

How to Generate Usage Exemption Alert

Make sure that Alerts are setup in Card Fueling Account > Quote.

Account - 1005532 CF TEST CUSTOMER1

New

Save

Delete

Search

Undo

Invoice Cycle

Price Rule Group

Customer

Close

Details

Invoice Format

Quote

Cards

Vehicles

Driver Pin

Departments

Miscellaneous

Purchase Orders

Audit Log

Alerts

Daily Transaction Count by Card Exceeds

1

1. From **Card Fueling** module, click **Usage Alert** menu. This will open the **Usage Exception Alert** screen.

Usage Exception Alert

Generate

Reload

Print

Email

Close

Parameters

Customer

Transaction Date To

Network

Run alerts on

Both

	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product	Prod
<input type="checkbox"/>	1005532000000	CF TEST CUSTOMER1	<input type="checkbox"/>				1		

?

Ready

2. Enter filter for generating **Usage Exception Alert** report then click **Generate** button. Generated entries will be displayed on the grid.

Usage Exception Alert

Generate

Reload

Print

Email

Close

Parameters

Customer

CF TEST CUSTOMER1

Transaction Date

10/01/2018

 To

10/31/2018

Network

PP NETWORK1

Run alerts on

Both

	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product	Prod
<input type="checkbox"/>	1005532000000	CF TEST CUSTOMER1	<input type="checkbox"/>				1		

?

Ready

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer: CF TEST CUSTOMER1

Transaction Date: 10/01/2018 To: 10/31/2018

Network: PP NETWORK1

Run alerts on: Both

<input type="checkbox"/>	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product
<input type="checkbox"/>	1005532	CF TEST CUSTOMER1	<input checked="" type="checkbox"/>				1	
<input type="checkbox"/>			<input type="checkbox"/>	PP NETWORK1	10001234	CF TEST CARD		
<input type="checkbox"/>			<input type="checkbox"/>				87G	
<input type="checkbox"/>			<input type="checkbox"/>				87G	

? ? ? ? ? Ready

3. When Generate button is clicked without any filters, all records with Usage Exception Alert setup will be generated.

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer: CF TEST CUSTOMER1

Transaction Date: 10/01/2018 To: 10/31/2018

Network: PP NETWORK1

Run alerts on: Both

<input type="checkbox"/>	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product
<input type="checkbox"/>	1005532	CF TEST CUSTOMER1	<input checked="" type="checkbox"/>				1	

? ? ? ? ? Ready

4. Select on the generated records and click **Print** button to generate the report. **Report Viewer** will be displayed.

Usage Exception Alert

Generate Reload Print Email Close

Parameters

Customer: CF TEST CUSTOMER1

Transaction Date: 10/01/2018 To: 10/31/2018

Network: PP NETWORK1

Run alerts on: Both

<input checked="" type="checkbox"/>	Customer Number	Customer Name	Notification	Network	Card Number	Card Description	Limit	Product
<input checked="" type="checkbox"/>	1005532	CF TEST CUSTOMER1	<input checked="" type="checkbox"/>	PP NETWORK1			1	

Ready

Report Viewer - Cardlock Alert

Archive Close

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Cardlock Alert

iRely LLC
4242 Flagstaff Cove

Date: 10/17/2018
Period: 01/01/1900 thru 01/01/9999

Customer:

Network	Card Number	Alert Description
PP NETWORK1	1005532	Cardlock Alert

Product #	Product Description	Site #	Site Name	Date/Time	Quantity	Total Amount	Vehicle
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532

Product #	Product Description	Site #	Site Name	Date/Time	Quantity	Total Amount	Vehicle
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532
1005532	Cardlock Alert	1005532	PP NETWORK1	10/17/2018 10:17:00	1	10.00	1005532

Ready Refresh