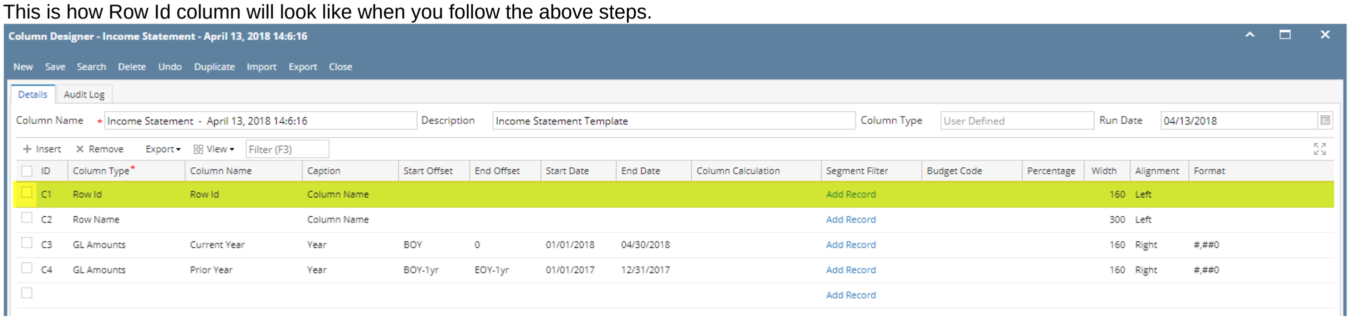
	Row Id	01/01/1900 - 08/31/2018	01/01/2018 - 09/30/2018	Total Debit	Total Credit	Budget
40000-0000-001 - Sales - Home office - Grains	R2	5.00	5.00	0.00	0.00	0.00
40000-0001-001 - Sales - Fort Wayne - Grains	R2	2,613.00	2,613.00	0.00	0.00	0.00
40000-0001-004 - Sales - Fort Wayne - Gas	R2	11,648.62	11,648.62	0.00	0.00	0.00
40000-0001-007 - Sales - Fort Wayne - Diesel	R2	6,933.89	6,933.89	0.00	0.00	0.00
40000-0001-014 - Sales - Fort Wayne - Propane	R2	14,595.69	14,595.69	0.00	0.00	0.00
40000-0001-106 - Sales - Fort Wayne - Snacks	R2	43.50	38.00	33.00	27.50	0.00
40010-0001-001 - Sales -Taxable - Fort Wayne - Grains	R2	64,557.21	64,557.21	0.00	0.00	0.00
40010-0001-006 - Sales -Taxable - Fort Wayne - Gas	R2	164,367.97	164,367.97	0.00	0.00	0.00
40010-0001-007 - Sales -Taxable - Fort Wayne - Diesel	R2	273,416.82	273,416.82	0.00	0.00	0.00
40010-0002-001 - Sales -Taxable - Indianapolis - Grains	R2	4,200.00	4,200.00	0.00	0.00	0.00
40015-0101-000 - Sales -Non-Tax - iRely Mart - Admin	R2	62.11	62.11	0.00	0.00	0.00
40500-9002-103 - Storage Income-Austin Tech Hub-Tobacco	R2	0.00	0.00	0.00	0.00	666.00
41000-0000-000 - Freight Income - Home office - Admin	R2	(12,500.00)	(12,500.00)	0.00	0.00	0.00
41000-0001-000 - Freight Income - Fort Wayne - Admin	R2	261.07	261.07	0.00	0.00	0.00
42001-0001-001 - Software Sales-Fort Wayne-Grains	R2	2,500.00	2,500.00	0.00	0.00	0.00
45000-0001-101 - Discount Take - Fort Wayne - Pop	R2	(1.85)	(1.85)	0.00	0.00	0.00
45000-0005-100 - Discount Take-Chatham-General Merchandise	R2	9.12	9.12	0.00	0.00	0.00
47000-0001-005 - Sales Advance -Fort Wayne-Feed	R2	(100.00)	(100.00)	0.00	0.00	0.00
47000-4001-001 - Sales Advance -Remote Scale 2-Grains	R2	850.00	850.00	0.00	0.00	0.00
49000-0000-000 - Other Income - Home office - Admin	R2	100.00	100.00	0.00	0.00	0.00
49000-0001-000 - Other Income - Fort Wayne - Admin	R2	3,794.75	3,794.75	0.00	0.00	0.00
49100-0001-000 - Tank Rent - Fort Wayne - Admin	R2	80.00	80.00	0.00	0.00	0.00

The **Row ID column** is used to show the corresponding Row ID for the row. Not all rows will show the Row ID and these rows will be itemized below. This is a useful information when reviewing the Row Designer setup vs. that of the report preview/print out since the row is somehow numbered.

