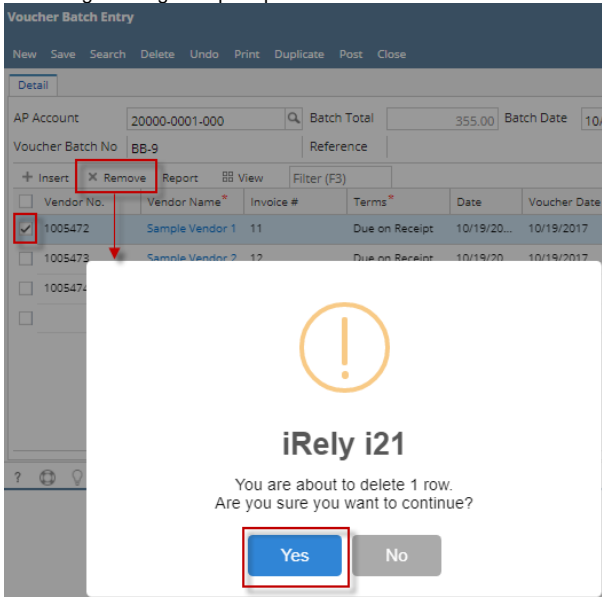


How To Delete Line Item Details on Voucher Batch Entry

Here are the steps on how to delete line items on the grid:

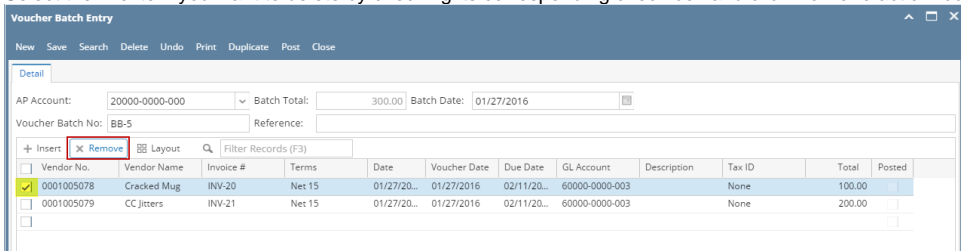
1. Select the line item you want to delete by checking its corresponding check box and click **Remove** action button.
2. A warning message will prompt. Click **Yes** to continue.



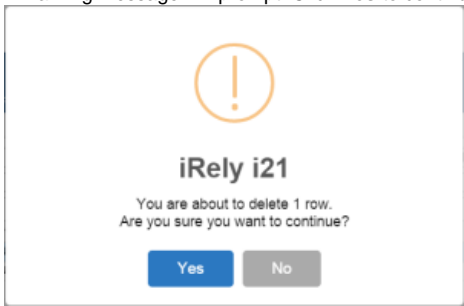
3. The detail will be deleted.

Here are the steps on how to delete line items on the grid:

1. Select the line item you want to delete by checking its corresponding check box and click **Remove** action button.



2. A warning message will prompt. Click **Yes** to continue.



3. The detail will be deleted.

Voucher Batch Entry

Detail

AP Account: 20000-0000-000 Batch Total: 200.00 Batch Date: 01/27/2016

Voucher Batch No: BB-5 Reference:

Filter Records (F3)

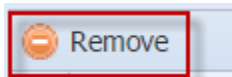
Vendor No.	Vendor Name	Invoice #	Terms	Date	Voucher Date	Due Date	GL Account	Description	Tax ID	Total	Posted
<input type="checkbox"/> 0001005079	CC Jeters	INV-21	Net 15	01/27/20...	01/27/2016	02/11/20...	60000-0000-003			200.00	<input type="checkbox"/>
<input type="checkbox"/>											

Here are the steps on how to delete line items on the grid:

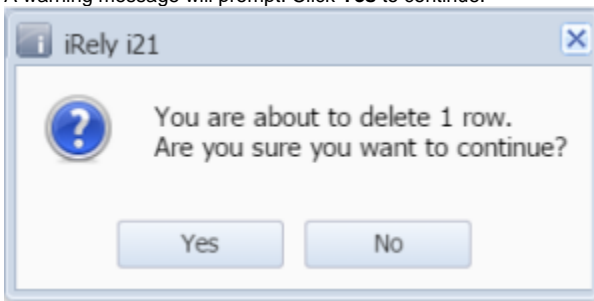
1. Select the line item you want to delete by checking its corresponding check box.

<input type="checkbox"/>	Vendor No.	Vendor Name	Invoice #	Terms	Date	Bill Date	Due Date	GL Account	Description	Tax ID	Total	Posted
<input type="checkbox"/>	0000000001	Sample Company		Due On Receipt	04/16/2014	04/16/2014	04/16/2014	151000-10	sample desc		500.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	0000000002	Sample Vendor		Due On Receipt	04/15/2014	04/15/2014	04/15/2014	151000-10	sample desc2		250.50	<input type="checkbox"/>

2. Click **Delete** action button.



3. A warning message will prompt. Click **Yes** to continue.



4. The detail will be deleted.

Here are the steps on how to delete line items on the grid:

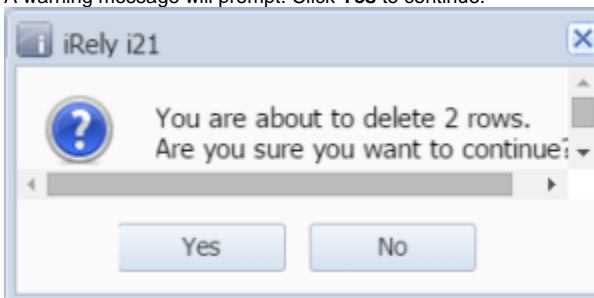
1. Select the line item you want to delete by checking its corresponding check box.

<input type="checkbox"/>	Vendor No.	Vendor Name	Invoice #	Terms	Date	Bill Date	Due Date	GL Account	Description	Tax ID	Total	Posted
<input type="checkbox"/>	0000000001	Sample Company		Due On Receipt	04/16/2014	04/16/2014	04/16/2014	151000-10	sample desc		500.00	<input type="checkbox"/>
<input checked="" type="checkbox"/>	0000000002	Sample Vendor		Due On Receipt	04/15/2014	04/15/2014	04/15/2014	151000-10	sample desc2		250.50	<input type="checkbox"/>

2. Click **Delete** action button.



3. A warning message will prompt. Click **Yes** to continue.



4. The detail will be deleted.