

# How to Create a Consumption Sites Event

1. Open the [Consumption Sites record](#).
2. Click the **Create Event toolbar button**. This will open the **Event History** screen wherein the device related fields are left blank. Refer to [Event History](#) for the field description.

**Consumption Sites - 0001005078**

New Save Search Undo Attach Device Site Action Print Call Entry Add Call Entry Dispatch Contract Customer **Create Event** Summary List Work Order Print Efficiency Close

Customer: Customer A Customer No: 0001005078 Current: 0.00 Credit Note:   
 Address: 1234 Main St. Fort Wayne, IN 46801 Terms: Due on Receipt Total Past Due: 0.00   
 Regular Credit: 0.00 Budget Amt Due: 32.50   
 Phone: 1000000000 Credit Limit: 0.00 Prepaid Balance: 0.00

**Event History**

Save Close

Details

Event Details

Date: 04/22/2016   
 Type:   
 Level: Consumption Site   
 Performer ID:   
 User ID: irelyadmin   
 Description:

Consumption Site Info

Consumption Site ID: 6   
 Customer Number: 0001005078   
 Customer Name: Customer A   
 Description: Tank A   
 Site Number: 0001

Device Info

Device ID:   
 Device Ownership:   
 Device Serial Number:   
 Description:   
 Device Type:

Edited Page 1 of 1

3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Consumption Site, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there is additional **Description** for the event then enter it in the respective field.

**Event History**

Save Close

Details

Event Details

Date: 04/22/2016   
 Type: Consumption Site Gas Checked   
 Level: Consumption Site   
 Performer ID: Customer C   
 User ID: irelyadmin   
 Description: Consumption Site Gas Checked

Consumption Site Info

Consumption Site ID: 6   
 Customer Number: 0001005078   
 Customer Name: Customer A   
 Description: Tank A   
 Site Number: 0001

Device Info

Device ID:   
 Device Ownership:   
 Device Serial Number:   
 Description:   
 Device Type:

Edited Page 1 of 1

8. **Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site Detail Devices Associated Sites Appliances Call Entry Delivery History **Event History** Work Orders Attachment (0) Audit Log (10)

Open Remove Layout Filter Records (F3)

Date	Type	Description	User ID	Serial No.
04/22/2016	Consumption Site Gas...	Consumption Site Gas Checked	irelyadmin	

1. Open the [Consumption Sites record](#).
2. Click the **Create Event toolbar button**. This will open the **Event History** screen wherein the device related fields are left blank. Refer to [Event History](#) for the field description.

Consumption Sites - 0001005078

New Save Search Undo Attach Device Site Action Print Call Entry + Call Entry Dispatch Contract Customer **Create Event** Summary List Work Order Print Efficiency

Customer: Customer A Customer No: 0001005078 Current: 0.00 Credit Note:

Address: 1234 Main St. Fort Wayne, IN 46801 Terms: Due on Receipt Total Past Due: 0.00

Phone: 1000000000 Regular Credit: 0.00 Budget Amt Due: 0.00

Credit Limit: 0.00 Prepaid Balance: 0.00

### Event History

Save Close

Details

Event Details		Consumption Site Info	
Date:	02/08/2016	Consumption Site ID:	7
Type:		Customer Number:	0001005078
Level:	Consumption Site	Customer Name:	Customer A
Performer ID:		Description:	Tank A
User ID:	irelyadmin	Site Number:	0001
Description:		<b>Device Info</b>	
		Device ID:	
		Device Ownership:	
		Device Serial Number:	
		Description:	
		Device Type:	

Page 1 of 1

3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Consumption Site, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there is additional **Description** for the event then enter it in the respective field.