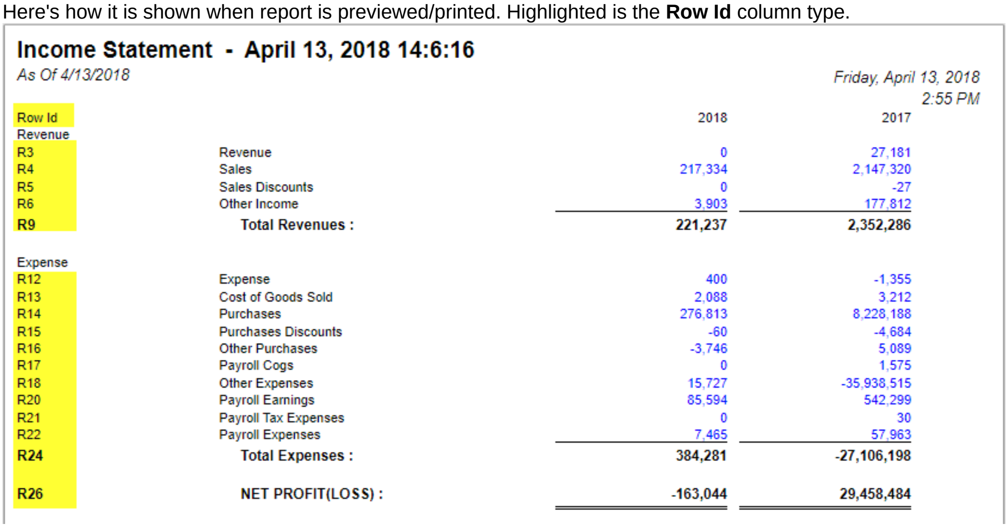
Follow these steps on how to create Units Description column type.

1. A new row will be available in the grid section.
2. In the **Column Type field**, select Row Id.
3. In the **Column Name field**, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on [How to Add Column Name Row](#).
4. In the **Caption field**, select the type of caption you want for the column. This is discussed more on [How to Add Column Name Row](#).
5. In the **Width field**, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
6. In the **Alignment field**, set how the value for the column be displayed.
   - Select **Center** if you want it Centered
   - Select **Left** if you want it Left Aligned
   - Select **Right** if you want it Right aligned
7. There is an ability to show or hide the column. Check the Hidden checkbox if you decide to hide the column. This is discussed more on [How Hidden checkbox works when enabled](#).
8. All other fields are not anymore necessary so you can leave those out.

This is how Row Id column will look like when you follow the above steps.



Here's how it is shown when report is previewed/printed. Highlighted is the **Row Id** column type.



