

How Hidden checkbox works when enabled

The **Hidden checkbox** is used to keep column setup in the Column Designer record but is not intended to be shown when report is previewed/printed.

The following will show you how it works.

Balance Sheet - June 20, 2019 10:2:58						Friday, June 21, 2019	
As Of 6/20/2019						1:25 PM	
Row Id	Asset	Current Year	Current Units	Prior Year	Prior Units	Units Description	Ending Balance
R3	Asset	115,748	28,888,484	36,784,008	28,888,448		36,833,747.09
R5	Cash Accounts	-39,252	-29,108,321	-78,450,685	-29,108,477		(78,974,856.76)
R7	Receivables	0	3,707,917	24,712,221	3,692,217		25,093,755.02
R8	Prepays	0	1,327,749	1,790,236	1,327,749		1,790,236.00
R9	Inventories	15,746,741	70,990,725	849,891,601	68,275,685		864,493,970.64
R12	Other Assets	0	-7,327,749	-1,455,735	-7,089,174		(1,455,917.81)
R15	Total Assets :	15,823,237	68,478,805	833,271,666	65,986,448		847,781,134.18
Liability							
R19	Liability	0	8	271,752	8		282,394.87
R21	Payables	0	3,854,997	11,622,728	-415,326		36,747,640.72
R22	Other Payables	132,802	50,003,465	736,208,713	51,305,905		725,381,380.15
R23	Sales Tax Payables	171	0	861,184	0		861,333.97
R24	Payroll Tax Liabilities	0	0	496	0		516.21
R26	Pending Payables	0	188,163	415,437	151,163		460,001.20
R28	Payroll Taxes Current	1,155	0	197,077	0		199,695.72
R29	Payroll Deductions	0	0	40,930	0		41,323.79
R30	Employer Liability	50	-4	73,890	-4		75,087.37
R32	Total Liabilities :	134,178	54,046,629	749,692,207	51,041,826		764,049,374.00
Equity							
R36	Owners Equities	0	0	-57	0		(56.58)
R37	Retained Earnings	4,699,136	-981,592	82,984,544	-2,498,979		83,579,516.33
R40	Total Equity :	4,699,136	-981,592	82,984,487	-2,498,979		83,579,459.75

Say you want the Row ID column be hidden.

1. Simply check the **Hidden checkbox** of the selected column you want hidden.

Column Designer - Balance Sheet - June 20, 2019 10:2:58

New Save Search Delete Undo Duplicate Import Export Close

Details Audit Log

Column NameBalance Sheet - June 20, 2019 10:2:58DescriptionStandard Balance Sheet TemplateColumn TypeUser DefinedRun Date06/20/2019

+ Insert X Remove Export View Filter (F3)

	Column Type*	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Hidden	Budget Code
1	Row Id	Row Id	Column Name							<input checked="" type="checkbox"/>	
2	Row Name		Column Name							<input type="checkbox"/>	
3	GL Amounts	Current Year	Column Name	BOT	0	01/01/1900	06/30/2019		Home Office	<input type="checkbox"/>	
4	Units	Current Units	Column Name	BOT	0	01/01/1900	06/30/2019		Add Record	<input type="checkbox"/>	
5	GL Amounts	Prior Year	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018		Add Record	<input type="checkbox"/>	
6	Units	Prior Units	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018		Add Record	<input type="checkbox"/>	
7	Units Description		Units Description	Column Name					Add Record	<input type="checkbox"/>	
8	Ending Balance		Ending Balance	Column Name	BOT	0	01/01/1900	06/30/2019	Add Record	<input type="checkbox"/>	
									Add Record	<input type="checkbox"/>	

2. Click **Save** and **Close**.
3. Print the report using this column designer. Here's how it is shown when report is previewed/printed. Row ID column is not anymore shown.

