

Cancel Dispatch

The **Cancel Dispatch screen** gives you the option to inform the driver through email or text why the dispatch is cancelled. See also [How to Cancel a Dispatch](#)

Cancel Dispatch

ProceedCancel

Details

☐ Send a notification of cancel message to the driver?

Optional:

?

Ready

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Optional:

?

Ready

Field Description

Send a notification of cancel message to the driver? - If this checkbox is selected, the system will send an email or text notification to the assigned driver.

Optional - Enter the message that will be included to the email or text notification.