How to Open a Consumption Sites record

- Via Menu panel:
 - 1. On the Menu panel, click the Consumption Sites menu. This will open the Search Consumption Sites screen.



2. Search for the consumption site record, select it, and then click the Open toolbar button.

Con	sumption Sites Ope	en Call Entries Work 0	Drder									
B Layout Q Filter Records (F3) 1 records (1 selected)												
-	Customer No	Customer Name	Description	Phone	Address	City	Location	Billing By	Serial Number			
2	0001005079	Customer B	Tank B	2000000000	111 Princeton Road	Fort Wayne	0001 - Fort Wayne	Tank				

3. Consumption Site Record will display.

ustomer:	Customer B		Custor	ner No:	0001005079		Current:			0.00 Emai	l:	CustomerB@ire	ely.com	
idress:	654 Downtow	vn Street	Terms		Net 15		Total Past	Due:		0.00 Cred	it Note			
	T OTC Wayne, I	14 40000	Regula	r Credit:			0.00 Budget Am	it Due:		0.00				
ione:			Credit	Limit:			0.00 Prepaid Ba	lance:		0.00				
howing 1	I Consumption	n Site —	Site Detail	Device	es Associated S	ites Applia	nces Call Entry	Delivery	History Event His	tory Work Ord	lers	Attachment (0)	wudit Log (1)	
Q	Filter Records	(F3)	Location Infe	ormatio	n				Site Information	ı				
idress		Description	Site No:	0001	Billing By: Tank		~	 Active 	Location:	0001 - Fort Wa	yı ~	Total Capacity:		
54 Downt	own Street	Tank B	Description:	Tank B					Clock	001	~	Total Reserve:		
			Address: 📎	654 Dov	vntown Street				Account Status:	A	~	Delivery Terms:	Net 15	
			6						Price Level:	Reseller	~	Price Adjustment:		
			Zip/Postal Co	de: 468	308 ×	City:	Fort Wayne		Sales Tax:			Recurring PO No:		
			State/Provinc	e: IN		Country:	United States	~	Tax Group:	IN SST	~	Print AR Balance:	Energy	Tr
			Latitude:		0.000000	Longitude:		0.000000	Class Fills:	Any Item	~			
			Driver:	Cu	stomer C 🛛 🗸	Route	001-NW	~	ltem:	Propane				
			Sequence:						Degree Day Info	rmation				
			On Hold Info	rmatior	1				Fill Method W	ill Call	~	Fill Group		
			On Hold:		Hold DD Calc:				Julian Calendar		~	Next Julian Deliver	у:	
			Reason					~	Summer Daily R	ate:	0.00	Winter Daily Rate:		
			On Hold Star			🗐 End:			Burn Rate:		5.00	Previous Burn Rat	e:	
									DD Between Del	ivery:	0.00	Adjust Burn Rate:		
									Prompt for % Fu	11:	~			

- Via Customer Inquiry screen:
 - 1. Open a Customer Inquiry record.

2. Click the Site toolbar button. This will open the Consumption Sites record of the customer.

General Contracts								
lustomer:	0001005079	Customer B			Comment Type:			
Address:	111 Princeton Road				Comments:			
Zip/Postal Code:	46808	City:	Fort Way	ne	Future:			0.0
State/Province:	IN	Country:			Current:			0.0
hone 1:	200000000	Phone 2:			11-30 Days:			0.0
Business Location:	Location B	Terms:	Net 30		31-60 Days:			0.0
Financial Informat	ion				61-90 Days:			0.0
YTD Sales:	0.00	Last Payme	nt:	0.00	Over 90 Days:			0.0
Last Year Sales:	0.00	Last Payme	nt Date:	01/01/1990	Regular Credit:			0.0
Last Statement:	0.00	Pending Inv	voice:	0.00	Prepaid:			0.0
Last Statement Dat	te: 01/01/1990	Pending Pa	yment:	0.00	Balance:			0.0
Credit Limit:	0.00				Budget Amount:	0.00	Due:	0.0
					Budget Month:	0	Thru:	

- Via Devices screen:

 - On the Menu panel, click the **Devices menu**. This will open the Search Devices screen.
 Select a device with Inventory Status = Out. Click **New toolbar button** to open the device.

