How to Preview a Tank Management Report

There are several ways to preview and print a report on Tank Management. You can use either of the following.

- **From Tank Management menu**:
  Go to **Menu panel** > **Tank Management**. Each report menu will open a **Report Parameters screen** where you can select the report criteria and report options you desire, and then preview the report.

- **From other screens**:
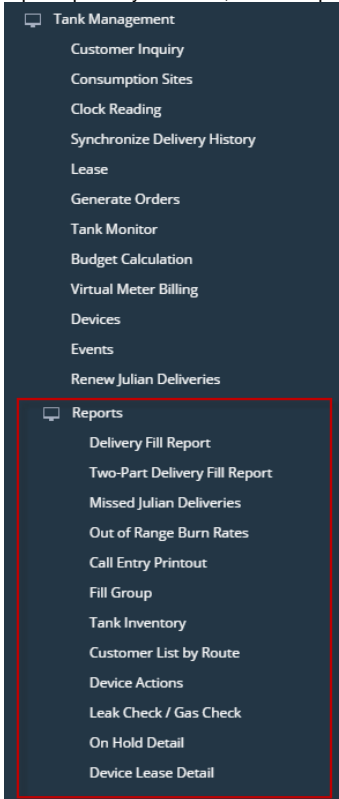 There are reports that can be printed directly from a specific screen. Some of these reports are **Call Entry Printout, Work Order, Print Letters** a nd **Lease Agreement** which can be found from the Consumption Sites screen, Budget Calculation, Customer Inquiry and Lease screen.

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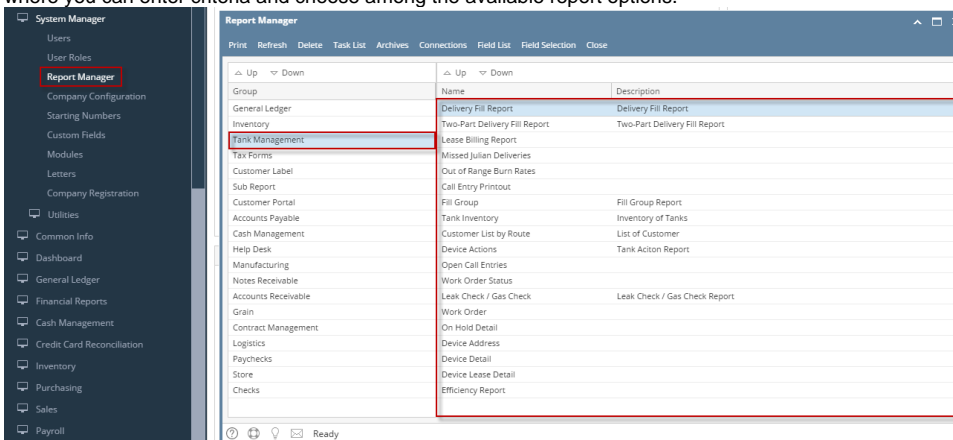
- **From Tank Management menu**:
  Go to **Menu panel** > **Tank Management**. Each report menu will open a **Report Parameters screen** where you can select the report criteria and report options you desire, and then preview the report.

- **From Report Manager**:
  Go to **Menu panel** > **System Manager** > **Report Manager menu.** This menu will open the **Report Manager screen** which lists all report groups and the reports comprising it. To print a Tank Management related report, select Tank Management from the **Groups section** and then select a specific report from **Reports section**, then click **Print toolbar button**. This button will open **Report Parameters screen** of the selected report, where you can enter criteria and choose among the available report options.

- **From other screens**:
  There are reports that can be printed directly from a specific screen. Some of these reports are **Call Entry Printout, Work Order,** and **Efficiency Report** which can be found from the Consumption Sites screen, and **Customer Label** report from the Customer Inquiry screen.

