

How to Delete header or footer record

1. Open the selected report header and footer record. See [How to Search and Open report header and footer record.](#)
2. Click **Delete** to delete report header and footer record.

Report Header and Footer - Page Header - 4/29/2019 11:27:32 AM

New Save Search **Delete** Undo Duplicate Options Close

Details Audit Log

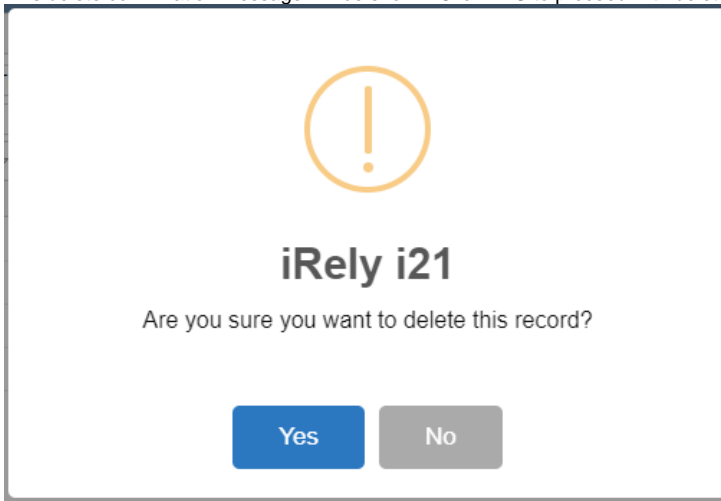
Name: Page Header - 4/29/2019 11:27:32 AM Description: Page Header: Automation Test

Type: Page Header Column Name:

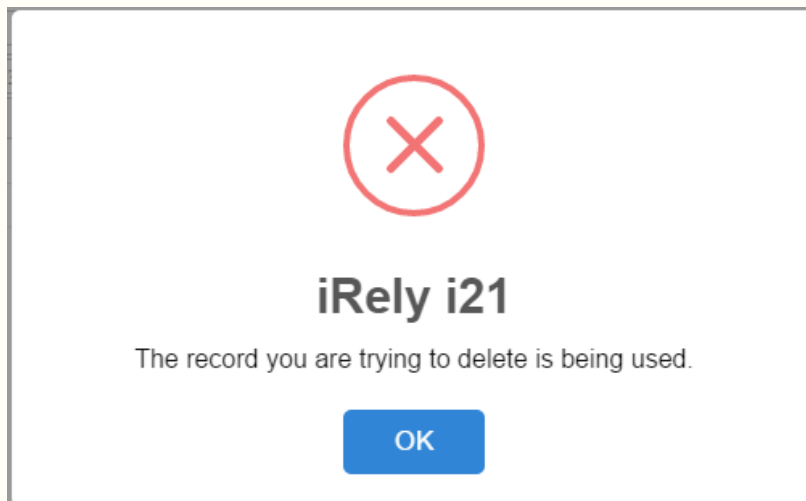
X Remove Up Down Export View Filter (F3)

Type	Header/Footer Name	Row Number	Alignment	Width	Column From	Column To
Custom	Custom Automat...	1	Left	Page		
Custom		1	Left	Page		
Custom		1	Left	Page		

3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.



Note that deleting a report header and footer record that is being used by other record/s will not be allowed to get deleted. This message will be shown.



1. Open the selected report header and footer record. See [How to Search and Open report header and footer record.](#)

2. Click **Delete** to delete report header and footer record.

Report Header and Footer - Page Header A

New Save Search **Delete** Undo Duplicate Options Close

Details Audit Log

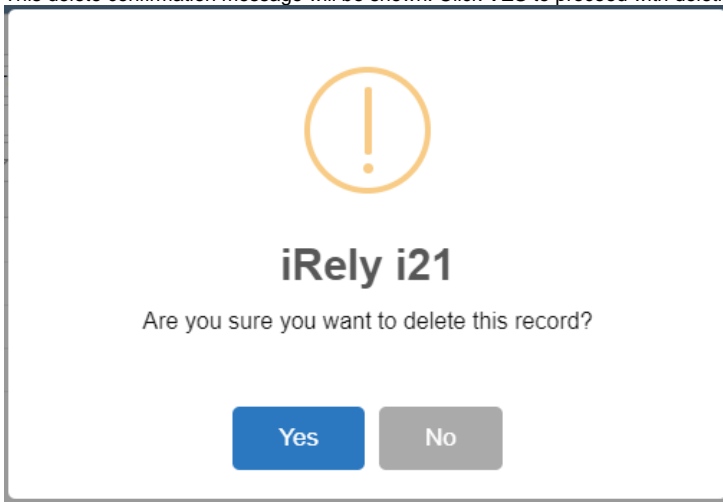
Name: Page Header A Description:

Type: Page Header Column Name:

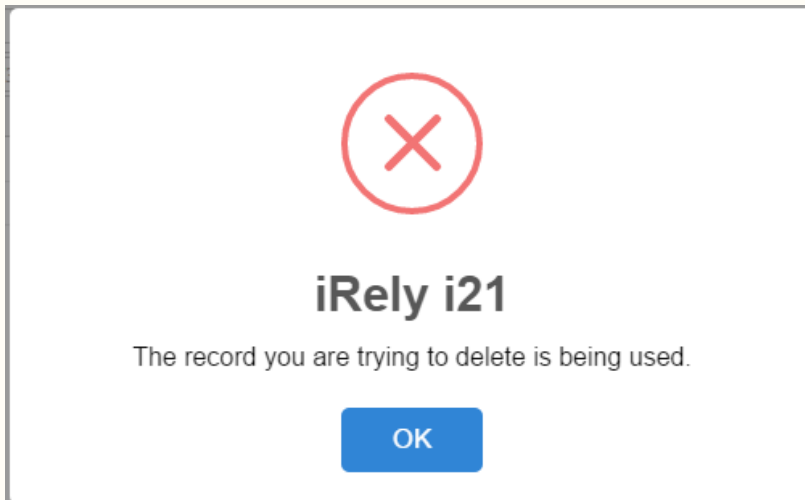
Remove Up Down Export View Filter (F3)

Type	Header/Footer Name	Row Number	Alignment	Width	Column Description

3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.

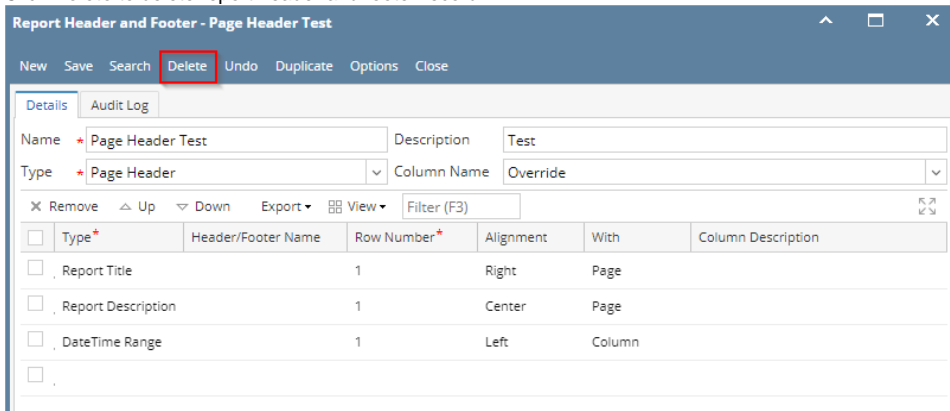


Note that deleting a report header and footer record that is being used by other record/s will not be allowed to get deleted. This message will be shown.