Balance Sheet - June 20, 2019 10:2:58						Friday, June 21, 2019	
As Of 6/20/2019						1:28 PM	
		Current Year	Current Units	Prior Year	Prior Units	Units Description	Ending Balance
Asset							
Asset		115,748	28,888,484	36,784,008	28,888,448		36,833,747.09
Cash Accounts		-39,252	-29,108,321	-78,450,685	-29,108,477		(78,974,856.76)
Receivables		0	3,707,917	24,712,221	3,692,217		25,093,755.02
Prepays		0	1,327,749	1,790,236	1,327,749		1,790,236.00
Inventories		15,746,741	70,990,725	849,891,601	68,275,685		864,493,970.64
Other Assets		0	-7,327,749	-1,455,735	-7,089,174		(1,455,917.81)
Total Assets :		15,823,237	68,478,805	833,271,666	65,986,448		847,781,134.18
Liability							
Liability		0	8	271,752	8		282,394.87
Payables		0	3,854,997	11,622,728	-415,326		36,747,640.72
Other Payables		132,802	50,003,465	736,208,713	51,305,905		725,381,380.15
Sales Tax Payables		171	0	861,184	0		861,333.97
Payroll Tax Liabilities		0	0	496	0		516.21
Pending Payables		0	188,163	415,437	151,163		460,001.20
Payroll Taxes Current		1,155	0	197,077	0		199,695.72
Payroll Deductions		0	0	40,930	0		41,323.79
Employer Liability		50	-4	73,890	-4		75,087.37
Total Liabilities :		134,178	54,046,629	749,692,207	51,041,826		764,049,374.00
Equity							
Owners Equities		0	0	-57	0		(56.58)
Retained Earnings		4,699,136	-981,592	82,984,544	-2,498,979		83,579,516.33
Total Equity :		4,699,136	-981,592	82,984,487	-2,498,979		83,579,459.75

Another instance, if you need a column that will be part of the formula of another column and you just need to derive the numbers extracted from that column to build the formula and you do not want that column be shown in your report, then you can use this Hidden checkbox.

The **Hidden checkbox** is used to keep column setup in the Column Designer record but is not intended to be shown when report is previewed/printed.

The following will show you how it works.

Trial Balance Detail - September 04, 2018 16:24:48

As Of 9/4/2018

Thursday, September 6, 2018
2:19 PM

	Row Id	01/01/1900 - 08/31/2018	01/01/2018 - 09/30/2018	Total Debit	Total Credit	Budget	Total Units	Units Description
40000-0000-001 - Sales - Home office - Grains	R2	5.00	5.00	0.00	0.00	0.00	0.00	
40000-0001-001 - Sales - Fort Wayne - Grains	R2	2,813.00	2,813.00	0.00	0.00	0.00	0.00	
40000-0001-004 - Sales - Fort Wayne - Gas	R2	11,648.82	11,648.82	0.00	0.00	0.00	0.00	Gallons
40000-0001-007 - Sales - Fort Wayne - Diesel	R2	6,933.89	6,933.89	0.00	0.00	0.00	0.00	Gallons
40000-0001-014 - Sales - Fort Wayne - Propane	R2	14,595.69	14,595.69	0.00	0.00	0.00	0.00	Gallons
40000-0001-106 - Sales - Fort Wayne - Snacks	R2	43.50	38.00	33.00	27.50	0.00	(1.00)	
40010-0001-001 - Sales - Taxable - Fort Wayne - Grains	R2	64,557.21	64,557.21	0.00	0.00	0.00	0.00	
40010-0001-006 - Sales - Taxable - Fort Wayne - Gas	R2	164,367.97	164,367.97	0.00	0.00	0.00	0.00	
40010-0001-007 - Sales - Taxable - Fort Wayne - Diesel	R2	273,416.82	273,416.82	0.00	0.00	0.00	0.00	
40010-0002-001 - Sales - Taxable - Indianapolis - Grains	R2	4,200.00	4,200.00	0.00	0.00	0.00	0.00	
40015-0101-000 - Sales - Non-Tax - iRely Mart - Admin	R2	62.11	62.11	0.00	0.00	0.00	0.00	
40500-0002-103 - Storage Income-Austin Tech Hub-Tobacco	R2	0.00	0.00	0.00	0.00	666.00	0.00	
41000-0000-000 - Freight Income - Home office - Admin	R2	(12,500.00)	(12,500.00)	0.00	0.00	0.00	0.00	
41000-0001-000 - Freight Income - Fort Wayne - Admin	R2	281.07	281.07	0.00	0.00	0.00	0.00	
42001-0001-001 - Software Sales-Fort Wayne-Grains	R2	2,500.00	2,500.00	0.00	0.00	0.00	0.00	
45000-0001-101 - Discount Take - Fort Wayne - Pop	R2	(1.85)	(1.85)	0.00	0.00	0.00	0.00	
45000-0005-100 - Discount Take-Chatham-General Merchandise	R2	9.12	9.12	0.00	0.00	0.00	0.00	
47000-0001-005 - Sales Advance - Fort Wayne-Feed	R2	(100.00)	(100.00)	0.00	0.00	0.00	0.00	
47000-0001-001 - Sales Advance - Remote Scale 2-Grains	R2	850.00	850.00	0.00	0.00	0.00	0.00	
48000-0000-000 - Other Income - Home office - Admin	R2	100.00	100.00	0.00	0.00	0.00	0.00	
48000-0001-000 - Other Income - Fort Wayne - Admin	R2	3,794.75	3,794.75	0.00	0.00	0.00	0.00	
49100-0001-000 - Tank Rent - Fort Wayne - Admin	R2	80.00	80.00	0.00	0.00	0.00	0.00	

Say you want the Row ID column be hidden.

