How to Add Row Name - Center Align row

The **Row Name - Center Align row** will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Row Name field will be shown at the center part of your report.
Follow these steps to add a Row Name - Center Align row.

1. From the **Row Type section** select **Row Name - Center Align** and drag it to the grid area, in the position you want that row be added.
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3. All other fields are not anymore necessary so you can leave those out.

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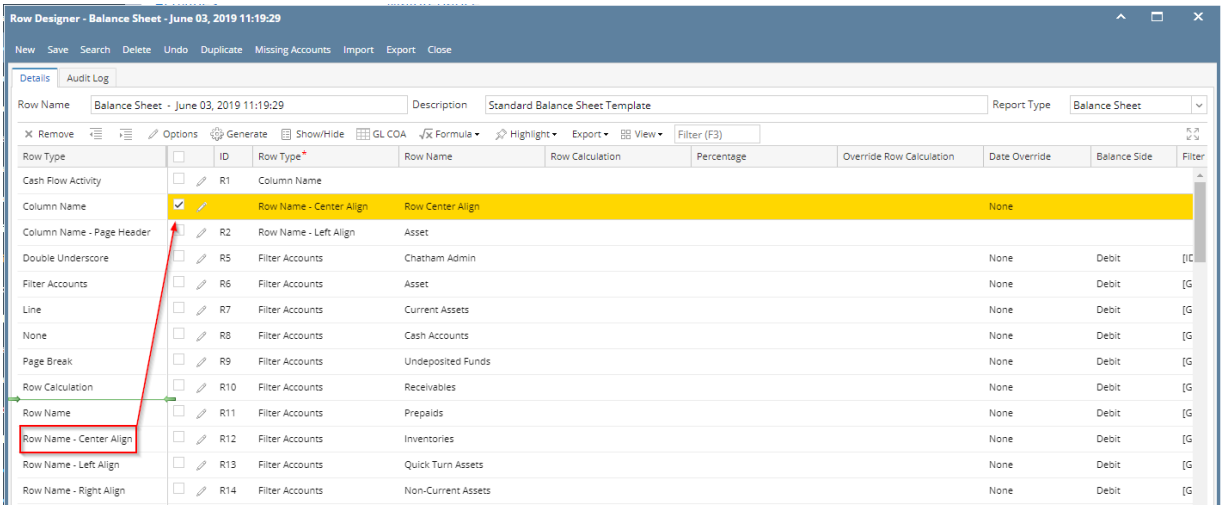
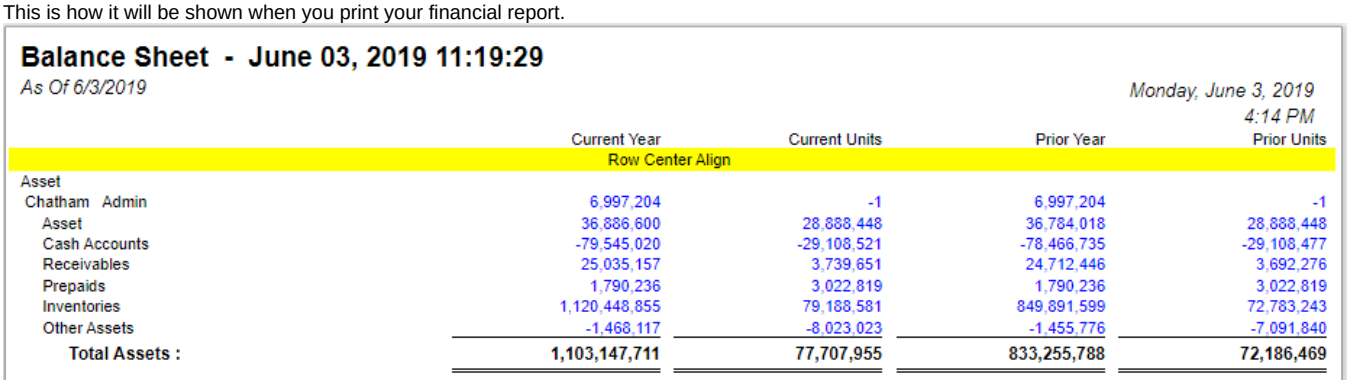


This is how it will be shown when you print your financial report.



