

# How to Open the Associate Site screen

1. [Open a Consumption Sites record](#) .
2. Click the **Site Action > Associate Site** toolbar button. This will open the Associate Site screen.

The image shows two parts of the software interface. The top part is a toolbar with a dropdown menu open under 'Site Action'. The menu options are 'Add Site', 'Associate Site' (highlighted with a red box), 'Device Action', and 'Reassign Site'. The bottom part is the 'Associate Site' dialog box. It has a title bar with 'Associate Site' and a close button. Below the title bar are 'OK' and 'Cancel' buttons. The main area has a 'Details' tab. Under 'Details', there is a form with the following fields: 'Association Type' (set to 'Base'), 'Consumption Site:' (with a 'Find' button), 'Customer' (text input), 'Customer No' (text input), 'Site No' (text input), and 'Description' (text input). Below the form is a section titled 'Associate Preview Visualization' which contains a diagram. The diagram shows a grey box labeled 'Base Site' with an arrow pointing to a yellow box labeled 'Link Site'. At the bottom of the dialog box is a status bar with icons for help, refresh, and a lightbulb, followed by the text 'Ready'.

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**Consumption Sites - 0001005079**

New Save Search Undo Attach Device **Site Action** Print Call Entry Add Call Entry Dis

Customer:	Customer B	Associate Site	
Address:	654 Downtown Street Fort Wayne, IN 46808	Device Action	
		Reassign Site	0.00
Phone:		Credit Limit:	0.00

**Associate Site** ^ X

OK Cancel

Details

Association Type: Base v

Consumption Site: Find


Customer:

Customer No:

Site No:

Description:

Associate Preview Visualization



```
graph LR; BaseSite[Base Site] --> LinkSite[Link Site]
```

? ? ? Ready

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**Consumption Sites - 0001005079**

New Save Search Undo Attach Device ▾ Site Action ▾ Print Call Entry Add Call Entry Dispatch Contract Cust

Customer:	Customer B	Associate Site	Current:	
Address:	111 Princeton Road Fort Wayne, IN 46808	Device Action	Total Past Due:	
Phone:	2000000000	Delivery	Budget Amt Due:	0.00
		Reassign Site	Prepaid Balance:	0.00

**Associate Site** ^ X

OK Cancel

Details

Association Type: Base ▾

Consumption Site: Find

Customer:

Customer No:

Site No:

Description:

**Associate Preview Visualization**

```
graph LR; BaseSite[Base Site] --> LinkSite[Link Site];
```

? 🌐 💡 Ready

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**Consumption Sites - 0001005079**

New Save Search Undo Attach Device ▾ Site Action ▾ Print Call Entry + Call Entry

Customer:	Customer B	Associate Site
Address:	111 Princeton Road Fort Wayne, IN 46808	Device Action
Phone:	2000000000	Delivery
		Reassign Site

**Associate Site** ^ X

OK Cancel

Details

Association Type: Base ▾

Consumption Site: Find


Customer:

Customer No:

Site No:

Description:

Associate Preview Visualization



? 🌐 💡 Ready

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