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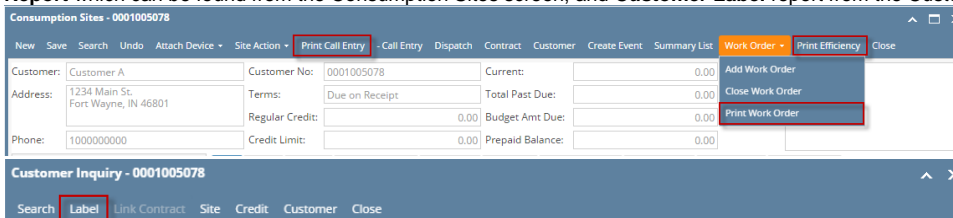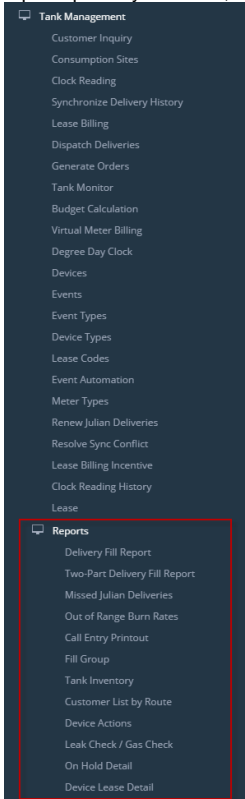report options you desire, and then preview the report.

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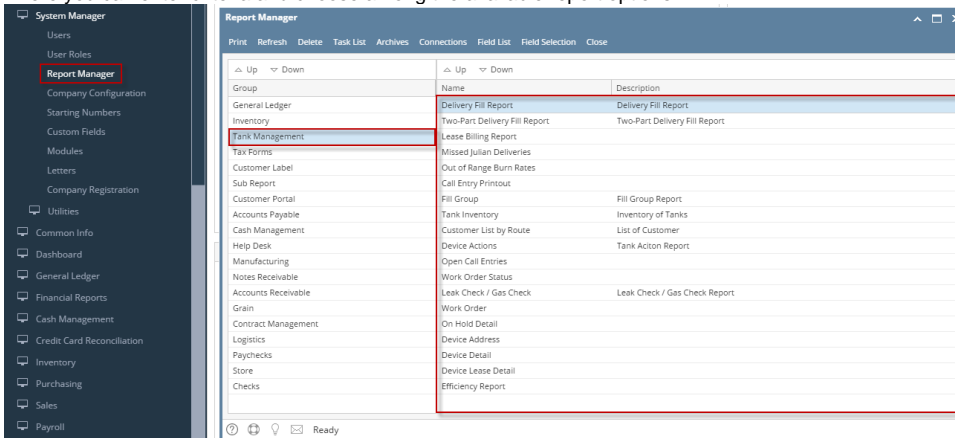
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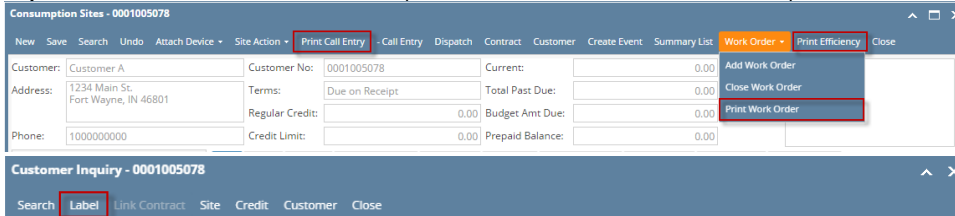
  📁 Tank Management
  - 📝 Customer Inquiry
  - 📝 Consumption Sites
  - 📝 Clock Reading
  - 📝 Synchronize Delivery History
  - 📝 Lease Billing
  - 📝 Dispatch Deliveries
  - 📝 Generate Orders
  - 📝 Tank Monitor
  - ⚙️ Degree Day Clock
  - ⚙️ Devices
  - ⚙️ Events
  - ⚙️ Event Types
  - ⚙️ Device Types
  - ⚙️ Lease Codes
  - ⚙️ Event Automation
  - ⚙️ Meter Types
  - ⚙️ Renew Julian Deliveries
  - ⚙️ Resolve Sync Conflict
  - ⚙️ Lease Billing Incentive
  - ⚙️ Clock Reading History
  - 📄 Delivery Fill Report
  - 📄 Two-Part Delivery Fill Report
  - 📄 Lease Billing Report
  - 📄 Missed Julian Deliveries
  - 📄 Out of Range Burn Rates
  - 📄 Call Entry Printout
  - 📄 Fill Group
  - 📄 Tank Inventory
  - 📄 Customer List by Route
  - 📄 Device Actions
  - 📄 Open Call Entries
  - 📄 Work Order Status
  - 📄 Leak Check / Gas Check
  - 📄 On Hold Detail
  - 📄 Device Lease Detail

