

How to Import Card

Note: Make sure to setup the network connection before exporting.

Click [here](#) to view how to setup network connection.

First you will need to import the cards from PacPride's controller. When you log in to the controller (via desktop shortcut)

The screenshot shows the 'PRIDE Online' web interface. At the top is a navigation bar with links: Home, Accounts, Cards, Files, Hand Tags, PacPridenet Manual, PrideAdvantage Fleet Manual, Logout, and the PRIDE Online logo. On the right, there is a 'Contact Pacific Pride' link and a status bar showing 'Status RunTime' and 'Running 00:-7'. The main heading is 'Welcome to the CSU Download'. Below this, there are two rows of controls. The first row has a 'From Date' dropdown set to '09/01/2018' (callout 1), a 'To Date' dropdown set to '09/12/2018', and a 'Generate Report' button (callout 2). The second row has an 'Include Status Changes?' checkbox, a 'Sort By Date & Time?' checkbox, and a 'Generate Report' button. Below this, there is a section for 'Available Reports' with a dropdown set to '09/01/2018 to 09/12/2018' (callout 3). It has two radio buttons: 'Download File.' (selected) and 'View Report Online.'. There are 'View Report' and 'Delete Report' buttons (callout 4). At the bottom, a footer bar says '©2018 Pacific Pride'. A modal dialog box at the bottom of the page asks: 'Do you want to open or save CSUFILE091218.csv (925 bytes) from pacpridenet.com?' with 'Open', 'Save', and 'Cancel' buttons.

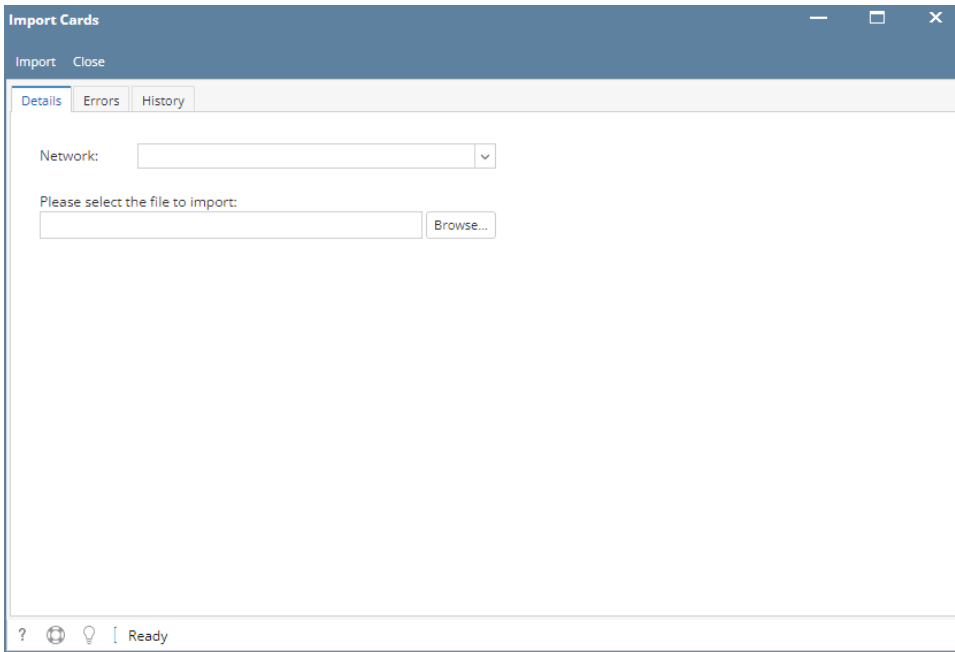
1. From **Card Fueling** module, click **Card Accounts**. This will open the **Account** search screen.