Event History

Save Close

Details

Event Details		Consumption Site Info	
Date:	02/08/2016	Consumption Site ID:	7
Type:	Consumption Site Gas Checked	Customer Number:	0001005078
Level:	Consumption Site	Customer Name:	Customer A
Performer ID:	Customer C	Description:	Tank A
User ID:	irelyadmin	Site Number:	0001
Description:	Consumption Site Gas Checked	<b>Device Info</b>	
		Device ID:	
		Device Ownership:	
		Device Serial Number:	
		Description:	
		Device Type:	

Page 1 of 1

8. **Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Site Detail Devices Associated Sites Appliances Call Entry Delivery History **Event History** Work Orders Audit Log (41)

Open Remove Layout Filter Records (F3)

Date	Type	Description	User ID	Serial No.
02/08/2016	Consumption Site Gas Checked	Consumption Site Gas Checked	irelyadmin	

1. **Open the Consumption Sites record.**
2. Click the **Create Event toolbar button**. This will open the **Event History screen** wherein the device related fields are left blank. Refer to [Event History](#) for the field description.

Consumption Sites - 0000000021

Customer: SHELL PROPANE Customer No: 0000000021 Current: 0.000000 Credit Note:

Address: GREEN ROAD CHISAGO CITY, MN 55013 Terms: 20 - COD Total Past Due: 0.000000

Phone: 1000000000 Regular Credit: 0.000000 Budget Amt Due: 0.000000

Credit Limit: 1.000000 Prepaid Balance: 0.000000

Event History

Date: 06/23/2015 Device Type:

Type: Device Serial Number:

Level: Consumption Site Device Ownership:

Consumption Site ID: 57886 Performer ID:

Device ID: User ID: AGADMIN

Customer Number: 0000000021

Description:

3. Enter the **Date** of the event.
4. Select the event **Type** from the combo box list.
5. The **Level** field will show Consumption Site, leave it as is.
6. Select the performer of the event by choosing the **Performer ID**.
7. If there is additional **Description** for the event then enter it in the respective field.

Event History

Save Close

Date: 06/23/2015 Device Type:

Type: Event-002 Device Serial Number:

Level: Consumption Site Device Ownership:

Consumption Site ID: 57886 Performer ID: Company

Device ID: User ID: AGADMIN

Customer Number: 0000000021

Description: Consumption Site Deactivated

8. **Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History** tab.

Date	Type	Description	User ID	Serial No.
06/23/2015	Event-002	Consumption Site Deactivated	AGADMIN	

1. [Open the Consumption Sites record.](#)

- Click the **Create Event toolbar button**. This will open the **Event History screen** wherein the device related fields are left blank. Refer to [Event History](#) for the field description.

Consumption Sites - 0000000010

New Save Search Undo Attach Device Site Action Print Call Entry Call Entry Dispatch Contract **Create Event** Summary List Work Order Print Efficiency Close

Customer: UNIOIL PETROLEUM Customer No: 0000000010 Current: 0.00 Credit Note:   
 Address: MAIN STREET CAMBRIDGE, MN 55008 Terms: 20 - COD Total Past Due: 0.00   
 Regular Credit: 0.00 Budget Amt Due: 0.00   
 Phone: 1000000000 Credit Limit: 1.00 Prepaid Balance: 0.00

**Event History**

Save Close

Date: 03/12/2015 Device Type:   
 Type: Device Serial Number:   
 Level: Consumption Site Device Ownership:   
 Consumption Site ID: 69463 Performer ID:   
 Device ID: User ID: AGADMIN   
 Customer Number: 0000000010   
 Description:

Edited

- Enter the **Date** of the event.
- Select the event **Type** from the combo box list.
- The **Level** field will show Consumption Site, leave it as is.
- Select the **Performer** of the event.
- If there are additional **Description** for the event then enter it in the respective field.

**Event History**

Save Close

Date: 03/12/2015 Device Type:   
 Type: Event-002 Device Serial Number:   
 Level: Consumption Site Device Ownership:   
 Consumption Site ID: 69463 Performer ID: Company   
 Device ID: User ID: AGADMIN   
 Customer Number: 0000000010   
 Description: Consumption Site Deactivated

Edited

- Save** then **Close** the screen. The newly created event will be displayed to **Consumption Sites > Event History tab**.

Site Detail Devices Associated Sites Appliances Call Entry Delivery History **Event History** Work Orders

View Remove Filter:

Date	Type	Description	User ID	Serial No.
03/12/2015	Event-002	Consumption Site Deactivated	AGADMIN	