Balance Sheet - June 03, 2019 11:19:29

As Of 6/3/2019

Monday, June 3, 2019
4:14 PM

	Current Year	Current Units	Prior Year	Prior Units
	Row Center Align			
Asset				
Chatham Admin	6,997,204	-1	6,997,204	-1
Asset	36,886,600	28,888,448	36,784,018	28,888,448
Cash Accounts	-79,545,020	-29,108,521	-78,466,735	-29,108,477
Receivables	25,035,157	3,739,651	24,712,446	3,692,276
Prepaids	1,790,236	3,022,819	1,790,236	3,022,819
Inventories	1,120,448,855	79,188,581	849,891,599	72,783,243
Other Assets	-1,468,117	-8,023,023	-1,455,776	-7,091,840
Total Assets :	**1,103,147,711**	**77,707,955**	**833,255,788**	**72,186,469**

You can enhance this row by setting its **Font Properties** and **Row Height**. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.

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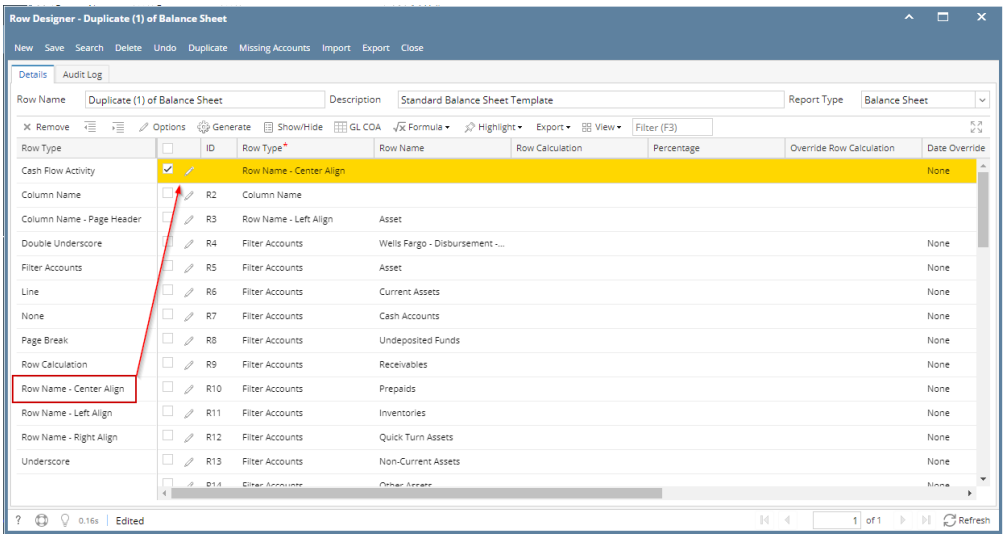

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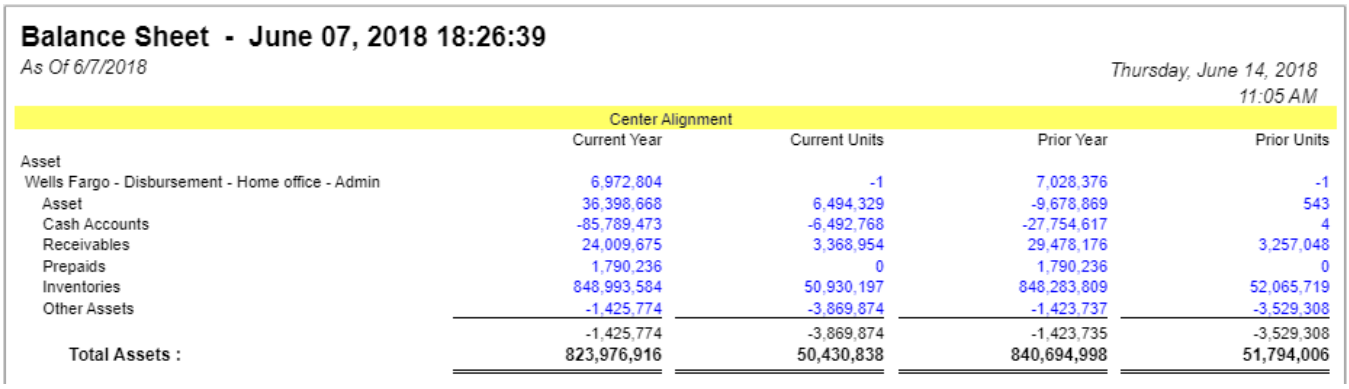