1. Simply check the **Hidden checkbox** of the selected column you want hidden.

Column Designer - Trial Balance Detail - September 04, 2018 16:24:48

New Save Search Delete Undo Duplicate Import Export Close

Details Audit Log

Column Name: Trial Balance Detail - September 04, 2018 Description: Trial Balance Detail Template Column Type: User Defined Run Date: 09/04/2018

+ Insert X Remove Export View Filter (F3)

ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Hidden	Column Calculation	Segment Filter
C1	Row Name	Column Name	Column Name					<input type="checkbox"/>		Add Record
C2	Row Id	Row Id	Column Name					<input checked="" type="checkbox"/>		Add Record
C3	Beginning Balance	Beginning Balance	Filter Type	BOT	-1	01/01/1900	08/31/2018	<input type="checkbox"/>		Add Record
C4	GL Amounts	GL Amounts	Filter Type	BOV	0	01/01/2018	09/30/2018	<input type="checkbox"/>		Add Record
C5	Debit	Total Debit	Column Name	0	0	09/01/2018	09/30/2018	<input type="checkbox"/>		Add Record
C6	Credit	Total Credit	Column Name	0	0	09/01/2018	09/30/2018	<input type="checkbox"/>		Add Record
C7	Budget	Budget	Column Name	0	0	09/01/2018	09/30/2018	<input type="checkbox"/>		Add Record
C8	Units	Total Units	Column Name	0	0	09/01/2018	09/30/2018	<input type="checkbox"/>		Add Record
C9	Units Description	Units Description	Column Name					<input type="checkbox"/>		Add Record

2. Click **Save** and **Close**.
3. Print the report using this column designer. Here's how it is shown when report is previewed/printed. Row ID column is not anymore shown.

Trial Balance Detail - September 04, 2018 16:24:48

As Of 9/4/2018

Thursday, September 6, 2018
2:21 PM

Row ID Column not shown

	01/01/1900 - 08/31/2018	01/01/2018 - 09/30/2018	Total Debit	Total Credit	Budget	Total Units	Units Description
40000-0000-001 - Sales - Home office - Grains	5.00	5.00	0.00	0.00	0.00	0.00	
40000-0001-001 - Sales - Fort Wayne - Grains	2,813.00	2,813.00	0.00	0.00	0.00	0.00	
40000-0001-004 - Sales - Fort Wayne - Gas	11,648.82	11,648.82	0.00	0.00	0.00	0.00	Gallons
40000-0001-007 - Sales - Fort Wayne - Diesel	6,933.89	6,933.89	0.00	0.00	0.00	0.00	Gallons
40000-0001-014 - Sales - Fort Wayne - Propane	14,595.69	14,595.69	0.00	0.00	0.00	0.00	Gallons
40000-0001-106 - Sales - Fort Wayne - Snacks	43.50	38.00	33.00	27.50	0.00	(1.00)	
40010-0001-001 - Sales - Taxable - Fort Wayne - Grains	64,557.21	64,557.21	0.00	0.00	0.00	0.00	
40010-0001-006 - Sales - Taxable - Fort Wayne - Gas	164,367.97	164,367.97	0.00	0.00	0.00	0.00	
40010-0001-007 - Sales - Taxable - Fort Wayne - Diesel	273,416.82	273,416.82	0.00	0.00	0.00	0.00	
40010-0002-001 - Sales - Taxable - Indianapolis - Grains	4,200.00	4,200.00	0.00	0.00	0.00	0.00	
40015-0101-000 - Sales - Non-Tax - iRely Mart - Admin	62.11	62.11	0.00	0.00	0.00	0.00	
40500-0002-103 - Storage Income-Austin Tech Hub-Tobacco	0.00	0.00	0.00	0.00	666.00	0.00	
41000-0000-000 - Freight Income - Home office - Admin	(12,500.00)	(12,500.00)	0.00	0.00	0.00	0.00	
41000-0001-000 - Freight Income - Fort Wayne - Admin	281.07	281.07	0.00	0.00	0.00	0.00	
42001-0001-001 - Software Sales-Fort Wayne-Grains	2,500.00	2,500.00	0.00	0.00	0.00	0.00	
45000-0001-101 - Discount Take - Fort Wayne - Pop	(1.85)	(1.85)	0.00	0.00	0.00	0.00	
45000-0005-100 - Discount Take-Chatham-General Merchandise	9.12	9.12	0.00	0.00	0.00	0.00	
47000-0001-005 - Sales Advance - Fort Wayne-Feed	(100.00)	(100.00)	0.00	0.00	0.00	0.00	
47000-0001-001 - Sales Advance - Remote Scale 2-Grains	850.00	850.00	0.00	0.00	0.00	0.00	
48000-0000-000 - Other Income - Home office - Admin	100.00	100.00	0.00	0.00	0.00	0.00	
48000-0001-000 - Other Income - Fort Wayne - Admin	3,794.75	3,794.75	0.00	0.00	0.00	0.00	
49100-0001-000 - Tank Rent - Fort Wayne - Admin	80.00	80.00	0.00	0.00	0.00	0.00	

