

How to Share Panel

Administrator Dashboard Role users can share panels with other users. This role can be configured through [User Security](#) screen.

Here's a guide how to share panels:

- 1. [Create New Panel](#) or Open an existing [Panel Settings record](#).
- 2. Click **User Access** toolbar button.

Panel Settings - TEST PANEL

New Save Undo Delete Duplicate Deactivate Search Refresh Query Builder User Access Close

Details Settings

Panel Name

TEST PANEL

Class

Master

Rows Retrieved

0

Panel Caption

TEST PANEL

Style

Grid

Rows Visible

0

Description

Query

select * from tbICFTTransaction

Connection

i21

Date Condition

None

Date Field

Other Filter:

None

Filter Variable

Filter Field

Drill Down

None

☐

Auto Refresh panel every

1

Minute

Owner

irelyadmin

Order By:

☐

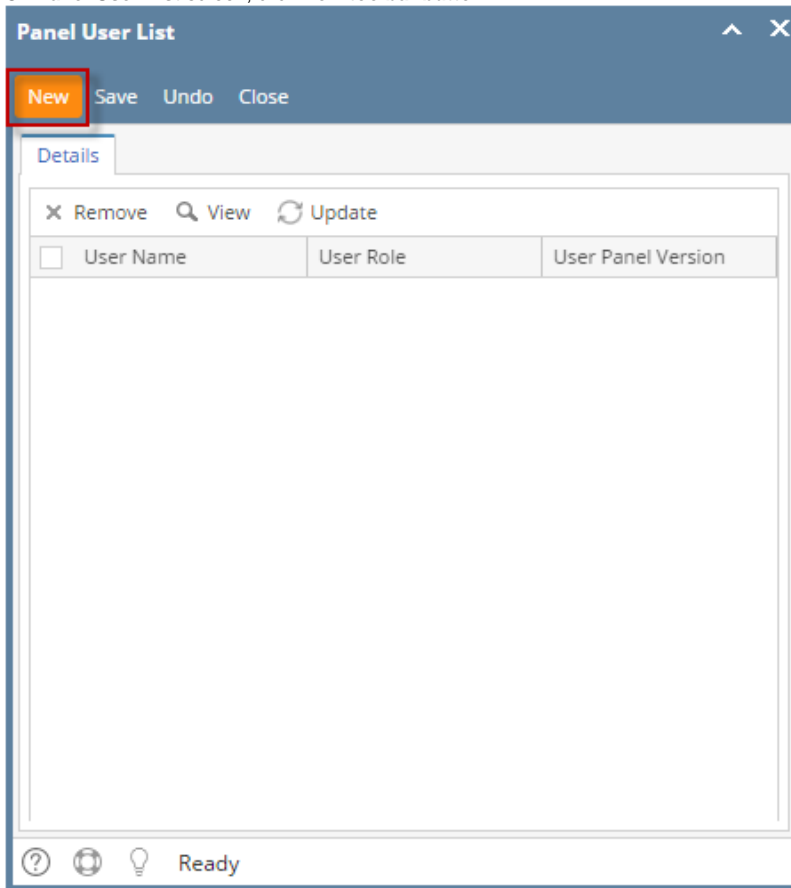
Descending

?