De	vices							
Ne	w Open Refre	sh Export	t + Close					
	Layout 🔍 F	ilter Recor	ds (F3)	1 records	s (1 selected)			
	Serial Number		Device Type		Manufacturer ID	Manufacturer Name	Inventory Status	Bulk Plar
~	Tank1234		Tank			iRely	Out	1

3. Click Site toolbar button. This will open the specific Consumption Site where the device is attached.

0001005079 - Custome	r B Site: 1			^
New Save Search I	Delete Undo Duplicate Lease Site Close			
Details				
General			Asset Info	
Device Type	Tank	\sim	Serial Number:	Tank1234
Description:	Tank 1		Manufacturer ID:	
Ownership:	Company Owned	\sim	Manufacturer Name:	iRely
Bulk Plant Number:		\sim	Manufactured Date:	
Inventory Status	Out	\sim	Model Number:	
Comment:	Test Tank		Asset Number:	
Installed on Tank		\sim	Purchase Price:	0.00
Regulator Type		\sim	Purchase Date:	
Lease Number:			Meter Info	
Tank Info			Meter Type	✓
Tank Capacity:	500	0.00	Meter Cycle:	0
Tank Reserve:	125	5.00	Meter Status:	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Tank Type	Propane	~	Meter Reading:	0.00
Est Gallons in Tank:	0.00 Underground	d:		
⑦ ۞ ♀ ⊠ Re	ady			I ■ Page 1 of 1 ■ I

• Via Generate Orders screen:

- 1. On the Menu panel, click the Generate Orders menu. This will open the Generate Orders screen.
- 2. Fill in the Selection Critera to filter specific sites.
- 3. Click the Generate toolbar button. This will display the consumption sites based on the criteria that has been entered.
- 4. Select the record and click the **Site toolbar button** to open the consumption site record.

•	Generate Orders											
	Generate Recap 1	otals Finalize Orders Disp	atch Site C	lose								
	Details											
l	Orders Detail			×	Remove 🔠 I	Layout Q	Filter Reco	rds (F3)				
l	Requested Date:	04/22/2016	0	~	Customer No.	Name	Site No.	Site Description	Delivery Address	Location	Route	Driv
	Selection Criter	a		~	0001005079	Customer B	0001	Tank B	111 Princeton Road Fort Wayne, IN 46808	0001 - Fort Wayne	001-NW	Cus
l	Fill Method:		~									
	Product:	LPG ×	~									

• Via Virtual Meter Billing

- 1. On the Menu panel, click the Virtual Meter Billing menu. This will open the Virtual Meter Billing screen.
- 2. Fill in the Selection Critera to filter specific sites.
- 3. Click the Generate Invoice toolbar button. This will display the consumption sites based on the entered criteria.
- 4. Select the record and click the Site toolbar button to open the consumption site record.

Virtual Meter Billing												
Search Generate Invoic	e Site Export Close											
Details												
Selection Criteria												
	Condition From						To	5				
Invoice Date:	Equals 07/01/2	2016										
Bill To Customer:	Between											
Location:	0000 - Home Office	× 0001	- Fort Wayne 🙁									
Hite Layout Q Filte	r Records (F3)											
Site Customer No.	Site Customer Name	Site No.	Site Description	Site Address	Site Location No.	Item		% in Tank Last Bill	Gallons Since L	96 in Tank This Billi	Calculated Gall	
✓ 0001005080	Customer C	0001	Virtual Meter Site	111 Princeton Road	0001 - Fort Way	LPG		0.00	0.0	0.00	0.00	

• Via Customer Entity screen

1. On the Sales Menu panel, click the Customers menu. This will open the Search Customer Entity screen.



2. Search for a specific customer. Click Open toolbar button.

Customer Entity						
New Open Import Re	efresh Export - Clos	se				
Customer Entity Pricing	Transport Quote	Transport Mileage Tax Exer	nptions			
B Layout Q Filter F	Records (F3)	30 records (1 selected)				
Entity No	Name 🔺	Phone	Address	City	State	Zip C
✓ 0001005078	Customer A	100000000	1234 Main St.	Fort Wayne	IN	4680
0001005079	Customer B	200000000	111 Princeton Road	Fort Wayne	IN	4680
0001005080	Customer C	300000000	654 Downtown Street	Fort Wayne	IN	4681

3. Customer Entity screen will display. Click the Additional toolbar button > Consumption Site. This will open the specific site of the customer.

