## How to Create a Panel with Date Criteria Selection

In this tutorial, we will show how to use and add a date criteria selection and how will it work on individual panels.

1. Open a Panel Settings record.

Home Grid Chart 1	Chart 2						Close
E Customer Invoices Gri	d						
🕐 Refresh	Customer ID	Company Name	Order Number	Order Total	Amount Due	Paid Status	
Gp Export ►	C10004	Crest Stockroom Corp	SI-10258	\$50.00	\$50.00	No	<u>^</u>
E Settings	C10004	Crest Stockroom Corp	SI-10257	\$25.00	\$25.00	No	
C Print	C10002	Furniture Place	SI-10251	\$20.00	\$20.00	No	
11/10/2015	C10002	Furniture Place	SI-10252	\$30.00	\$30.00	No	
11/09/2015	C10002	Furniture Place	SI-10253	\$30.00	\$30.00	No	
11/04/2015	C10001	Home Dealers	SI-10254	\$50.00	\$50.00	No	
10/25/2015	C10001	Home Dealers	SI-10255	\$50.00	\$50.00	No	
09/20/2015	C10003	B&M Designs	SI-10256	\$50.00	\$50.00	No	
10/04/2014	C10001	Home Dealers	SI-10250	\$100.00	\$100.00	No	
09/28/2014	C10001	Home Dealers	SI-10249	\$100.00	\$100.00	No	
09/06/2014	C10001	Home Dealers	SI-10248	\$9.99	\$9.99	No	
08/28/2014	C10001	Home Dealers	SI-10247	\$100.00	\$100.00	No	
05/20/2014	C10001	Home Dealers	SI-10246	\$77.95	\$77.95	No	
05/15/2014	C10001	Home Dealers	SI-10245	\$9.99	\$9.99	No	
05/06/2013	C10006	Annie's Discount Center	SI-10243	\$1,554.55	\$1,554.55	No	
05/06/2013	C10014	High Design & Mfg	SI-10237	\$319.31	\$319.31	No	
05/06/2013	C10001		SI-10232	\$100.00	\$100.00	No	
04/24/2013	C10042	Dreamland Bedding, Inc.	SI-10242	\$2,000.00	\$2,000.00	No	
04/17/2013	C10012	HY Fine Furnishings	SI-10236	\$299.95	\$299.95	No	
04/12/2013	C10010	Master Appliance Company	SI-10244	\$109.89	\$109.89	No	*
			263	\$8,107,118.95	\$659,760.86		

2. Declare the clause Where @DATE@on the Query field.

Details Settin	gs									
Panel Name:	Customer Invoices	Grid			Class:	Subpanel	$\sim$	Rows Retrieved:	0	
Panel Caption:	Customer Invoices	Grid			Style:	Grid	~	Rows Visible:	20	
Description:	Customer Invoices	Grid								
uery:	select dtmDate, str	·CustomerID, st	rCompanyNa	me, strOrderNu	mber, db	lOrderTotal, db	lAmo	untDue, ysnPaid f	rom tblARInv	oice
·	where @DATE@									

3. Select any available pre-defined values of Date Condition and Date Variable.

## 4. Select the appropriate Date Field for the date criteria.

Jetungs   Customer Invoices Grid   Class:   Subpanel   Rows Retrieved:   0     nel Caption   Customer Invoices Grid   Style:   Grid   V   Rows Visible:   20     escription:   Customer Invoices Grid   Style:   Grid   V   Rows Visible:   20     uery:   select dtmDate, strCustomerID, strCompanyName, strOrderNumber, dbiOrderTotal, dbiAmountDue, ysnPaid from tbiARInvoice	Datails Satti	0.05											
Inel Name: Customer Invoices Grid Customer Invoices Grid   Inel Caption Customer Invoices Grid Style: Grid Rows Visible: 20   escription: Customer Invoices Grid Style: Grid Style: Rows Visible: 20   select dtmDate, strCustomerID, strCompanyName, strOrderNumber, dblOrderTotal, dblAmountDue, ysnPaid from tblARInvoice where @DATE@	Details Sett	ilgs						<b>C</b> 1 1		Davie Dataiaurali	0		
Inel Caption   Customer Invoices Grid   Style:   Grid   V   Rows Visible:   20     escription:   Customer Invoices Grid   Select dtmDate, strCustomerID, strCompanyName, strOrderNumber, dbiOrderTotal, dbiAmountDue, ysnPaid from tbiARInvoice     uery:   select dtmDate, strCustomerID, strCompanyName, strOrderNumber, dbiOrderTotal, dbiAmountDue, ysnPaid from tbiARInvoice	anel Name:	Customer Invo	ces Grid				Class:	Subpanel	~	Rows Retrieved:	0		
Escription: Lery: select dmDate, strCustomerID, strCompanyName, strOrderNumber, dblOrderTotal, dblAmountDue, ysnPaid from tblARInvoice where @DATE@	anel Caption:	Customer Invo	ces Grid				Style:	Grid	~	Rows Visible:	20		
select dtmDate, strCustomerID, strCompanyName. strOrderNumber, dblOrderTotal, dblAmountDue, ysnPaid from tblARInvoice where @DATE@	escription:	Customer Invo	ces Grid										
	uery:	where @DATE(	) )	meno, su c	umpanyivani	e, strondernu	niber, di	ilorderi olai, (		unitude, ysinaid		VOICE	
	onnection ther Filter:	VisionCore			Date Conditio	All Dates			/ Dat	e Field dtmDate	e		
ill Down	onnection ther Filter: rill Down	VisionCore None			Date Conditio	All Dates	( ]		✓ Dat	e Field dtmDat	e		

5. Save and close the Panel Settings record. The panel on the Dashboard will be automatically refreshed, and will now display the Date Filter field on the upper right-hand corner. This combo box list will show the same predefined dates on the Panel Settings > Date Condition field.

E Customer Invoices Grid						All Dates	~
Date 🔻	Customer ID	Company Name	Order Number	Order Total	Amount Due	Paid Status	
12/04/2015	C10004	Crest Stockroom Corp	SI-10258	\$50.00	\$50.00	No	*
11/30/2015	C10004	Crest Stockroom Corp	SI-10257	\$25.00	\$25.00	No	
11/11/2015	C10002	Furniture Place	SI-10251	\$20.00	\$20.00	No	
11/10/2015	C10002	Furniture Place	SI-10252	\$30.00	\$30.00	No	
11/09/2015	C10002	Furniture Place	SI-10253	\$30.00	\$30.00	No	
11/04/2015	C10001	Home Dealers	SI-10254	\$50.00	\$50.00	No	
10/25/2015	C10001	Home Dealers	SI-10255	\$50.00	\$50.00	No	
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04/12/2013	C10010	Master Appliance Company	SI-10244	\$109.89	\$109.89	No	٣
			263	\$8,107,118.95	\$659,760.86		

As you change the selected date filter, the panel will automatically refresh and display records respectively.