

How to Batch Recalculate

1. From **Card Fueling** module, click **Transaction** menu. The **Transaction** search screen will be displayed. The default tab on **Transaction** screen is the **Unposted Transaction** tab.

Search Transactions

Close

Unposted Transaction Invalid Transaction Posted Transaction new View

Open Selected New Export Columns View Import Batch Posting Batch Delete Batch Recalculate 45 records

Transaction Id Contains Add Filter Clear Filters

Transaction Id	Transaction Date	Network	Customer Number	Customer Name	Card Number	Card Name	Site Number	Tax State	Item Number	Quantity	Calc Gross
<input type="checkbox"/> CDT-3	04/03/2016 12:00	PacPride	000100000	Smith Trucking	00100000	MasterCard	ABC	IN	870-T796	3.500000	
<input type="checkbox"/> CDT-7	07/03/2016 8:47	PacPride	000100000	Smith Trucking	10000000	MasterCard	ABC	IN	870-T796	140.000000	
<input type="checkbox"/> CDT-14	26/06/2016 9:06	CFN	000100000	Smith Trucking	10000000	Visa Fleet MasterCard	CFN12345	IN	870-T796	50.000000	
<input type="checkbox"/> CDT-15	22/07/2016 2:07	PacPride	000100000	Visa Fleet Storage Deck		Storage Card	ABC	IN	D2C	30.000000	
<input type="checkbox"/> CDT-16	25/07/2016 7:18	PacPride	000100000	Smith Trucking	00100000	MasterCard	ABC	IN	D2C	41.200000	
<input type="checkbox"/> CDT-53	05/02/2018 13:36	PacPride	10000000	John Deere	10000000		301		LPG	1.000000	
<input type="checkbox"/> CDT-54	06/02/2018 17:18	PacPride	10000000	John Deere	10000000		301		870-T796	1.200000	

2. Click **Batch Recalculate** button to open Batch Recalculate screen

Search Transactions

Close

Unposted Transaction Invalid Transaction Posted Transaction new View

Open Selected New Export Columns View Import Batch Posting Batch Delete Batch Recalculate 45 records

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Batch Recalculate

Recalculate Close

Parameters Details

Transaction Date: From To

Network:

Site:

Customer:

? 0.51s Ready Refresh

3. Apply filter requirement then click Recalculate button to recalculate multiple Transaction.

Batch Recalculate^□×

Recalculate Close

ParametersDetails

Transaction Date: From 📅 To 📅

Network: × ▼

Site: 🔍

Customer: 🔍

? 🌐 💡 0.09s | Recalculated 1 transaction(s) 🔄 Refresh