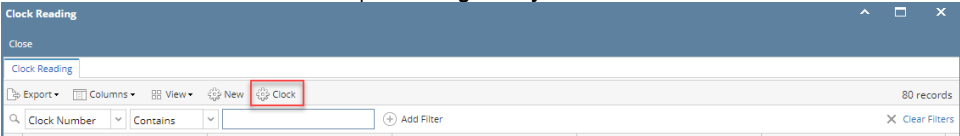


# How to Create a new Degree Day Clock

- 1. On Menu panel, click the **Clock Reading menu**. This will open the Clock Reading screen.
- 2. Click on **Clock Number** label. This will open the **Degree Day Clock** screen.



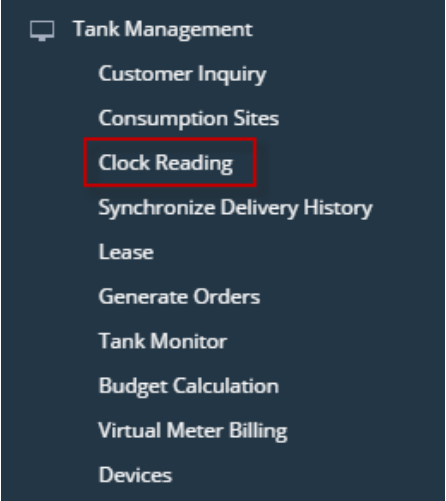
- 3. Click the **New** toolbar button on Degree Day Clock screen. This will open a new **Degree Day Clock** screen.

A screenshot of the 'Degree Day Clock' application window. The window has a title bar with 'New', 'Save', 'Search', 'Delete', 'Undo', 'Clock Reading', and 'Close' buttons. Below the title bar is a 'Details' tab. The form contains several input fields: 'Clock Location No' (required, marked with a red asterisk), 'Address', 'Base Temperature', 'Begin Summer Season' (dropdown with 'May' selected), 'Begin Winter Season' (dropdown with 'September' selected), 'Zip/Postal Code', 'City', 'State/Province', 'Country' (dropdown with 'United States' selected), 'Delivery Ticket Printer', 'Delivery Ticket No', and 'Delivery Ticket Format' (dropdown). Below these fields is a 'Daily Average Degree Day Grouping' section with a table of input fields for each month (Jan to Dec), all containing the value '0'. The bottom status bar shows '0.67s | Ready' and a 'Refresh' button.

- 4. Enter the needed details. You can be as detailed as necessary. The **Clock Location No** is a required field. If later on you will use the [Calculate Degree Day](#) to enter the new clock reading, you have to provide the Base Temperature. Refer to [Degree Day Clock](#) for the field description..
- 5. Click **Save** toolbar button to keep the changes.

 You can also access Degree Day Clock through **Consumption Site -> Clock No** label.

- 1. On Menu panel, click the **Clock Reading menu**. This will open the Clock Reading screen.



2. Click on **Clock Number** label. This will open the **Degree Day Clock** screen.

**Clock Reading**

Save History Close

Details

Clock Number 001

Open

Reading Date	Degree Days	Accum DD
04/19/2016		

3. Click the **New** toolbar button on Degree Day Clock screen. This will open a new **Degree Day Clock** screen.

**Degree Day Clock**

New Save Search Delete Undo Clock Reading Change Season Close

Details

Clock Location No:  Readings Method: Daily

Address  Base Temperature:

Zip/Postal Code:  City:  Current Season: Summer

State/Province:  Country: United States Winter to Summer Change Date:

Delivery Ticket Printer:  Summer to Winter Change Date:

Delivery Ticket No:  Winter to Winter Change Date:

Delivery Ticket Format:  Accum DD Winter Close:

Daily Average Degree Day Grouping

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
0	0	0	0	0	0	0	0	0	0	0	0

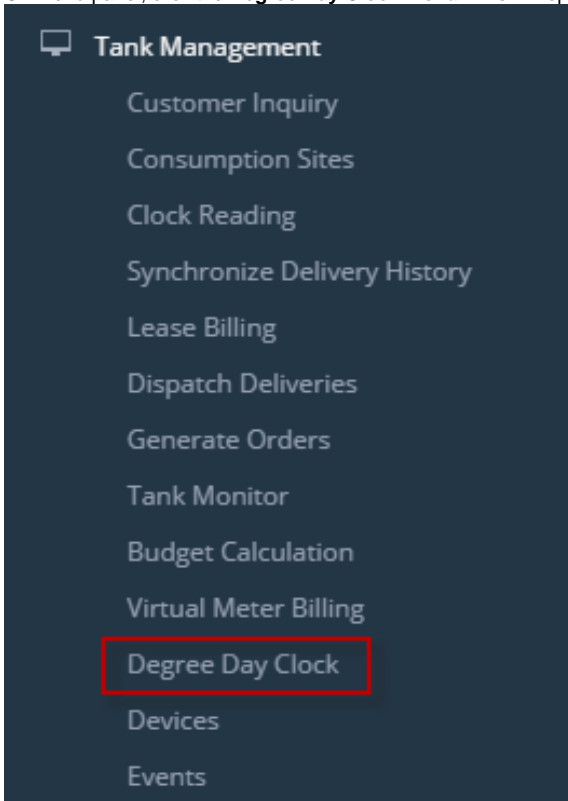
Ready Page 1 of 2

4. Enter the needed details. You can be as detailed as necessary. The **Clock Location No** is a required field. If later on you will use the [Calculate Degree Day](#) to enter the new clock reading, you have to provide the Base Temperature. Refer to [Degree Day Clock](#) for the field description..
5. Click **Save** toolbar button to keep the changes.