Entity Customer	Split Farm Salespers	Export		cts Comment	s (0) History	Attachm	ents (0)	Messages	Custom	Audit Log (3)		
Name:	Customer A	Consump	tion Sites		s(c) motory		Phone:	100000000)	Entity No:	0001005078	
Contact Name 🚽	Customer A	EFT Inform	nation	Email: 🖂	customer@ire	ly.com				Mobile:	1000000000	
Location Name	Location A	Card Fuel	ing	igination Date:	04/12/2016		Conta	ct Informatio	n			
Address: (9)	1234 Main St.						+ Ins	ert × Remo	we 🖉 Ty	ypes		
							П Т)	rpe	Detail	s		
Zip/Postal:	46801	~	City:	Fort Wayne								
State/Province:	IN		Country:	United States		~						
Timezone:	(UTC-08:00) Pacific Time	(US & Cana	ada)			~						
Print 1099:	1099 Name:						Entity	Туре				
1099 Form:						~	+ Ins	ert × Remo	ve			
1099 Type:						~	Er Er	ntity Type				
Federal Tax ID:							Ci	ustomer				
W9 Signed:							Sa Sa	ilesperson				
Internal Notes:												
							User F	Portal				
							Portal	Access:	Portal Ado	nin:		I Icar Di

Via Menu panel:
 1. On the Menu panel, click the Consumption Sites menu. This will open the Search Consumption Sites screen.



2. Search for the consumption site record, select it, and then click the Open toolbar button.

Consumption Sites												
New Open Refresh Export - Close												
Consumption Sites Open Call Entries	Work Order											
B Layout Q Filter Records (F3)	88 Layout Q Filter Records (F3) 1 records (1 selected)											
Customer No Customer Nam	e Description	Phone	Address	City	Location	Billing By	Serial Number					
✓ 0001005079 Customer B	Tank B	2000000000	111 Princeton Road	Fort Wayne	0001 - Fort Wayne	Tank						

3. Consumption Site Record will display.

ustomer:	Customer B			Custor	ner No:	0001005079		Current:				0.00	Credit	Note	8		
ddress:	111 Princeto	on Road		Terms		Net 30		Total Pas	t Due:			0.00	0				
	ron wayne,	114 40000		Regula	r Credit:			0.00 Budget A	Imt Due:			0.00	0				
hone:	200000000			Credit	Limit:			0.00 Prepaid	Balance:			0.00	0				
Showing 1	Consumptio	on Site	Site	Detail	Devices	Associated S	ites Applia	nces Call Entr	y Deliver	y History	Event His	ory W	lork Order	s	Audit Log (1)		
+ 9.	Filter Record	s (F3)	Loca	tion Infe	ormation					Site In	formation						
Address		Description	Site	No:	0001 Bil	ling By: Tank		~	Active	Locatio	on:	0001 - F	ort Wayı	~	Total Capacity:		0.0
11 Princet	on Road	Tank B	Desc	ription:	Tank B					Clock:		001		\sim	Total Reserve:		0.
			Addr	ress: 🛛	111 Prino	ston Road				Accour	nt Status:	A		\sim	Delivery Terms:	Net 30	
				Ð						Price L	evel:	Reseller		v	Price Adjustment:		0.
			Zip C	ode:	46808	~	City:	Fort Wayne		Sales 1	ах:				Recurring PO No:		
			State	:	IN		Country:	United States	¥	Tax Gr	oup:	IN SST		~	Print AR Balance:	Energy	Trac
			Latit	ude:		0.000000	Longitude:		0.000000	Class F	ills:	Any Iter	n	\sim			
			Drive	er:	Customer	C ~	Route	001-NW	~	Item:		Propan	e				
			Sequ	ience:						Degre	e Day Info	rmation					
			On H	Hold Info	rmation					Fill Me	thod W	il Call		~	Fill Group		
			On H	fold:		Hold DD Calc:				DD Be	tween Deli	very:	0.	00	Next Julian Deliver	y:	
			Reas	ion					~	Summ	er Daily Ra	te:	0.	00	Winter Daily Rate:		0.
			On H	Hold Star	ti		🗉 End:			Burn R	ate:		5.	00	Previous Burn Rat	e:	0.
										Promp	t for % Ful	: v			Adjust Burn Rate:	\checkmark	