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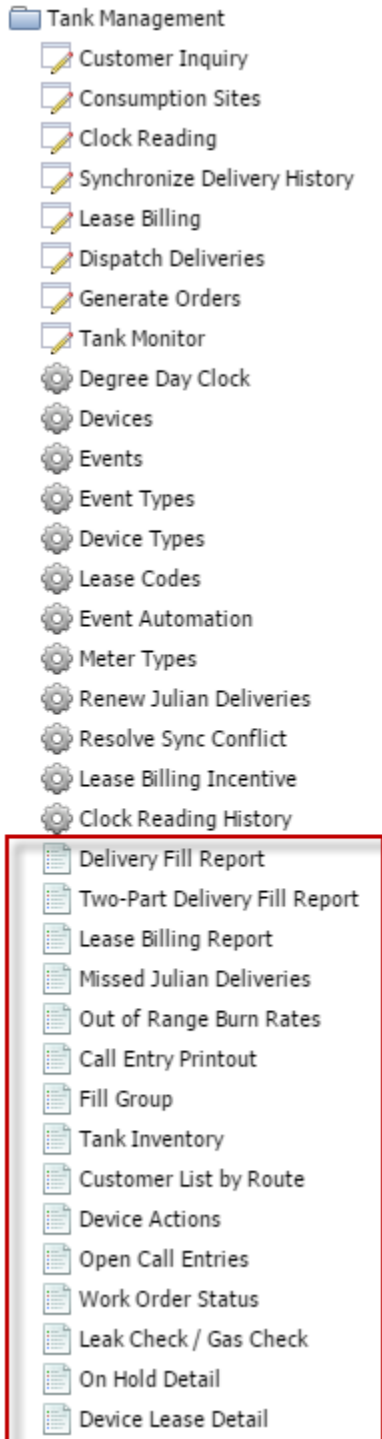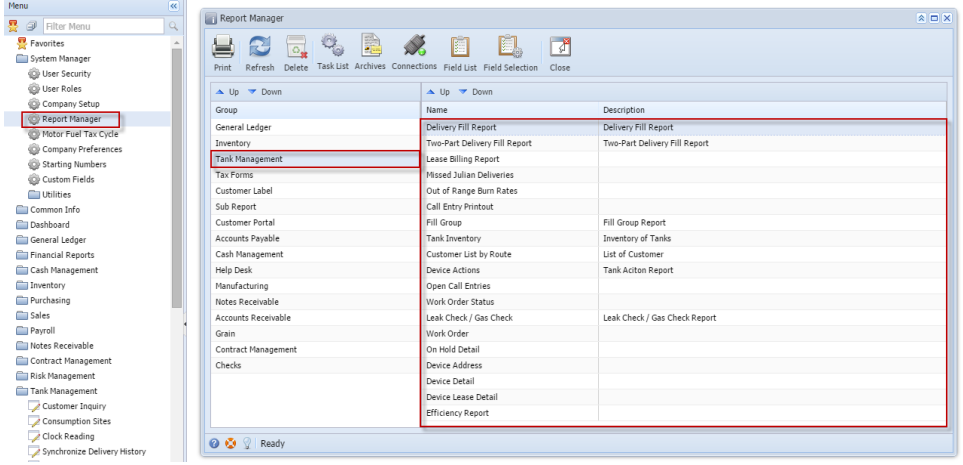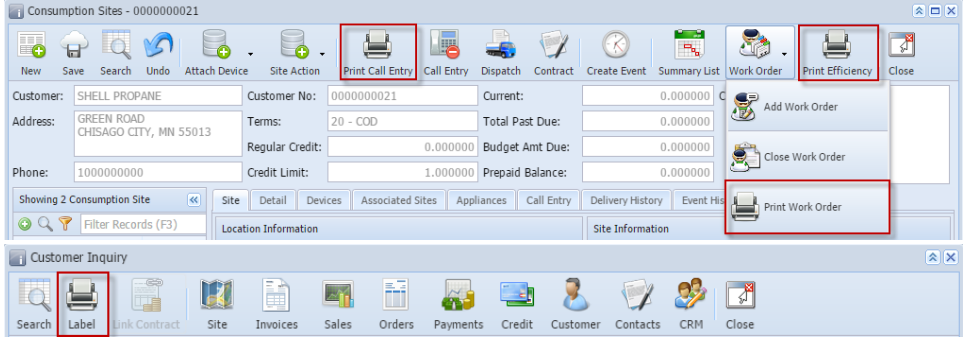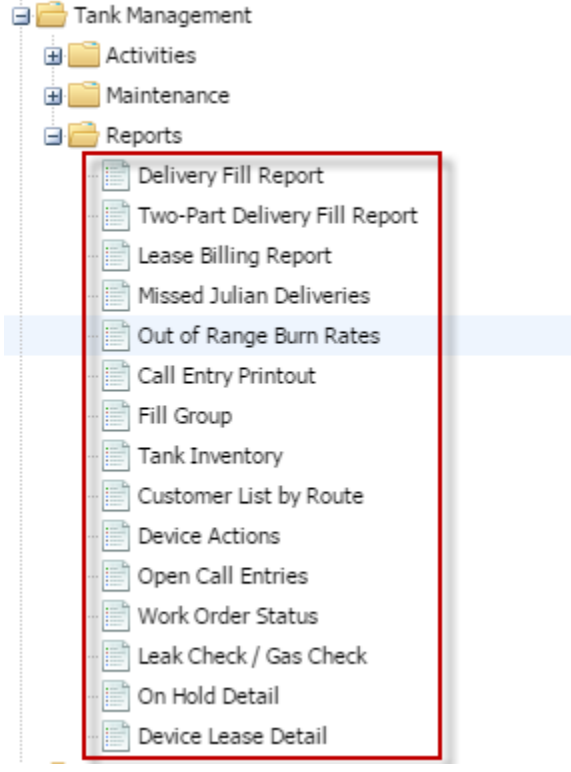