Balance Sheet - June 07, 2018 18:26:39

As Of 6/7/2018

Thursday, June 14, 2018
11:05 AM

	Center Alignment			
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Wells Fargo - Disbursement - Home office - Admin	6,972,804	-1	7,028,376	-1
Asset	36,398,668	6,494,329	-9,678,869	543
Cash Accounts	-85,789,473	-6,492,768	-27,754,617	4
Receivables	24,009,675	3,368,954	29,478,176	3,257,048
Prepaids	1,790,236	0	1,790,236	0
Inventories	848,993,584	50,930,197	848,283,809	52,065,719
Other Assets	-1,425,774	-3,869,874	-1,423,737	-3,529,308
	-1,425,774	-3,869,874	-1,423,735	-3,529,308
Total Assets :	**823,976,916**	**50,430,838**	**840,694,998**	**51,794,006**

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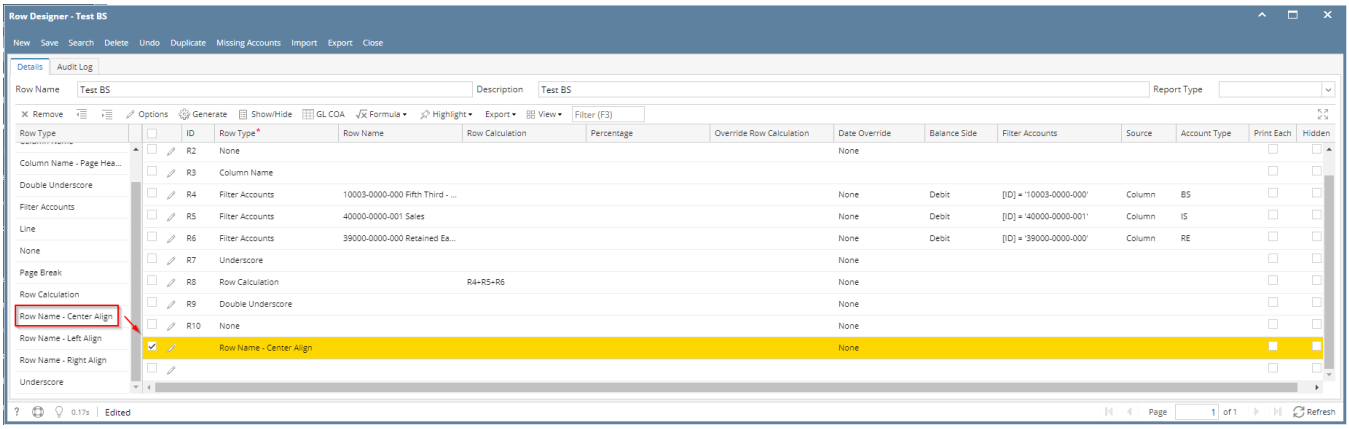
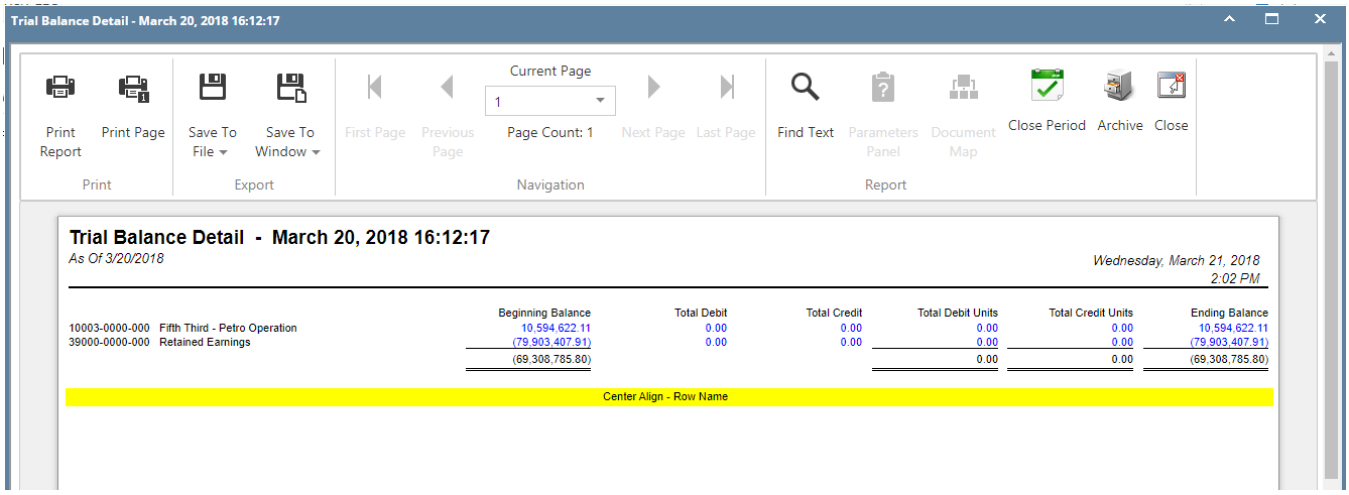


