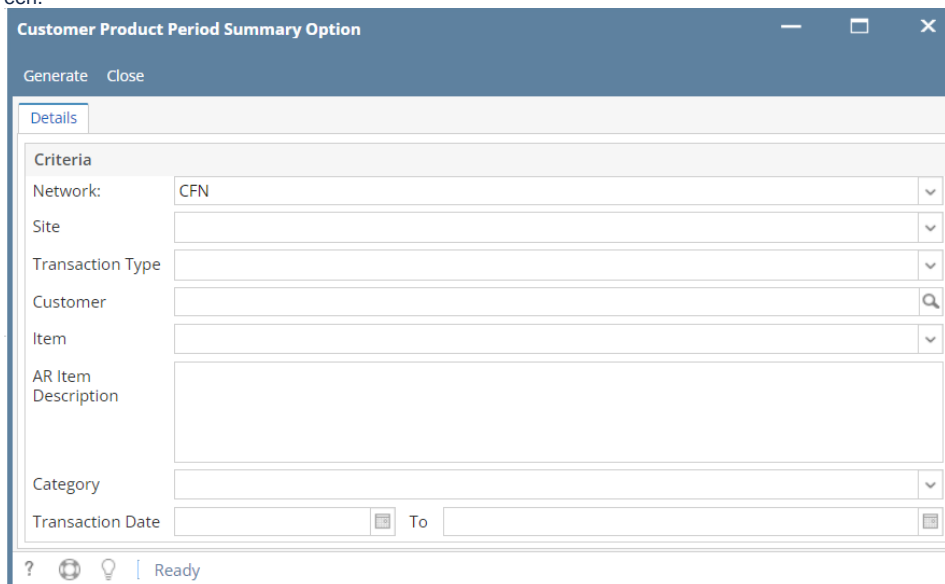


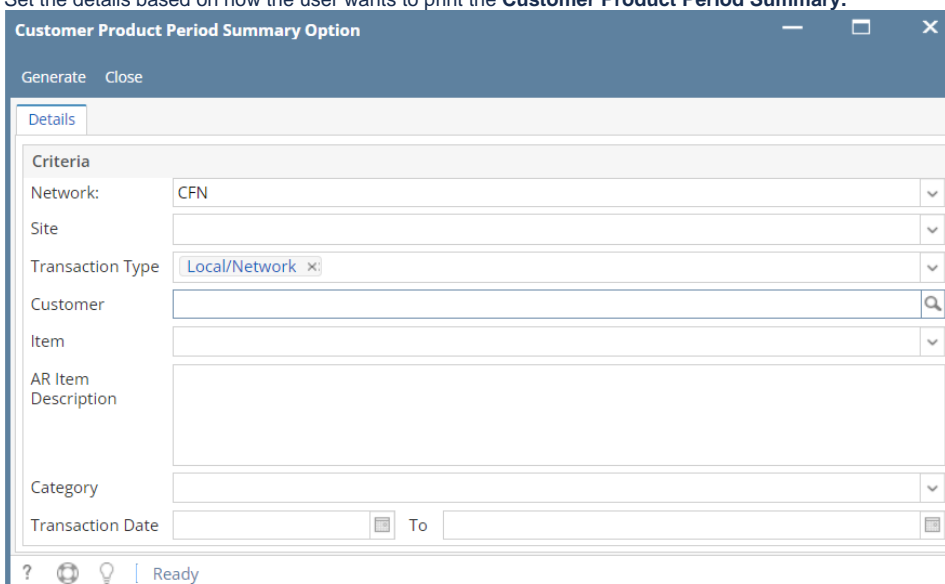
How to Print Summary By Customer/Product/Period Report

1. From **Card Fueling** module, click the **Summary By Customer/Product/Period**. It will open the **Customer Product Period Summary Option** screen.



The screenshot shows the 'Customer Product Period Summary Option' window. The title bar includes 'Generate' and 'Close' buttons. The 'Details' tab is active. Under the 'Criteria' section, the following fields are visible: 'Network' is set to 'CFN'; 'Site', 'Transaction Type', 'Item', and 'Category' are empty dropdown menus; 'Customer' is a search field with a magnifying glass icon; 'AR Item Description' is a large text area; and 'Transaction Date' consists of two date pickers separated by 'To'.

2. Set the details based on how the user wants to print the **Customer Product Period Summary**.



This screenshot shows the same 'Customer Product Period Summary Option' window, but with updated criteria. The 'Transaction Type' dropdown is now set to 'Local/Network'. All other fields, including 'Network' (CFN), 'Site', 'Customer', 'Item', 'AR Item Description', 'Category', and 'Transaction Date', remain the same as in the previous screenshot.

3. Click the **Generate** button. Report will be generated.

Customer Product Period Summary Option

Generate Close

Details

Criteria

Network: CFN

Site

Transaction Type Local/Network

Customer

Item

AR Item Description

Category

Transaction Date To

? Ready

Report Viewer - Transaction Summary By Product Category

Archive Close

Page 1 of 1 Pdf

Summary by Customer/Product/Period

06/22/2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total Quantity
2023 - D2D - #2 Dyed Diesel (low su)													
2023 - D2D - #2 Dyed Diesel (low su)	0	0	0	0	0	15	0	0	0	0	0	0	15
DDSL	0	0	0	0	0	15	0	0	0	0	0	0	15
Customer Total:	0	0	0	0	0	15	0	0	0	0	0	0	15
Grand Total:	0	0	0	0	0	15	0	0	0	0	0	0	15
Grand Total By Product													
2023 - D2D - #2 Dyed Diesel (low su)	0	0	0	0	0	15	0	0	0	0	0	0	15
Grand Total	0	0	0	0	0	15	0	0	0	0	0	0	15
Grand Total By Category													
2023 - DDSL	0	0	0	0	0	15	0	0	0	0	0	0	15
Grand Total	0	0	0	0	0	15	0	0	0	0	0	0	15

Printed By: BREELY ADMIN

Filter Name	Condition	From	To	Operator
Network	IN	CFN		AND
Site Number	IN			AND
Transaction Type	IN	Local/Network		AND

Date Created: 06/22/2023 1:13 PM

Activate Windows
Go to Settings to activate Windows.

On **Report Viewer** screen, click Print icons (for printing current page and for all pages) to produce a hard copy of customer invoices. Click Save icons (for exporting the current page and for all pages) to save a copy to your computer. To select type of copy, select on the drop down (marked).