Income Statement - April 13, 2018 14:6:16

As Of 4/13/2018

Friday, April 13, 2018
2:55 PM

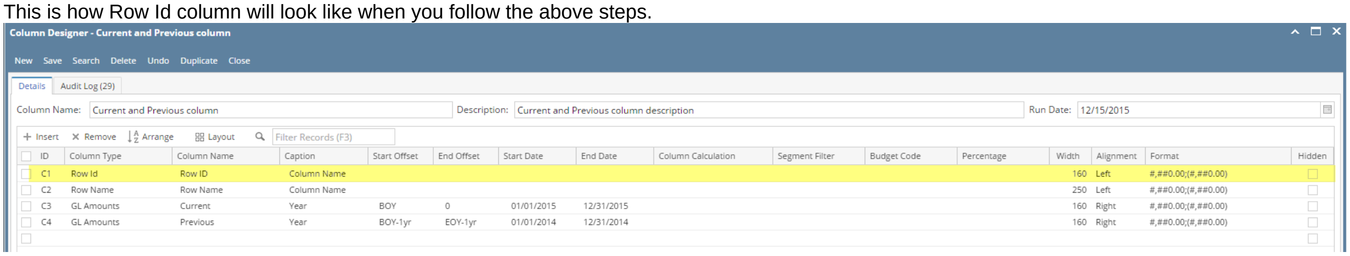
Row Id		2018	2017
Revenue			
R3	Revenue	0	27,181
R4	Sales	217,334	2,147,320
R5	Sales Discounts	0	-27
R6	Other Income	3,903	177,812
R9	**Total Revenues :**	**221,237**	**2,352,286**
Expense			
R12	Expense	400	-1,355
R13	Cost of Goods Sold	2,088	3,212
R14	Purchases	276,813	8,228,188
R15	Purchases Discounts	-60	-4,684
R16	Other Purchases	-3,746	5,089
R17	Payroll Cogs	0	1,575
R18	Other Expenses	15,727	-35,938,515
R20	Payroll Earnings	85,594	542,299
R21	Payroll Tax Expenses	0	30
R22	Payroll Expenses	7,465	57,963
R24	**Total Expenses :**	**384,281**	**-27,106,198**
R26	**NET PROFIT(LOSS) :**	**-163,044**	**29,458,484**

The **Row ID column** is used to show the corresponding Row ID for the row. Not all rows will show the Row ID and these rows will be itemized below. This is a useful information when reviewing the Row Designer setup vs. that of the report preview/print out since the row is somehow numbered.

Follow these steps on how to create Units Description column type.

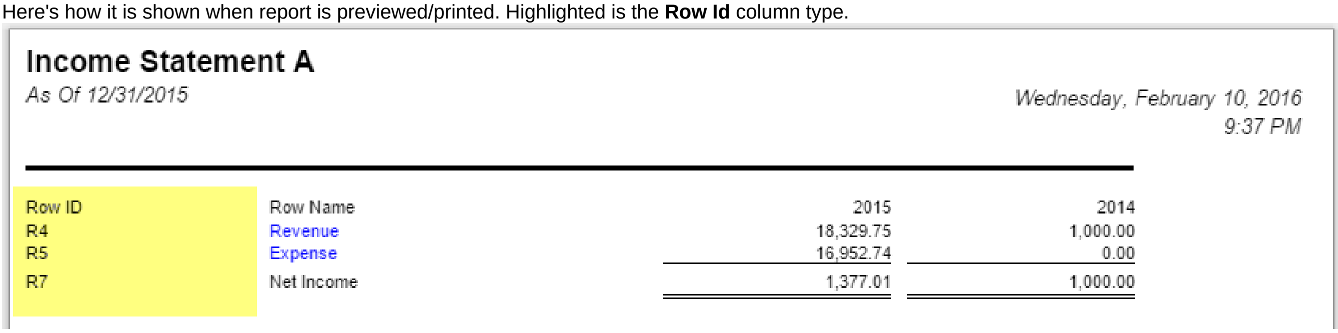
1. A new row will be available in the grid section.
2. In the **Column Type field**, select Row Id.
3. In the **Column Name field**, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on How to Add Column Name Row.
4. In the **Caption field**, select the type of caption you want for the column. This is discussed more on How to Add Column Name Row.
5. In the **Width field**, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
6. In the **Alignment field**, set how the value for the column be displayed.
    - Select **Center** if you want it Centered
    - Select **Left** if you want it Left Aligned
    - Select **Right** if you want it Right aligned
7. There is an ability to show or hide the column. Check the Hidden checkbox if you decide to hide the column. This is discussed more on How Hidden checkbox works when enabled.
8. All other fields are not anymore necessary so you can leave those out.

This is how Row Id column will look like when you follow the above steps.



ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Code	Percentage	Width	Alignment	Format	Hidden
C1	Row Id	Row ID	Column Name									160	Left	#,##0.00;(#,##0.00)	
C2	Row Name	Row Name	Column Name									250	Left	#,##0.00;(#,##0.00)	
C3	GL Amounts	Current	Year	BOY	0	01/01/2015	12/31/2015					160	Right	#,##0.00;(#,##0.00)	
C4	GL Amounts	Previous	Year	BOY-1yr	EOY-1yr	01/01/2014	12/31/2014					160	Right	#,##0.00;(#,##0.00)	

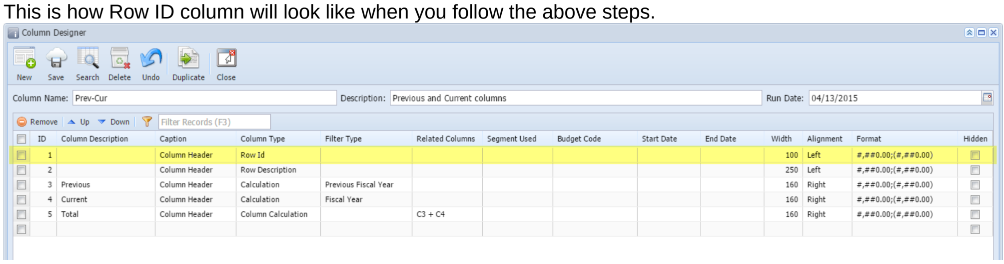
Here's how it is shown when report is previewed/printed. Highlighted is the **Row Id** column type.



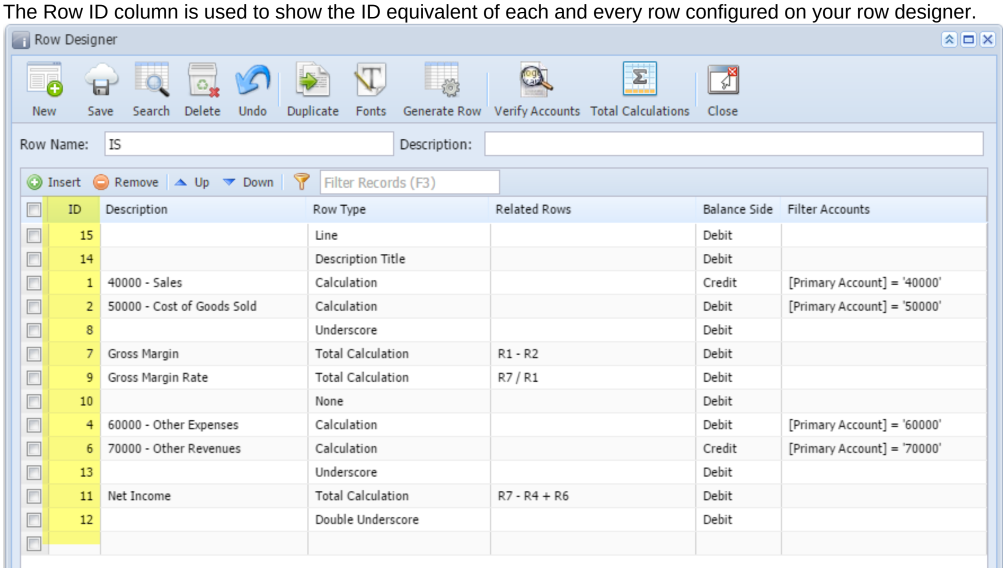
Row ID	Row Name	2015	2014
R4	Revenue	18,329.75	1,000.00
R5	Expense	16,952.74	0.00
R7	Net Income	1,377.01	1,000.00

1. A new row will be available in the grid section.
2. Leave Column Description and Caption fields blank.
3. In the **Column Type field**, select Row Id.
4. Leave all other fields that follow, except Width and Alignment. Those are not anymore necessary.
5. In the **Width field**, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
6. In the **Alignment field**, set how the value for the column be displayed.
    - Select **Center** if you want it Centered
    - Select **Left** if you want it Left Aligned
    - Select **Right** if you want it Right aligned

