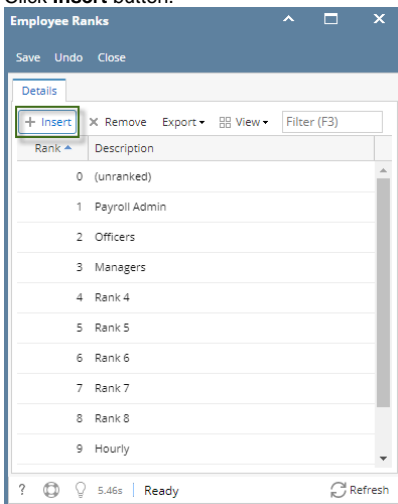


# How to Create Employee Rank

1. Click **Ranks** from **Payroll** module.
2. Click **Insert** button.



3. Set **Rank** in Rank column



After entering Rank, it will automatically be arranged.

4. Set **Description** in Description column
5. Click **Save** button

