

How to Recalculate Order Price

1. Open the Consumption Site screen. Consumption Site Search screen will display focusing on the default tab - Site.
2. Navigate to **Open Order** tab. This tab will display all the sites with open call entries.
3. Select the specific order you want to recalculate then click the **Recalculate Prices** button.
4. 'Recalculating Prices..' message will display and will automatically disappear once done with the recalculation.

Search Consumption Sites

Close

Consumption Sites Open Orders Work Order Leak/Gas Check Inactive Sites Find all the Toms

Open Selected Export Columns View **Recalculate Prices** Export Prices Export Quantities Least Cost Routing Print Tickets 33 records (1 selected)

Location Contains Add Filter Clear Filters

Order Status	Priority	Call In Date	Requested Date *	Dispatch Date	Product	Percent Left	Quantity	Price	Total	Entered By
Generated		04/11/2019	04/15/2019		Propane	0.00	800	1.520000	1,216.00	Irelyadmin
Generated		04/11/2019	04/11/2019		Propane	0.00	400	1.450000	609.00	Irelyadmin
Generated		04/08/2019	04/08/2019		Propane	0.00	0	1.350000	0.00	Irelyadmin

5. To view the updated prices, click the **Refresh** button at the rightmost bottom of the screen or open the order by selecting the record and clicking the **Open Selected** button.
6. The Consumption Site focusing in Order tab will open. Check the item order price.
7. Pending order price has been recalculated. Please note that prices will be recalculated if:
 - a. Requested Date >= Tomorrow's Date
 - b. Order Locked Price = No
 - c. Terms is not COD or Cash
 - i. *Note:* This is to prevent customers that are Cash Only having their price changed as they are more likely to prepay at the time of the order.
 - ii. COD or Cash is determined by Terms Setup as follows:
 1. Terms Type of Standard with a Net Due of 0
 2. Terms Type of Date Driven with Day of Month Due of 0

Site	Detail	Devices	Associated Sites	Order	Appliances	Deliveries	Meter History	Events	Work Orders(8)	Attachment	Audit Log
Percent Left	0	Original % Left	0	Calc. Qty	400	Driver	Mike Moriarty				
Product	Propane	Substitute		Desired Qty	0	Lock Price	☐	Printed	No		
Requested Date	04/11/2019	Priority		Spcl Price	1.450000	Leak Check	☐	Paid	☐		
Comments											
Order Status	Generated	Received	☐	Call in Date	04/11/2019	Dispatched Date		Ticket Assigned	TMO-160		

Note: Price is recalculated same as the pricing method that the call order does to find the price - regular, special, contract price, price levels.