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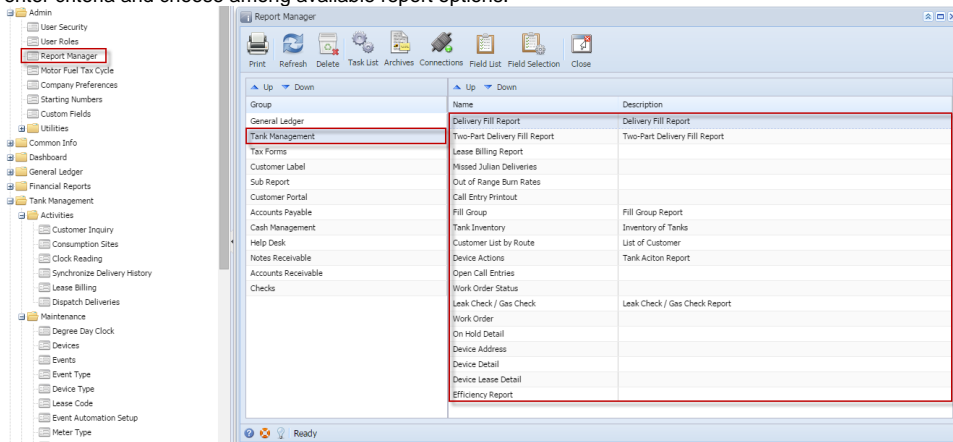
- **From other screen**:
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