1. Open the selected report header and footer record. See [How to Search and Open report header and footer record.](#)

2. Click **Delete** to delete report header and footer record.



Report Header and Footer - Page Header Test

New Save Search **Delete** Undo Duplicate Options Close

Details Audit Log

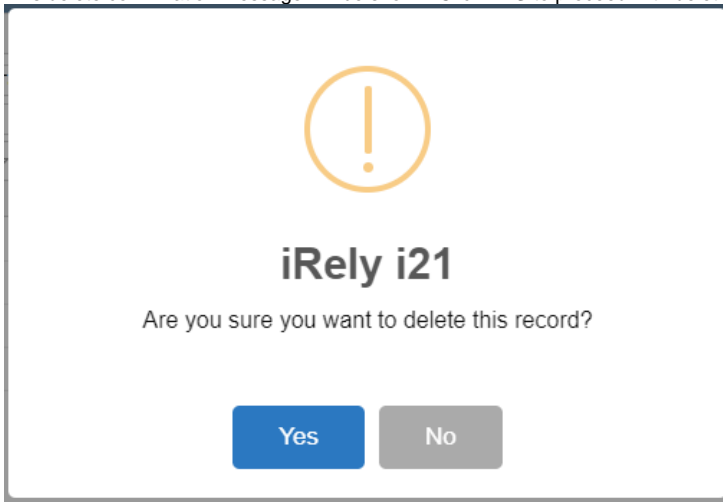
Name * Page Header Test Description Test


Type * Page Header Column Name Override

Remove Up Down Export View Filter (F3)

Type*	Header/Footer Name	Row Number*	Alignment	With	Column Description
<input type="checkbox"/>	Report Title	1	Right	Page	
<input type="checkbox"/>	Report Description	1	Center	Page	
<input type="checkbox"/>	Date/Time Range	1	Left	Column	
<input type="checkbox"/>	.				

3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.





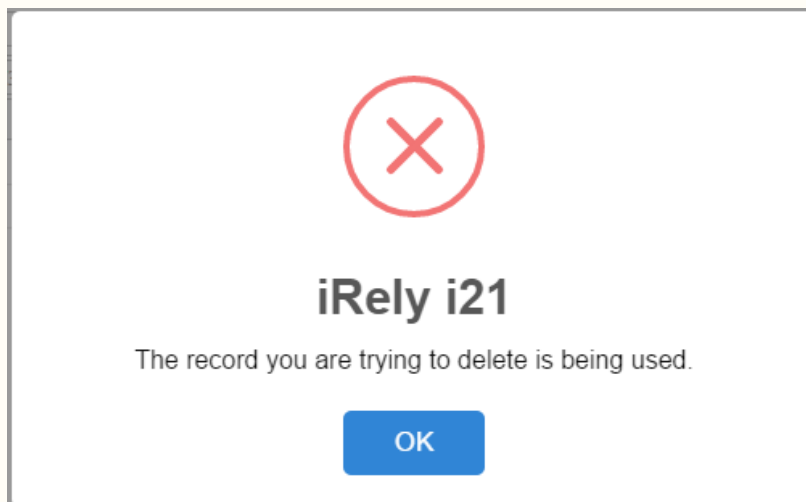
iRely i21


Are you sure you want to delete this record?

Yes No



Note that deleting a report header and footer record that is being used by other record/s will not be allowed to get deleted. This message will be shown.





iRely i21

The record you are trying to delete is being used.

OK

1. Open the selected report header and footer record. See [How to Search and Open report header and footer record.](#)

2. Click **Delete** to delete report header and footer record.

Report Header and Footer - Page Header - Cur and Prev

New Save Search **Delete** Undo Duplicate Options Close

Details


Name: Page Header - Cur and Prev Description: Page Header - Cur and Prev description

Type: Page Header Column Name: Current and Previous column

Remove Up Down Layout Filter Records (F3)

	Type	Header/Footer Name	Row Number	Alignment	With	Column Description
<input type="checkbox"/>	Custom	Page Header - Current	1	Center	Column	Current
<input type="checkbox"/>	Custom	Page Header - Previous	1	Center	Column	Previous

3. This delete confirmation message will be shown. Click **YES** to proceed with deleting the record.




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Are you sure you want to delete this record?

Yes **No**



Note that deleting a report header and footer record that is being used by other record/s will not be allowed to get deleted. This message will be shown.

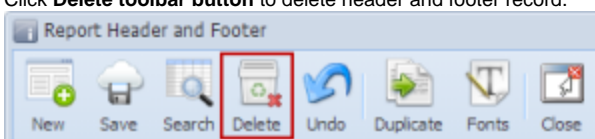


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The record you are trying to delete is being used.

OK

1. Click **Delete toolbar button** to delete header and footer record.



2. This delete confirmation message will be shown. Click **YES** to proceed with deleting this record.