Via Customer Inquiry screen:

Open a Customer Inquiry record.
Click the Site toolbar button. This will open the Consumption Sites record of the customer. Custo uiry - O

General Contracts								
Customer:	0001005079	Customer B			Comment Type:			~
Address:	111 Princeton Road				Comments:			
Zip/Postal Code:	46808	City:	Fort Way	ne	Future:			0.00
State/Province:	IN	Country:			Current:			0.00
Phone 1:	200000000	Phone 2:			11-30 Days:			0.00
Business Location:	Location B	Terms:	Net 30		31-60 Days:			0.00
Financial Informat	tion				61-90 Days:			0.00
YTD Sales:	0.00	Last Payme	ent:	0.00	Over 90 Days:			0.00
Last Year Sales:	0.00	Last Payme	nt Date:	01/01/1990	Regular Credit:			0.00
Last Statement:	0.00	Pending Inv	voice:	0.00	Prepaid:			0.00
Last Statement Da	te: 01/01/1990	Pending Pa	yment:	0.00	Balance:			0.00
Credit Limit:	0.00				Budget Amount:	0.00	Due:	0.00
					Budget Month:	0	Thru:	0

- Via Devices screen:
 - On the Menu panel, click the **Devices menu**. This will open the Search Devices screen.
 Select a device with Inventory Status = Out. Click **New toolbar button** to open the device.

De	vices					
Ne	w Open Refresh Expo	rt + Close				
	Layout Q Filter Reco	rds (F3) 1 records	s (1 selected)			
	Serial Number	Device Type	Manufacturer ID	Manufacturer Name	Inventory Status	Bulk Plar
~	Tank1234	Tank		iRely	Out	1

3. Click Site toolbar button. This will open the specific Consumption Site where the device is attached.

0001005079 - Custome	r B Site: 1		^ X
New Save Search I	Delete Undo Duplicate Lease Site Close		
Details			
General		Asset Info	
Device Type	Tank	Serial Number:	Tank1234
Description:	Tank 1	Manufacturer ID:	
Ownership:	Company Owned	Manufacturer Name:	iRely
Bulk Plant Number:		Manufactured Date:	
Inventory Status	Out	Model Number:	
Comment:	Test Tank	Asset Number:	
Installed on Tank		Purchase Price:	0.00
Regulator Type		Purchase Date:	
Lease Number:		Meter Info	
Tank Info		Meter Type	~
Tank Capacity:	500.0) Meter Cycle:	0
Tank Reserve:	125.0) Meter Status:	~ ·
Tank Type	Propane	Meter Reading:	0.00
Est Gallons in Tank:	0.00 Underground:		
(?) (‡) (?) ⊠ Re	eady		

• Via Generate Orders screen:

- 1. On the Menu panel, click the Generate Orders menu. This will open the Generate Orders screen.
- 2. Fill in the Selection Critera to filter specific sites.
- 3. Click the Generate toolbar button. This will display the consumption sites based on the criteria that has been entered.
- 4. Select the record and click the Site toolbar button to open the consumption site record.

•	Generate Orders										
	Generate Recap Tota	ls Finalize Orders Dispatch Site	Close								
ļ	Details										
I	Orders Detail		×	Remove 🔠 L	ayout 🔍	Filter Reco	ords (F3)				
I	Requested Date:	04/22/2016	\checkmark	Customer No.	Name	Site No.	Site Description	Delivery Address	Location	Route	Driv
l	Selection Criteria		2	0001005079	Customer B	0001	Tank B	111 Princeton Road Fort Wayne, IN 46808	0001 - Fort Wayne	001-NW	Cus
I	Fill Method:	×									
	Product:	LPG X Y									