This is how it will be shown when you print your financial report.



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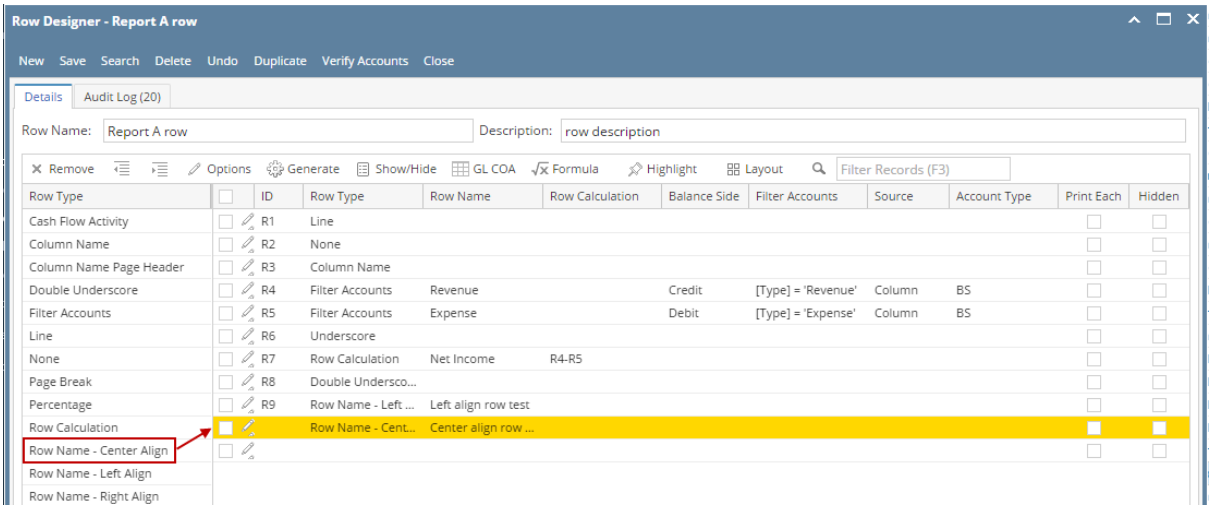