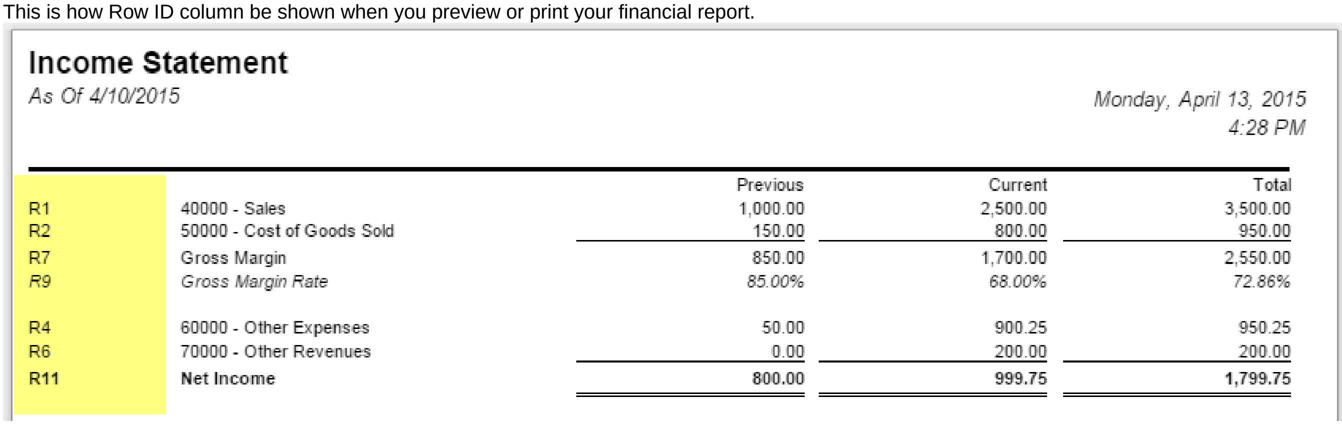
This is how Row ID column will look like when you follow the above steps.



The Row ID column is used to show the ID equivalent of each and every row configured on your row designer.



This is how Row ID column be shown when you preview or print your financial report.

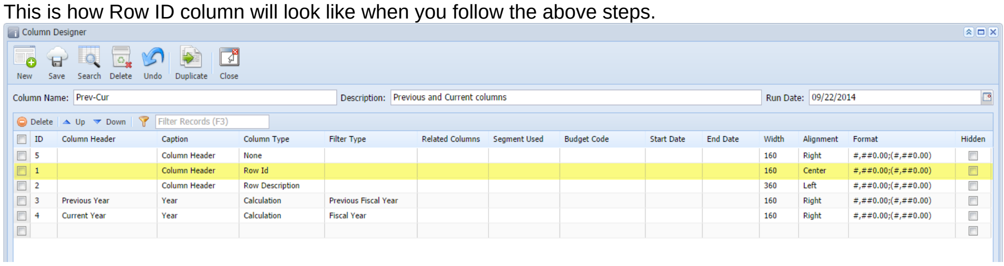


Here are rows that do not show the Row ID even if your report column is configured to show Row ID.

- Description Title
- Line
- None
- Page Break
- Underscore
- Double underscore
- Left Title
- Center Title
- Right Title

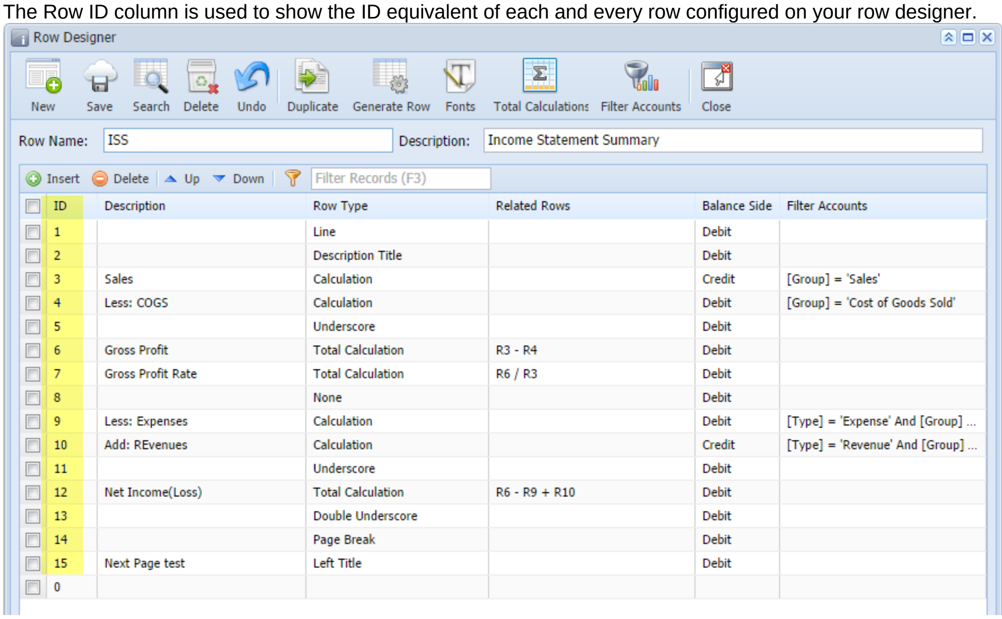
1. A new row will be available in the grid section.
2. Leave Column Header and Caption fields blank.
3. In the **Column Type field**, select Row Id.
4. Leave all other fields that follow, except Width and Alignment. Those are not anymore necessary.
5. In the **Width field**, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
6. In the **Alignment field**, set how the value for the column be displayed.
    - Select **Center** if you want it Centered
    - Select **Left** if you want it Left Aligned
    - Select **Right** if you want it Right aligned