• Via Customer Entity screen

1. On the Sales Menu panel, click the Customers menu. This will open the Search Customer Entity screen.



2. Search for a specific customer. Click Open toolbar button.

Custo	mer Entity						
New	Open Import	Refresh Export - Clos	e				
Custor	mer Entity Pricin	g Transport Quote 1	Fransport Mileage Tax E	xemptions			
🗄 Lay	out Q Filter	Records (F3)	30 records (1 selected)				
En	ntity No	Name 🔺	Phone	Address	City	State	Zip C
✓ 00	001005078	Customer A	100000000	1234 Main St.	Fort Wayne	IN	4680
00	001005079	Customer B	200000000	111 Princeton Road	Fort Wayne	IN	4680
00	001005080	Customer C	300000000	654 Downtown Street	Fort Wayne	IN	4681

3. Customer Entity screen will display. Click the Additional toolbar button > Consumption Site. This will open the specific site of the customer.

ntity - Customer A													
New Save Search	Refresh Delete Undo		• Close										
Entity Customer	Split Farm Salespers	Export		acts Comment	ts (0) History	Attachme	ents (0)	Messages	Custom	Audit Log (3)			
Name:	Customer A	Consump	tion Sites	1			Phone:	10000000	00	Entity No	0001005078		
Contact Name 🛛 🔻	Customer A	EFT Inform		Email: 🖂	customer@ire	ely.com				Mobile:	100000000		
Location Name 🛛 🔹	Location A	Card Fuel	ing	igination Date:	04/12/2016		Conta	ict Informati	ion				
Address: 🔗	1234 Main St.						+ Ins	iert 🗙 Rem	nove 🧷 1	ypes			
							Π.	ype	Deta	ls			
Zip/Postal:	46801	~	City:	Fort Wayne									
State/Province:	IN		Country:	United States		~							
Timezone:	(UTC-08:00) Pacific Time	(US & Cana	ada)			~							
Print 1099:	1099 Name:						Entity	Туре					
1099 Form:						~	+ Ins	ert × Rem	love				
1099 Type:						~	E	ntity Type					
Federal Tax ID:							🗆 c	ustomer					
W9 Signed:							🗆 S	alesperson					
Internal Notes:													
							User	Portal					
							Portal	Access:	Portal Ad	min:		User	Role
) 🗘 🖓 🖂 F	Ready									Id d Page	1 of	1	

- Via Menu panel:
 - 1. On the Menu panel, double click the Consumption Sites menu. This will open the Search Consumption Sites screen.

🔂 Home	
🕈 Filter	
🖵 🛛 Tank Management	
Customer Inquiry	
Consumption Sites	
Clock Reading	
Synchronize Delivery History	
Lease Billing	
Dispatch Deliveries	
Generate Orders	
Convels for the concurrentian site record, colort it a	nd then alight the Onen tealling

2. Search for the consumption site record, select it, and then click the **Open toolbar button.**

	onsumption sites								
Γ	Consumption Sites Ope	en Call Entries Work (Drder						
Ę	B Layout Q Filter I	Records (F3)	1 records (1 selected)						
	Customer No	Customer Name	Description	Phone	Address	City	Location	Billing By	Serial Number
5	0001005079	Customer B	Tank B	200000000	111 Princeton Road	Fort Wayne	0001 - Fort Wayne	Tank	

3. Consumption Site Record will display.

ustomer:	Customer B			Custor	ner No:	0001005079		Cu	urrent:				0.0	0 Credit	Note	e:		
ddress:	111 Princeto	n Road		Terms		Net 30		То	otal Past [Due:			0.0	00				
	Fort wayne,	IN 40000		Regula	r Credit:			0.00 B	udget Am	t Due:			0.0	00				
ione:	200000000			Credit	Limit:			0.00 Pr	repaid Ba	ance:			0.0	00				
howing 1	Consumptio	on Site	Site	Detail	Devices	Associated S	ites Applia	nces C	Call Entry	Delivery	y History	Event His	tory N	Nork Order	rs	Audit Log (1)		
- a (Filter Record	s (F3)	Loca	ation Info	ormation						Site In	formatior						
ddress		Description	Site	No:	0001 Bi	lling By: Tank			~	Active	Locatio	in:	0001 -	Fort Wayı	~	Total Capacity:		0
1 Princet	ton Road	Tank B	Desc	ription:	Tank B						Clock:		001		×	Total Reserve:		0
			Add	ress: 📎	111 Princ	eton Road					Accour	nt Status:	A		~	Delivery Terms:	Net 30	
				1							Price L	evel:	Reselle	er	~	Price Adjustment:		(
			Zip (ode:	46808	~	City:	Fort Wa	ayne		Sales T	ax:				Recurring PO No:		
			State	:	IN		Country:	United	States	~	Tax Gr	oup:	IN SST		\sim	Print AR Balance:	Energy	/ Trac
			Latit	ude:		0.000000	Longitude:		(.000000	Class F	ills:	Any Ite	m	~			
			Driv	er:	Custome	· C v	Route	001-NV	N	~	ltem:		Propar	ne				
			Sequ	uence:							Degree	e Day Info	rmatio	n				
			On I	Hold Info	rmation						Fill Me	thod W	ill Call		~	Fill Group		
			On F	fold:		Hold DD Calc:					DD Bet	ween Del	very:	0	.00	Next Julian Deliver	y:	
			Reas	ion						~	Summ	er Daily Ra	ite:	0.	.00	Winter Daily Rate:		
			On H	Hold Star	ti		End:			11	Burn R	ate:		5	.00	Previous Burn Rat	e:	(
											Promp	t for % Fu	t ,	/		Adjust Burn Rate:	~	