You can also access Degree Day Clock through **Consumption Site** -> **Clock No** label.

- On Menu panel, click the **Degree Day Clock menu**. This will open the Search Degree Day Clock screen.



- Click the **New toolbar button** on Search Degree Day Clock screen. This will open a new **Degree Day Clock** screen.

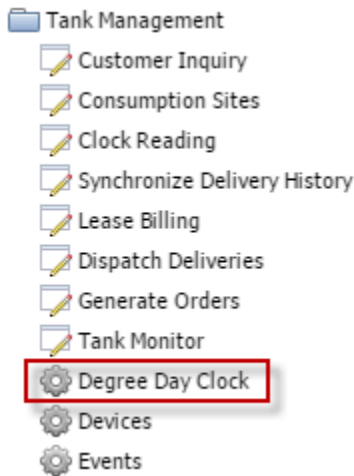
The 'Degree Day Clock' screen has a blue header with a title bar and window controls. Below the header is a toolbar with buttons: New, Save, Search, Delete, Undo, Clock Reading, Change Season, and Close. The main area is titled 'Details' and contains several input fields: 'Clock Location No:', 'Address' (with a location pin icon), 'Zip/Postal Code:' (with a dropdown), 'City:', 'State/Province:', 'Country:' (with a dropdown set to 'United States'), 'Delivery Ticket Printer:', 'Delivery Ticket No:', 'Delivery Ticket Format:' (with a dropdown), 'Readings Method:' (with a dropdown set to 'Daily'), 'Base Temperature:', 'Current Season:' (with a dropdown set to 'Summer'), 'Winter to Summer Change Date:', 'Summer to Winter Change Date:', 'Winter to Winter Change Date:', and 'Accum DD Winter Close:'. At the bottom is a 'Daily Average Degree Day Grouping' table with columns for months from Jan to Dec, each with a text input field containing '0'. The status bar at the bottom shows 'Ready' and page navigation controls.

- Enter the needed details. You can be as detailed as necessary. The **Clock Location No** is a required field. If later on you will use the [Calculate Degree Day](#) to enter the new clock reading, you have to provide the Base Temperature. Refer to [Degree Day Clock](#) for the field description.
- Click **Save toolbar button** to keep the changes.



You can also use the **New toolbar button** in the Degree Day Clock screen to create a new record.

1. On Menu panel, click the **Degree Day Clock menu**. This will open the Search Degree Day Clock screen.



2. Click the **New toolbar button** on Search Degree Day Clock screen. This will open a new **Degree Day Clock** screen.

The screenshot shows the 'Degree Day Clock' screen. At the top is a toolbar with buttons: New, Save, Search, Delete, Undo, Clock Reading, Change Season, and Close. Below the toolbar are several input fields and dropdown menus:

- Clock Location No: [Text Field]
- Address: [Text Field]
- Zip/Postal Code: [Text Field]
- City: [Text Field]
- State/Province: [Text Field]
- Country: [Dropdown Menu, currently set to 'United States']
- Delivery Ticket Printer: [Text Field]
- Delivery Ticket No: [Text Field]
- Delivery Ticket Format: [Text Field]
- Readings Method: [Dropdown Menu, currently set to 'Daily']
- Base Temperature: [Text Field]
- Current Season: [Dropdown Menu, currently set to 'Summer']
- Winter to Summer Change Date: [Text Field]
- Summer to Winter Change Date: [Text Field]
- Winter to Winter Change Date: [Text Field]
- Accum DD Winter Close: [Text Field]

Below these fields is a section titled 'Daily Average Degree Day Grouping' with a table of months and their corresponding values:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
0	0	0	0	0	0	0	0	0	0	0	0

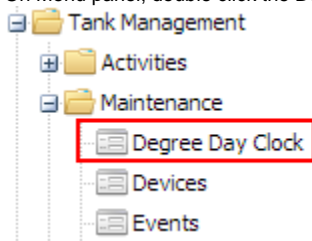
At the bottom of the screen is a status bar with a 'Ready' indicator and a page number '1 of 1'.

3. Enter the needed details. You can be as detailed as necessary. The **Clock Location No** is a required field. If later on you will use the [Calculate Degree Day](#) to enter the new clock reading, you have to provide the Base Temperature. Refer to [Degree Day Clock](#) for the field description.
4. Click **Save toolbar button** to keep the changes.



You can also use the **New toolbar button** in the Degree Day Clock screen to create a new record.

1. On Menu panel, double click the **Degree Day Clock menu**. This will open the Search Degree Day Clock screen.



2. Click the **New toolbar button**. This will open a new Degree Day Clock screen.

The screenshot shows the 'Degree Day Clock' application window. It features a toolbar with buttons for New, Save, Search, Delete, Undo, Clock Reading, and Close. The main form contains several input fields and dropdown menus for location and seasonal data. Below these is a 'Daily Average Degree Day Grouping' section with a table of monthly values, all currently set to 0. The status bar at the bottom indicates 'Ready' and 'Page 1 of 1'.

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
0	0	0	0	0	0	0	0	0	0	0	0

3. Enter the needed details. You can be as detailed as necessary. The **Clock Location No** is a required field. If later on you will use the [Calculate Degree Day](#) to enter the new clock reading, you have to provide the Base Temperature. Refer to [Degree Day Clock](#) for the field description.
4. **Save** the changes.



You can also use the **New toolbar button** in the Degree Day Clock screen to create a new record.