Another instance, if you need a column that will be part of the formula of another column and you just need to derive the numbers extracted from that column to build the formula and you do not want that column be shown in your report, then you can use this Hidden checkbox.

The **Hidden checkbox** is used to keep column setup in the Column Designer record but is not intended to be shown when report is previewed/printed.

The following will show you how it works.

Report Test May

As Of 5/16/2018

Friday, May 18, 2018
5:31 PM

Row Id		Current	Previous
Report A			
R3	35000-0000-000 - Owners Equity - Home office - Admin	0.00	(71.45)
R4	35000-0007-000 - Owners Equity-Port Albert-Admin	0.00	0.00
R5	35000-0007-001 - Owners Equity-Port Albert-Grains	0.00	0.00
R6	35000-0007-002 - Owners Equity-Port Albert-Chemicals	0.00	0.00
R7	35000-0007-003 - Owners Equity-Port Albert-Fertilizer	0.00	0.00
R8	35000-0007-004 - Owners Equity-Port Albert-Petro	0.00	0.00
R9	35000-0007-005 - Owners Equity-Port Albert-Feed	0.00	0.00
R10	35000-0007-006 - Owners Equity-Port Albert-Gas	0.00	0.00
R11	35000-0007-007 - Owners Equity-Port Albert-Diesel	0.00	0.00
R12	35000-0101-000 - Owners Equity-iRely Mart-Admin	0.00	17.25
R13	35000-0101-001 - Owners Equity-iRely Mart-Grains	0.00	0.00
R14	35000-0101-002 - Owners Equity-iRely Mart-Chemicals	0.00	0.00

Say you want the Row ID column be hidden.

1. Simply check the **Hidden checkbox** of the selected column you want hidden.

Column Designer - Report A Column

Details | Audit Log

Column Name: Report A Column Description: Column Type: User Defined Run Date: 05/16/2018

ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Hidden	Segment Filter	Budget Code	Percentage	Width	Alignment	Format
C1	Row ID	Row ID	Column Name						<input checked="" type="checkbox"/>	Add Record			160	Left	
C2	Row Name	Column Name	BOY	0		01/01/2018	06/31/2018		<input type="checkbox"/>	Add Record			300	Left	
C3	GL Amounts	Current	Column Name	BOY	0	01/01/2018	06/31/2018		<input type="checkbox"/>	Segment Filter Gr...			160	Right	#,###.00;#,###.00
C4	GL Amounts	Previous	Column Name	BOY-1yr	BOY-1yr	01/01/2017	12/31/2017		<input type="checkbox"/>	Add Record			160	Right	#,###.00;#,###.00

2. Click **Save** and **Close**.
3. Print the report using this column designer. Here's how it is shown when report is previewed/printed. Row ID column is not anymore shown.

Report Test May
As Of 5/16/2018

Friday, May 18, 2018 5:34 PM

Report A

	Current	Previous
35000-0000-000 - Owners Equity - Home office - Admin	0.00	(71.45)
35000-0007-000 - Owners Equity-Port Albert-Admin	0.00	0.00
35000-0007-001 - Owners Equity-Port Albert-Grains	0.00	0.00
35000-0007-002 - Owners Equity-Port Albert-Chemicals	0.00	0.00
35000-0007-003 - Owners Equity-Port Albert-Fertilizer	0.00	0.00
35000-0007-004 - Owners Equity-Port Albert-Petro	0.00	0.00
35000-0007-005 - Owners Equity-Port Albert-Feed	0.00	0.00
35000-0007-006 - Owners Equity-Port Albert-Gas	0.00	0.00
35000-0007-007 - Owners Equity-Port Albert-Diesel	0.00	0.00
35000-0101-000 - Owners Equity-iRely Mart-Admin	0.00	17.25
35000-0101-001 - Owners Equity-iRely Mart-Grains	0.00	0.00
35000-0101-002 - Owners Equity-iRely Mart-Chemicals	0.00	0.00
35000-0101-003 - Owners Equity-iRely Mart-Fertilizer	0.00	0.00

Another instance, if you need a column that will be part of the formula of another column and you just need to derive the numbers extracted from that column to build the formula and you do not want that column be shown in your report, then you can use this Hidden checkbox.