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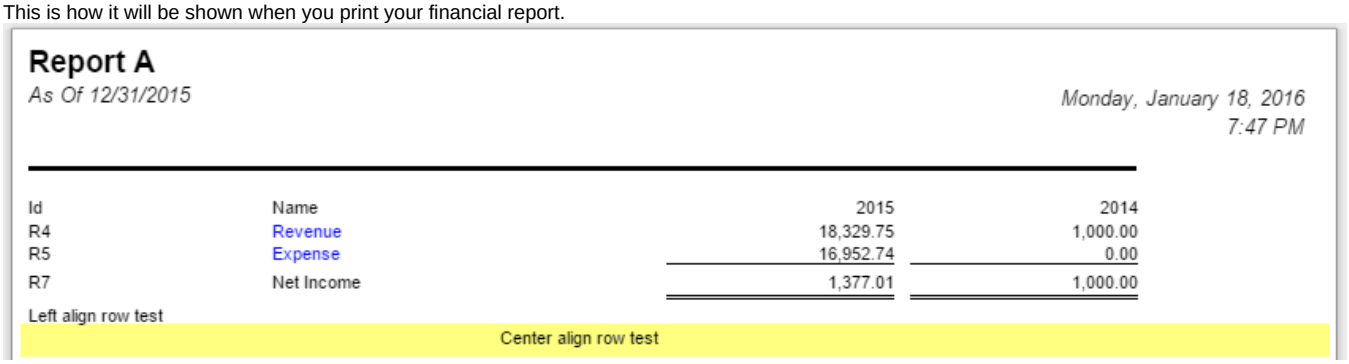

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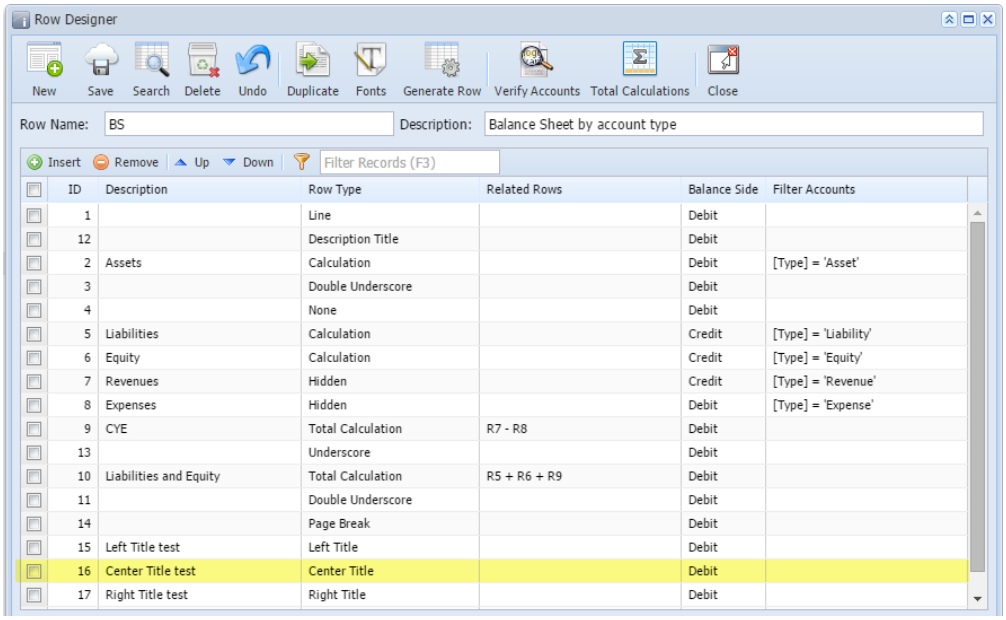
The **Center Title** row will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Description field will be shown at the center-most part of your report.
Follow these steps to add a Center Title row.