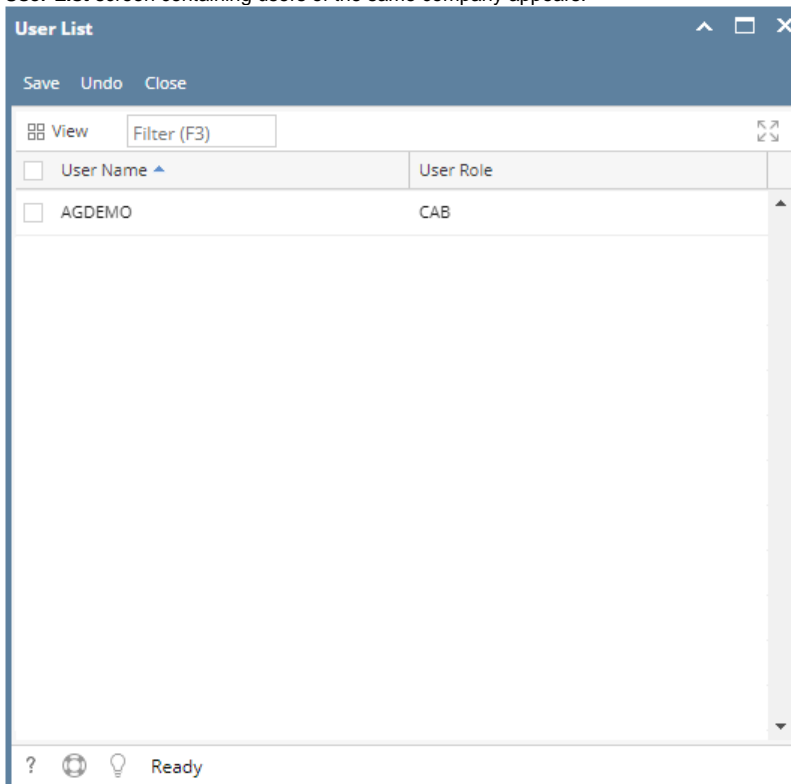
Ready

Page 1 of 1

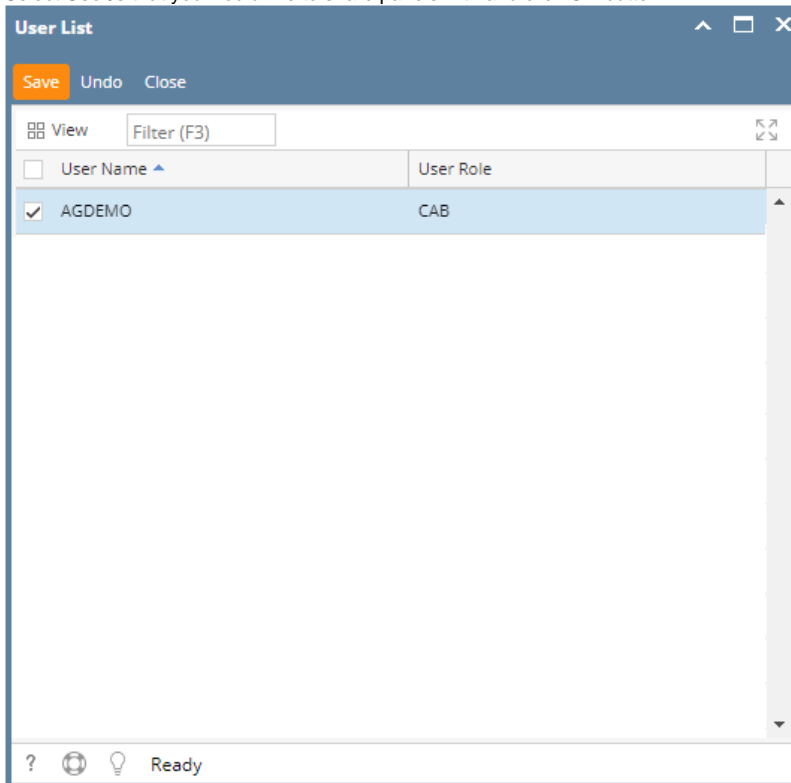
3. On **Panel User List** screen, click **New toolbar button**.



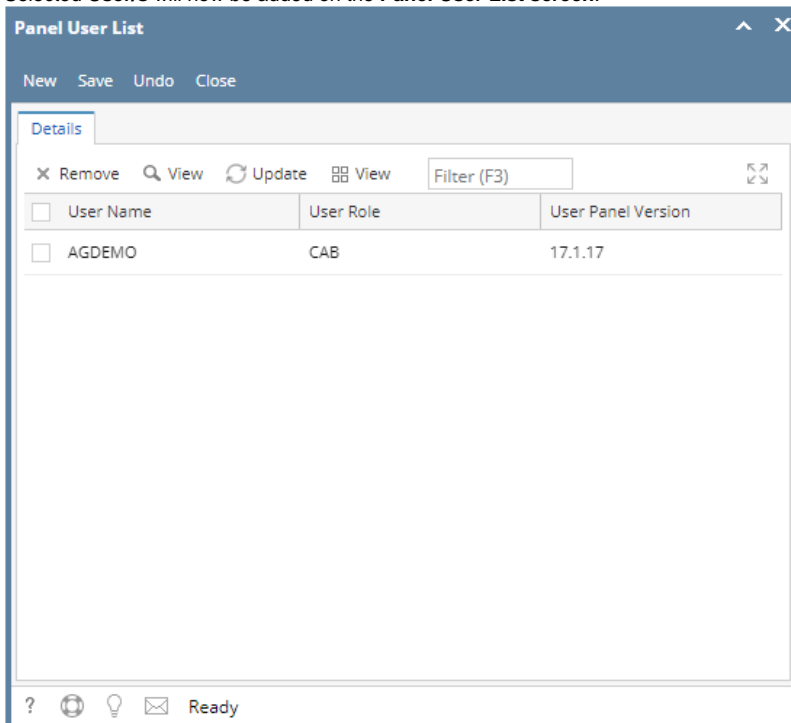
4. **User List** screen containing users of the same company appears.



5. Select **User/s** that you would like to share panels with and click **OK** button.



6. Selected **User/s** will now be added on the **Panel User List** screen.



7. Click **Save toolbar button** for the changes to take effect.
8. When the selected **User** logged on i21, **Shared Panel** will be seen on **Search Panel List** screen where **Owner** displayed the **Original User** from whom the panel was shared from.

Ag Demo User

Collapse Menus

Home

Filter...

Favorites

Common Info

Dashboard

Display Dashboard

Connections

Panels

Panel Layout

Tabs

iRely LLC

NotificationsActivitiesRecentLock ScreenSign outFullscreen

Panel List

OpenRefreshReport

Active Panels

ViewFilter (F3)1 record(s)

	Panel Name	Panel Caption	Owner	Class	Style	Connection	Version	Panel Access
<input type="checkbox"/>	TEST PANEL	TEST PANEL	irelyadmin	Master	Grid	i21	17.1.17	<input checked="" type="checkbox"/>