This is how Row ID column will look like when you follow the above steps.



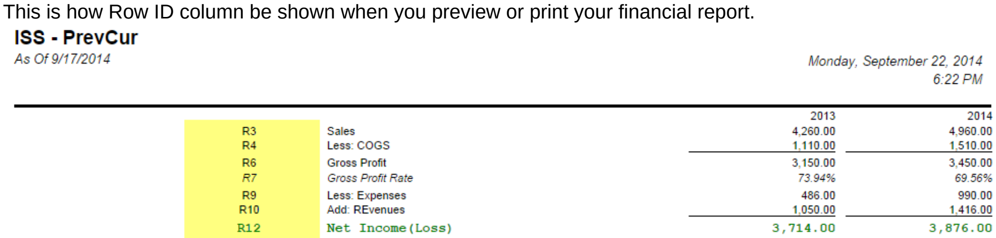
ID	Column Header	Caption	Column Type	Filter Type	Related Columns	Segment Used	Budget Code	Start Date	End Date	Width	Alignment	Format	Hidden
5		Column Header	None							160	Right	#,##0.00;(#,##0.00)	
1		Column Header	Row Id							160	Center	#,##0.00;(#,##0.00)	
2		Column Header	Row Description							360	Left	#,##0.00;(#,##0.00)	
3	Previous Year	Year	Calculation	Previous Fiscal Year						160	Right	#,##0.00;(#,##0.00)	
4	Current Year	Year	Calculation	Fiscal Year						160	Right	#,##0.00;(#,##0.00)	

The Row ID column is used to show the ID equivalent of each and every row configured on your row designer.



ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
2		Description Title		Debit	
3	Sales	Calculation		Credit	[Group] = 'Sales'
4	Less: COGS	Calculation		Debit	[Group] = 'Cost of Goods Sold'
5		Underscore		Debit	
6	Gross Profit	Total Calculation	R3 - R4	Debit	
7	Gross Profit Rate	Total Calculation	R6 / R3	Debit	
8		None		Debit	
9	Less: Expenses	Calculation		Debit	[Type] = 'Expense' And [Group] ...
10	Add: REvenues	Calculation		Credit	[Type] = 'Revenue' And [Group] ...
11		Underscore		Debit	
12	Net Income(Loss)	Total Calculation	R6 - R9 + R10	Debit	
13		Double Underscore		Debit	
14		Page Break		Debit	
15	Next Page test	Left Title		Debit	
0					

This is how Row ID column be shown when you preview or print your financial report.



		2013	2014
R3	Sales	4,260.00	4,960.00
R4	Less: COGS	1,110.00	1,510.00
R6	Gross Profit	3,150.00	3,450.00
R7	Gross Profit Rate	73.94%	69.56%
R9	Less: Expenses	486.00	990.00
R10	Add: REvenues	1,050.00	1,416.00
R12	Net Income(Loss)	3,714.00	3,876.00

Note that not all rows will show the Row ID. Here are rows that do not show the Row ID even if your report column is configured to show Row ID.

- Description Title
- Line
- None
- Page Break
- Underscore
- Double underscore
- Left Title
- Center Title
- Right Title