The **Hidden checkbox** is used to keep column setup in the Column Designer record but is not intended to be shown when report is previewed/printed.

The following will show you how it works.

Income Statement A
As Of 12/31/2015

Wednesday, February 17, 2016 4:52 PM

Row ID	Row Name	2015	2014	Total
R4	Revenue	18,329.75	1,000.00	19,329.75
R5	Expense	16,952.74	0.00	16,952.74
R7	Net Income	1,377.01	1,000.00	2,377.01

Say you want the Row ID column be hidden.

1. Simply check the **Hidden checkbox** of the selected column you want hidden.

Column Designer - Current and Previous column

Details | Audit Log (46)

Column Name: Current and Previous column Description: Current and Previous column description Run Date: 12/15/2015

ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Code	Percentage	Width	Alignment	Format	Hidden
C1	Row ID	Row ID	Column Name						<input checked="" type="checkbox"/>			160	Left	#,###.00;#,###.00	<input checked="" type="checkbox"/>
C2	Row Name	Column Name	Year	BOY	0	01/01/2015	12/31/2015		<input type="checkbox"/>			250	Left	#,###.00;#,###.00	<input type="checkbox"/>
C3	GL Amounts	Current	Year	BOY	0	01/01/2015	12/31/2015		<input type="checkbox"/>			160	Right	#,###.00;#,###.00	<input type="checkbox"/>
C4	GL Amounts	Previous	Year	BOY-1yr	BOY-1yr	01/01/2014	12/31/2014		<input type="checkbox"/>			160	Right	#,###.00;#,###.00	<input type="checkbox"/>
C5	Column Calculation	Total	Column Name	BOY-1yr	BOY-1yr	01/01/2014	12/31/2014	C3-C4	<input type="checkbox"/>			160	Right	#,###.00;#,###.00	<input type="checkbox"/>

2. Click **Save** and **Close**.
3. Print the report using this column designer. Here's how it is shown when report is previewed/printed. Row ID column is not anymore shown.

Income Statement A
As Of 12/31/2015

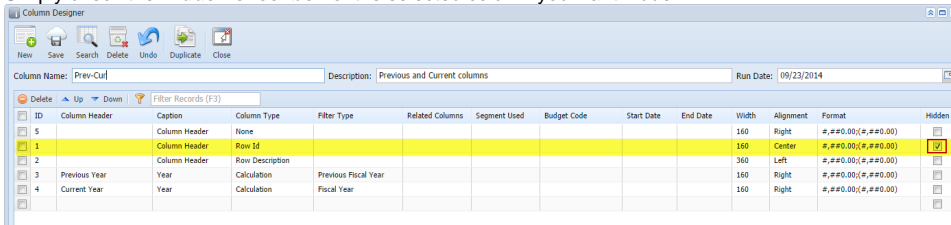
Wednesday, February 17, 2016 4:56 PM

Row Name	2015	2014	Total
Revenue	18,329.75	1,000.00	19,329.75
Expense	16,952.74	0.00	16,952.74
Net Income	1,377.01	1,000.00	2,377.01

Another instance, if you need a column that will be part of the formula of another column and you just need to derive the numbers extracted from that column to build the formula and you do not want that column be shown in your report, then you can use this Hidden checkbox.

Tuesday, September 23, 2014
4:30 PM

1. Simply check the **Hidden checkbox** of the selected column you want hidden.



2. Click the **Save toolbar button** to save it. In case you miss to click this button and you click the **Close toolbar button** or the **x button** at the top right corner of the screen, i21 will prompt you if you would like to save it before closing the screen.
3. Print the report. Here's how it is shown when report is previewed/printed. Row ID column is not anymore shown.

ISS

As Of 12/31/2014

Tuesday, September 23, 2014

4:34 PM

	2013	2014
Sales	4,260.00	4,960.00
Less: COGS	1,110.00	1,510.00
Gross Profit	3,150.00	3,450.00
Gross Profit Rate	73.94%	69.56%
Less: Expenses	486.00	990.00
Add: REvenues	1,050.00	1,416.00
Net Income (Loss)	3,714.00	3,876.00

Another instance, if you need a column that will be part of the formula of another column and you just need to derive the numbers extracted from that column to build the formula and you do not want that column be shown in your report, then you will use this Hidden checkbox.