

How to Perform ‘Transfer to Another Consumption Site’ Device Action

‘Transfer to Another Consumption Site’ action means the device is picked up from the customer’s consumption site and taken back to the bulk plant location.

1. Open the [Device Actions](#) screen. Refer to [Device Actions](#) for the field description.
2. Select ‘Transfer to Another Consumption Site’ from the **Action** combo box list.
3. Enter the **Date**.
4. Select the **Performer** of this action from the combo box list.
5. Click the **Transfer Device To** button. This will open the Search Consumption Sites screen.
6. Search for the site where the device will be transferred. Select it from the grid , and then click the **Open Selected** toolbar button.
7. On the Device Actions screen, click the **OK** button.

The screenshot shows a 'Device Actions' dialog box with a blue header and a white body. At the top left, there are 'OK' and 'Cancel' buttons, with 'OK' highlighted by a red rectangle. Below the buttons is a 'Details' tab. The form contains the following fields: 'Device Type' (Tank), 'Serial No' (Tank1234), and 'Action' (Transfer to Another Consumption Site). A section titled 'Device Action' contains a 'Date' field (04/26/2016), a 'Performer ID' dropdown (Customer C), a 'Transfer Device To' button, and a search area with '0001005078' and '1234 Main St.'. At the bottom, there are icons for help, refresh, and a lightbulb, followed by the text 'Ready'.

- If the device does not have a Lease, this message will be displayed.



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Do you want to open the new consumption site?

Yes No

- If the device has Lease, the 'keep lease' message will prompt. Select the button that corresponds to what you want to do with the Lease. Upon clicking the **Yes/No button**, the message above will also prompt.



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The system found device(s) has lease.
 Do you want to transfer the lease to the new customer?
 If you click YES, the customer will become the lease's Bill Customer. If you click NO, the lease will be deleted during the process. If you click CANCEL, the process will not continue.

8. Once you are prompted to open the new site record, select **Yes** if you want to. However, if you want to remain in the current site record then select **No button**.

The auto-generated Event-015 will be displayed on the Event History tab of both the old and new site.

Date	Type	Description	User ID	Serial No.
04/26/2016	Device Transferred to Another Consumption Site	Device Transferred to Another Consumption Site	irelyadmin	Tank1234

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4. Select the **Performer** of this action from the combo box list.
5. Click the **Transfer Device To** button. This will open the Search Consumption Sites screen.
6. Search for the site where the device will be transferred. Select it from the grid, and then click the **Open Selected toolbar button**.
7. On the Device Actions screen, click the **OK button**.

Device Actions

Details
 Device Type: Tank Serial No: 1057438
 Action: Transfer to Another Consumption Site

Device Action
 Date: 02/08/2016
 Performer ID: Customer C
 Transfer Device To
 0001005079 Customer B
 111 Princeton Road

Ready

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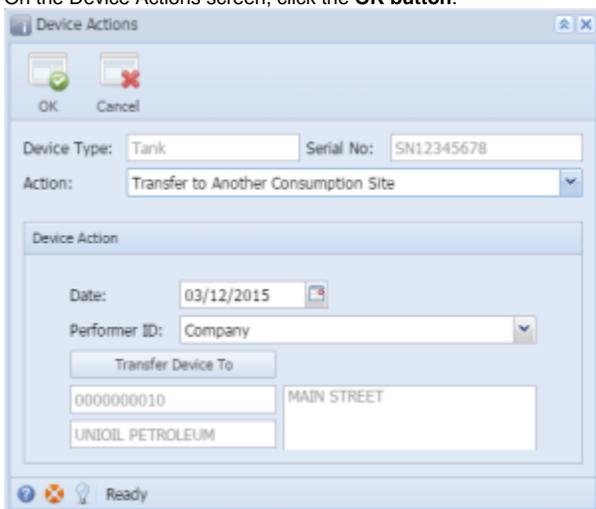
The auto-generated Event-015 will be displayed on the Event History tab of both the old and new site.

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02/08/2016	Device Transferred to Another Consumption Site	Device Transferred to Another Consumption Site	irelyadmin	1057438

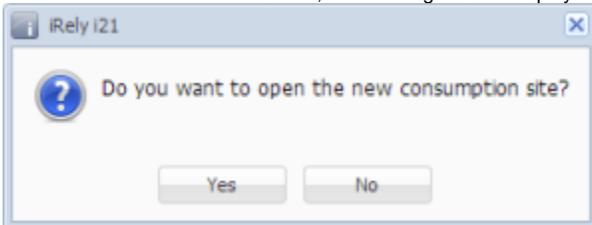
This action means the device is picked up from the customer's consumption site and taken back to the bulk plant location.

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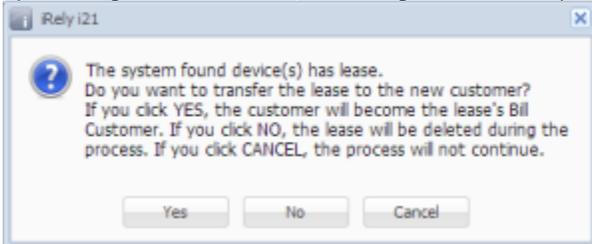
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Site								
Site	Detail	Devices	Associated Sites	Appliances	Call Entry	Delivery History	Event History	Work Orders
View Remove Layout Filter Records (F3)								
Date	Type	Description	User ID	Serial No.				
03/12/2015	Event-015	Device Transferred to Another Consumption Site	AGADMIN	SN12345678				

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03/12/2015	Event-015	Device Transferred to Another Consumption Site	AGADMIN	SN12345678