The screenshot shows the 'Search Accounts' window. It has a toolbar with 'Open Selected', 'New', 'Export', 'Columns', 'View', 'Export Account', 'Import Card', 'Export Card', and 'Credit Lockout'. Below the toolbar is a table with 26 records. The table has columns: Account Number, Account Name, Phone, Address, City, State, Zip Code, Customer Active, Discount Schedule, Invoice Cycle, and Local Price. The data is as follows:

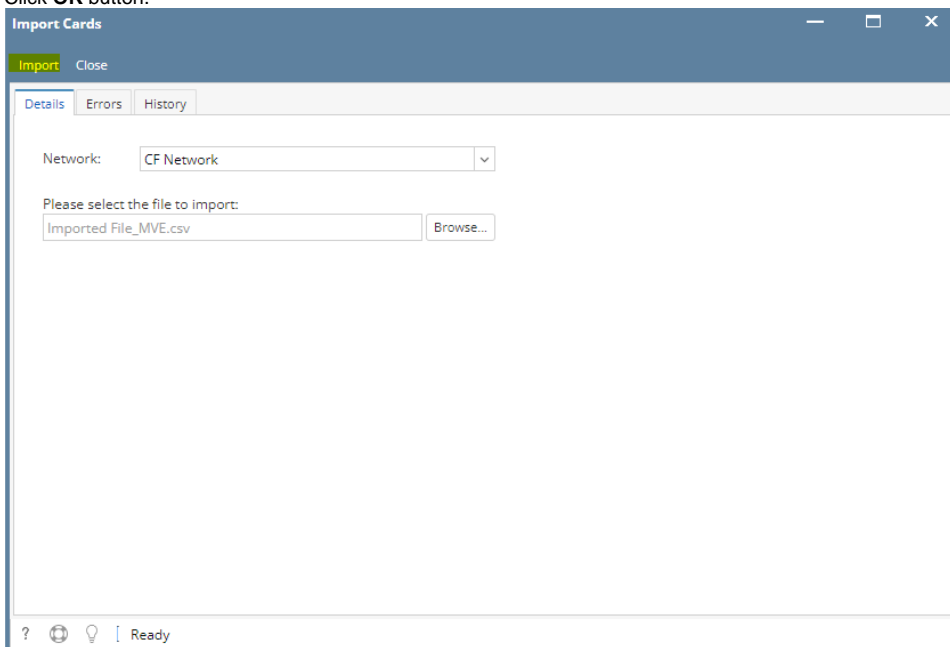
Account Number	Account Name	Phone	Address	City	State	Zip Code	Customer Active	Discount Schedule	Invoice Cycle	Local Price
1001000001	State Trucking	(800) 888-1234	7676 North Trucking Way	Fort Wayne	IN	46815	✓	DS1	IC01	PPRORLE
1001000002	State Trucking	(800) 888-1234	4235 Schwartz Road	New Haven	IN	46774	✓	No Discount	M	Local FW
1001000003	City of Fort Wayne	(800) 888-1234	200 East Berry St, Suite 42	Fort Wayne	IN	46802	✓	Monthly Volume Discounts	M	
1001000004	State Trucking	(800) 888-1234	7414 HAZ Ave Vancouver, WA	Vancouver	WA	98665	✓	Monthly Volume Discounts	BW	
1001000005	State Trucking	(800) 888-1234	1564 West Main St	Fort Wayne	IN	46804	✓	No Discount	BW	

2. In **Account** search screen, click **Import Card** toolbar button. this will open the **Import Card** screen.

This screenshot is identical to the previous one, but the 'Import Card' button in the toolbar is highlighted with a yellow box, indicating it is the button to be clicked.



3. Select **Network** of Cards to be imported then click **Import** toolbar button.
Import message will be displayed stating import status and details.
Click **OK** button.



4. Verify imported details on the **History** grid.

Import Cards

ProcessClose

DetailsLogs

Network:CF Network

Please select the file to import:

Browse...

History

ExportViewFilter (F3)

<input type="checkbox"/>	Id	Record Id	Action	Table	Field Name	Old Value	New Value
Process Date: February 28, 2018, 9:58 am							
<input type="checkbox"/>	39	1234567	Update	tblCFCard	intCardLimitedCode	0	4
<input type="checkbox"/>	39	1234567	Update	tblCFCard	dtmCardExpiratio...		Dec 1 2039 12:00A...
<input type="checkbox"/>	39	1234567	Update	tblCFCard	strCardPinNumber	1234	4321
<input type="checkbox"/>	39	1234567	Update	tblCFCard	ysnActive	0	1
<input type="checkbox"/>	39	1234567	Update	tblCFCard	intEntryCode		2
<input type="checkbox"/>	39	1234567	Update	tblCFCard	intProductAuthId		7

?Ready