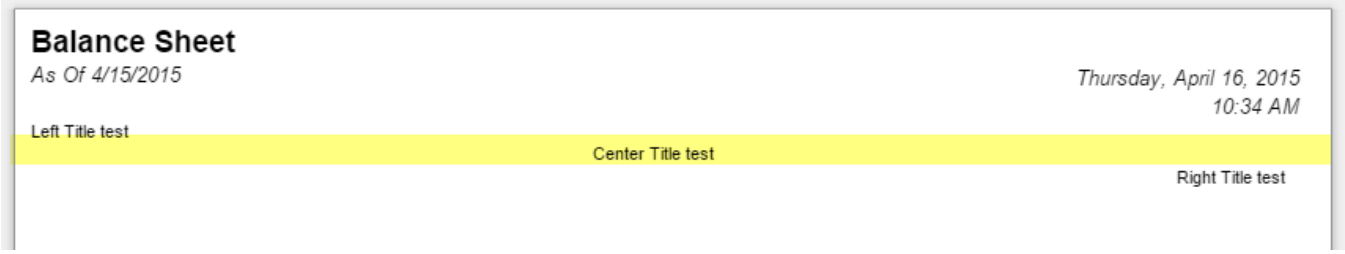
1. A new row will be available in the grid section.
2. Enter a value in the **Description field**.
3. In the **Row Type** field, select Center Title.
4. All other fields are not anymore necessary so you can leave those out.

This is how Center Title row will look like when you follow the above steps.



ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
12		Description Title		Debit	
2	Assets	Calculation		Debit	[Type] = 'Asset'
3		Double Underscore		Debit	
4		None		Debit	
5	Liabilities	Calculation		Credit	[Type] = 'Liability'
6	Equity	Calculation		Credit	[Type] = 'Equity'
7	Revenues	Hidden		Credit	[Type] = 'Revenue'
8	Expenses	Hidden		Debit	[Type] = 'Expense'
9	CYE	Total Calculation	R7 - R8	Debit	
13		Underscore		Debit	
10	Liabilities and Equity	Total Calculation	R5 + R6 + R9	Debit	
11		Double Underscore		Debit	
14		Page Break		Debit	
15	Left Title test	Left Title		Debit	
16	Center Title test	Center Title		Debit	
17	Right Title test	Right Title		Debit	

This is how it will be shown when you print your financial report.



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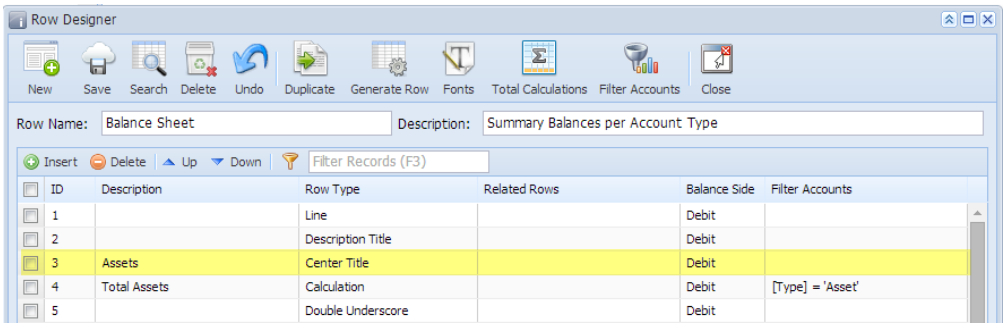

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
2		Description Title		Debit	
3	Assets	Center Title		Debit	
4	Total Assets	Calculation		Debit	[Type] = 'Asset'
5		Double Underscore		Debit	

This is how it will be shown when you print your financial report.

Balance Sheet - PrevCur

As Of 9/11/2014

Thursday, September 11, 2014
2:40 PM

			2013	2014
		Assets		
	R4	**Total Assets**	**3,714.00**	**3,876.00**
Liabilities				
	R8	Total Liabilities	0.00	0.00
Equity				
	R12	Equity - exclusive of RE	0.00	0.00
	R13	Retained Earnings	0.00	0.00
	R14	Current Year Earnings	3,714.00	3,876.00
	R16	Total Equity	3,714.00	3,876.00
	R19	**Total Liabilities and Equity**	**3,714.00**	**3,876.00**

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