

How to Perform 'Enter Repair Notes' Device Action

'Enter Repair Notes' action will allow you to enter a new repair note event.

1. Open the [Device Actions](#) screen. Refer to [Device Actions](#) for the field description.
2. Select 'Enter Repair Notes' from the **Action** combo box list.
3. Enter the **Date**.
4. Enter the **Repair Notes**.
5. Click the **OK** toolbar button. Once the process is successful, you will be returned to the **Devices** tab.

The screenshot shows a 'Device Actions' dialog box with a blue header and a white body. At the top left, there are 'OK' and 'Cancel' buttons, with 'OK' highlighted by a red box. Below the buttons is a 'Details' section with two input fields: 'Device Type: Tank' and 'Serial No: Tank1234'. Underneath is an 'Action' dropdown menu set to 'Enter Repair Notes'. The main section is titled 'Device Action' and contains a 'Date' field with the value '04/26/2016' and a calendar icon, and a 'Repair Notes' text area containing the text 'Please repair the tank'. At the bottom of the dialog, there are icons for help, refresh, and a lightbulb, along with the text 'Ready'.

The auto-generated event will be displayed on the Event History tab.

The screenshot shows a software interface with several tabs: 'Site', 'Detail', 'Devices', 'Associated Sites', 'Appliances', 'Call Entry', 'Delivery History', 'Event History', 'Work Orders', 'Attachment (0)', and 'Audit Log (16)'. The 'Event History' tab is active. Below the tabs is a search bar with 'Open', 'Remove', 'Layout', and 'Filter Records (F3)' options. A table displays the event history with the following columns: 'Date', 'Type', 'Description', 'User ID', and 'Serial No.'. A single record is shown and highlighted with a red border: '04/26/2016', 'Device Repair Note', 'Device Repair Note', 'irelyadmin', and 'Tank1234'.

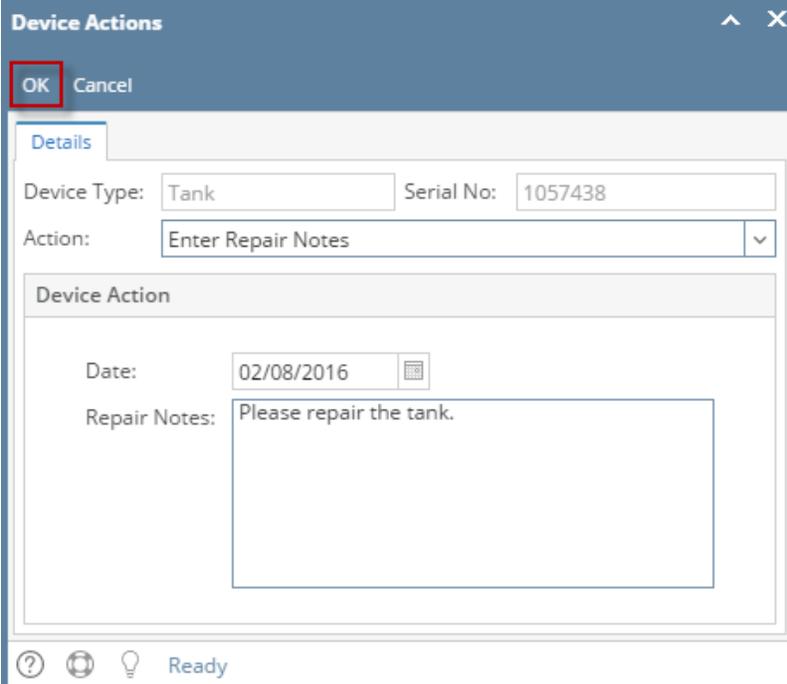
Date	Type	Description	User ID	Serial No.
04/26/2016	Device Repair Note	Device Repair Note	irelyadmin	Tank1234

6. **Save** the changes in the Consumption Sites record.

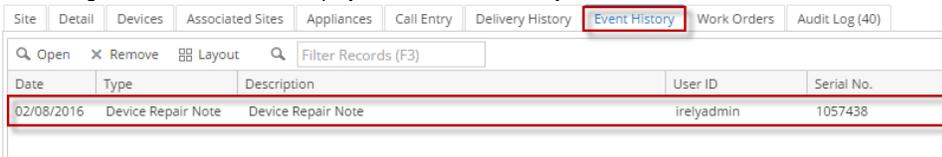
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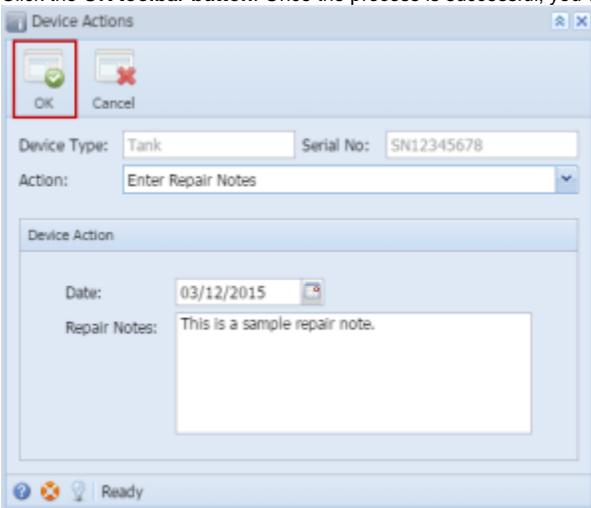
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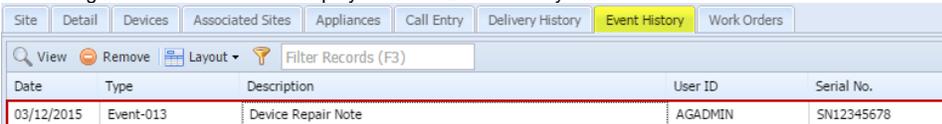
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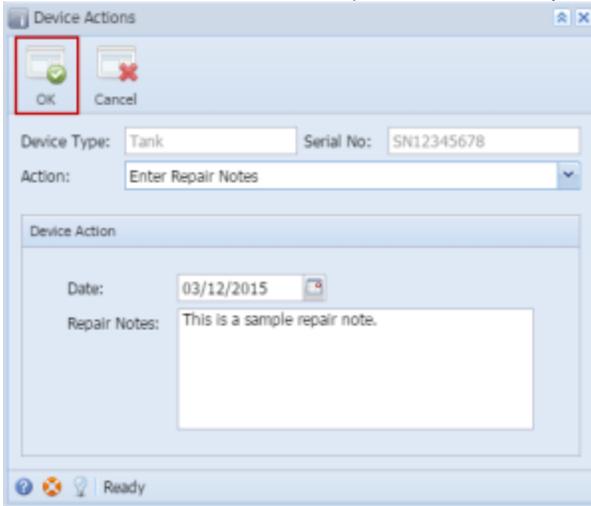
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Date	Type	Description	User ID	Serial No.
03/12/2015	Event-013	Device Repair Note	AGADMIN	SN12345678

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