How To Import Vouchers

1. After Terms and Vendors were imported, click on Import Vouchers button.





- 3. All imported voucher records can now be opened via Purchasing > Vouchers.
- 1. Open Origin Conversions screen from System Manager > Utilities and select Accounts Payable module.

🚞 System Manager	Crigin Conversions		
User Security	Sign conversions		
i User Roles			
🌍 Company Setup	Class		
😳 Report Manager	Close		
🄯 Motor Fuel Tax Cycle	System Manager		
Company Preferences	General Ledger		
ip Starting Numbers	Tank Management		
i Custom Fields	Accounts Receivable		
🚞 Utilities	Accounts Payable		
Origin Conversions	Cash Management		
import Origin Users			
import Origin Menus			
announcements			
Click on Import Bills button.			
Import Bills Import all bills from Origin.			
After the importing is finished, a message prompt	ts. Click OK to close.		
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Successfully imported all bills.			

4. All imported bill records can now be opened via Purchasing > Bill Entry.

OK

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Here's how to build account structure from Origin setup:

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1. Open Origin Conversions screen from Admin > Utilities and select Accounts Payable module.

🖃 🚞 Admin		
		Origin Conversions
- 📰 User Roles		
- Report Manager		
Motor Fuel Tax Cycle		Close
Company Preferences		
Starting Numbers		Modules
		General Ledger
🖃 📄 Utilities		Cash Management
Origin Conversions	-	Accounts Payable
Import Origin Users	-	
Click on Import Bills button.		
(Import all hills from Origin

	Import all bills from Origin.
Import Bills	
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3. After the importing is finished, a message prompts. Click OK to close.

4. All imported bill records can now be opened via Accounts Payable Activities > Bill Entry.