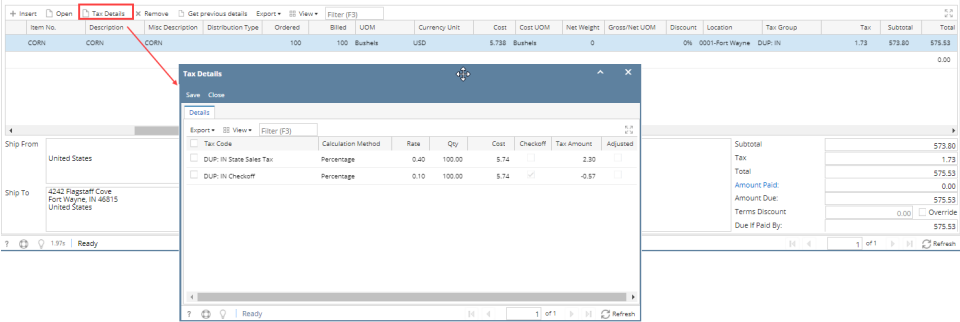


# How To View Purchasing Tax Details

Here are the steps on how to view the tax details:

- 1. From the voucher screen, select the item with tax from the grid.
- 2. Click **Tax Details** button to open **Tax Details** screen.



- 3. In any case that a tax is changed (can be a manual editing of tax, or cost change) **Adjusted** is checked automatically.