• Via Customer Inquiry screen: 1. Open a Customer Inquiry record.

2.	Click the Site t	oolbar bu	utton.	This will	open the	e Consum	ption S	ites reco	rd of the	customer.

Search Label Link	Contract Site Credit	Customer Cl	lose				
General Contracts							
Customer:	0001005079	Customer B			Comment Type:		~
Address:	111 Princeton Road				Comments:		
Zip/Postal Code:	46808	City:	Fort Way	/ne	Future:		0.00
State/Province:	IN	Country:			Current:		0.00
Phone 1:	200000000	Phone 2:			11-30 Days:		0.00
Business Location:	Location B	Terms:	Net 30		31-60 Days:		0.00
Financial Informat	ion				61-90 Days:		0.00
YTD Sales:	0.00	Last Payme	nt:	0.00	Over 90 Days:		0.00
Last Year Sales:	0.00	Last Payme	nt Date:	01/01/1990	Regular Credit:		0.00
Last Statement:	0.00	Pending Inv	voice:	0.00	Prepaid:		0.00
Last Statement Da	te: 01/01/1990	Pending Pa	yment:	0.00	Balance:		0.00
Credit Limit:	0.00				Budget Amount:	0.00 Due:	0.00
					Budget Month:	0 Thru:	0
						14 A Bass	4 -61 N N

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- Via Menu panel:
 - 1. On the Menu panel, double click the Consumption Sites menu. This will open the Search Consumption Sites screen. 🚞 Tank Management
 - nter Zustomer Inquiry 🖉 Consumption Sites Clock Reading Synchronize Delivery History 🥜 Lease Billing 🌈 Dispatch Deliveries 🌈 Generate Orders 📝 Tank Monitor

2. Search for the consumption site record, select it, and then click the View toolbar button.

Consur	nption sites								
	đ	ß							
New	view	Refresh	Close						
🟪 Lay	out + 💡			× 2 records					
Ci	ustomer No	C	ustomer Name	Description	Phone	Address	City	Location	Billing By
00	00000018	R	ICHIE INC.	Site 1	100000000	ADDRESS 1	DECATUR	063	Tank
V 00	00000021	S	HELL PROPANE	Site 1	100000000	GREEN ROAD	CHISAGO CITY	063	Tank

3. Consumption Site Record will display.

Consum	Consumption Sites - 000000021																			2 🗆 🗙
		ą	S		•		δ.				5		1	\bigotimes	۰.	2	۵	. 畠	7	
New S	Save 3	Search	Undo	Attack	h Device	Site	Action			try Call E	ntry		Contract	Create Event	Summary I	List Wor	k Orde	er Print Efficien	cy Close	
Customer:	SHEL	L PROP	ANE			Custom	er No:	0000	000021			Current	:		0.00000	Credit	Note			
Address:	GREE	IN ROAD) IV MN	55013		Terms:		20 - 0	COD			Total Pa	ast Due:		0.00000					
	0110	NOO CI	1, 1914			Regular	Credit:			0.00	000	Budget	Amt Due:		0.00000					
Phone:	1000	000000				Credit L	mit:			1.00	000	Prepaid	Balance:		0.00000					
Showing 1	Consun	nption Si	te	«	Site	Detail	Devid	ces	Associal	ed Sites	Appli	ances	Call Entry	Delivery Histo	ry Event	: History	Wo	ork Orders		
09	Filte	er Recor	ds (F3)		Locat	ion Infor	nation							Site Informat	tion					
Address			Descrip	tion	Site P	4o:	0001	Billing	BV: T	ank		v	Active	Location:	063		у т	Fotal Capacity:	0.000	
GREEN RO	AD		Site 1		Descr	iption:	Site 1							Clock:	C1		~ т	Fotal Reserve:	0.000	
					Addre	ess: 🖪	GREEN	ROAD	1					Account Status: A M Dri			Price Reduction:	0.0	1000	
														Sales Tay: V Class			Class Filler	Any Itom		
					Zin C	ada:	55012		×	Cibe	CH.	16460 (TTV	Tay State If	e MN		v .	Cidoo Fillo.	Any stem	
					Chate	oue.	55015			Countrau	Ue	ited Sta	tan w	Tax Locale 1: Print AR Balance: D						Tree
					State		PIN		00000	Country.		iteu sta	0.000000	Tax Locale :			- "	PIIILAK Balance:	Energy	ITAC
					Lautu	iue:		0.0	00000	Longitude	: 		0.000000	Tax Locale a						
					Drive	r:	Compar	ny	*	Route:	06	3	4	Item:	PKC	PANE				~
					Sequ	ence:								Degree Day I	nformation					
					On Ho	d Infor	nation							Fill Method:	Will Cal	۹	Ƴ F	Fill Group:	C	2~
					On H	old:		Hol						DD Between	Delivery:		0	Next Julian Delive	ny:	
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a a g Dandy															4 8200	1 of 1	N N			
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- Via Customer Inquiry screen:

 - Open a Customer Inquiry record.
 Click the Site toolbar button. This will open the Consumption Sites record of the customer.



- Via Menu panel:
 - 1. On the Menu panel, double click the Consumption Sites menu. This will open the Search Consumption Sites screen.

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🖃 🚞 Tank Management								
0	Activities							
[😑 Customer Inquiry							
[Consumption Sites							
	Clock Reading							
	Synchronize Deliver	y History						
	😑 Lease Billing							
[Dispatch Deliveries							
æ 🚞	Maintenance							
🕀 📑	Reports							

2. Search for the consumption site record, select it, and then click the Open Selected toolbar button.

S S	earch Consumption	Sites					
Nev	Open Selected	Refresh Close					
8	Filter Records (F3	3) 2 records (1 :	elected)				
	Customer No	Customer Name	Phone	Address	City	Billing By	
	000000018	RICHIE INC.	100000000	ADDRESS 1	DECATUR	Tank	
V	000000021	SHELL PROPANE	100000000	GREEN ROAD	CHISAGO CITY	Tank	

3. Consumption Site Record will display.

Consum	nption Site	s - 00	000000)21														× 🗆 X	
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					Regular Credit: 0.00 Budget /							Amt Due:	0.00						
Phone:	100000	0000		Credit Limit: 1.00 Prepaid Balance							Balance:	0.00							
Showing 1	. Consumpti	on Site		«	Site	Detail	Devi	ices Ass	ciated S	ites Aj	opliances	Call Entry	Delivery Histo	ry Even	t History	Work Orders			
C C Filter: C Location Information Site Information																			
Address			Descrip	tion	Site I	No:	0001	Billing By:	Tank		~	🔽 Active	Location:	063	•	Total Capa	city:	0.00	
GREEN RO	GREEN ROAD Site 1				Desci	ription:	Site 1						Clock:	C1	~	Total Reser	ve:	0.00	
							GREEN ROAD						Account Sta	tus: A	~	Delivery Te	rms: 2	0 - COD 💌	
													Sales Tax:		Price Reduction: 0.000				
				Zip C	ode:	55080		✓ City	:	CHISAGO CITY		Tax State ID):	~	Class Fills:	A	ny Item 💌		
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- Via Customer Inquiry screen:
 1. Open a Customer Inquiry record.
 2. Click the Site toolbar button. This will open the Consumption Sites record of the customer.

Customer Inquiry - 0000100005 Search Label Link Contract Site Invoices Sales