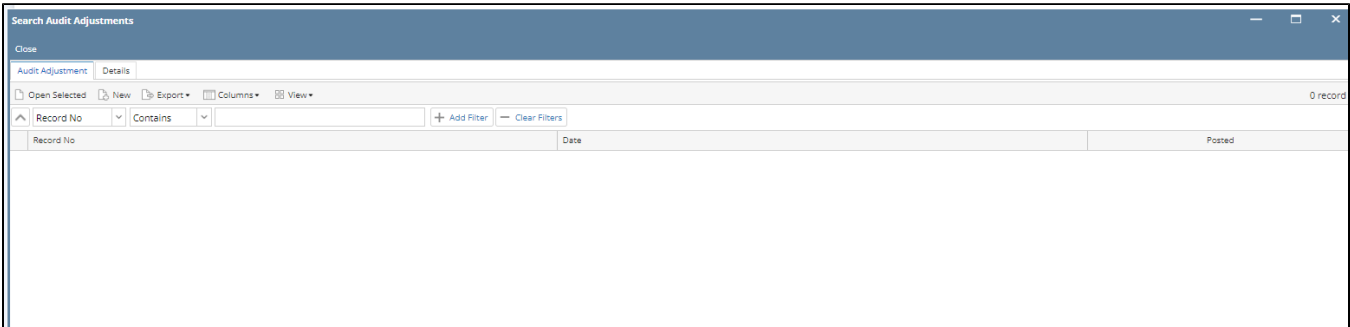


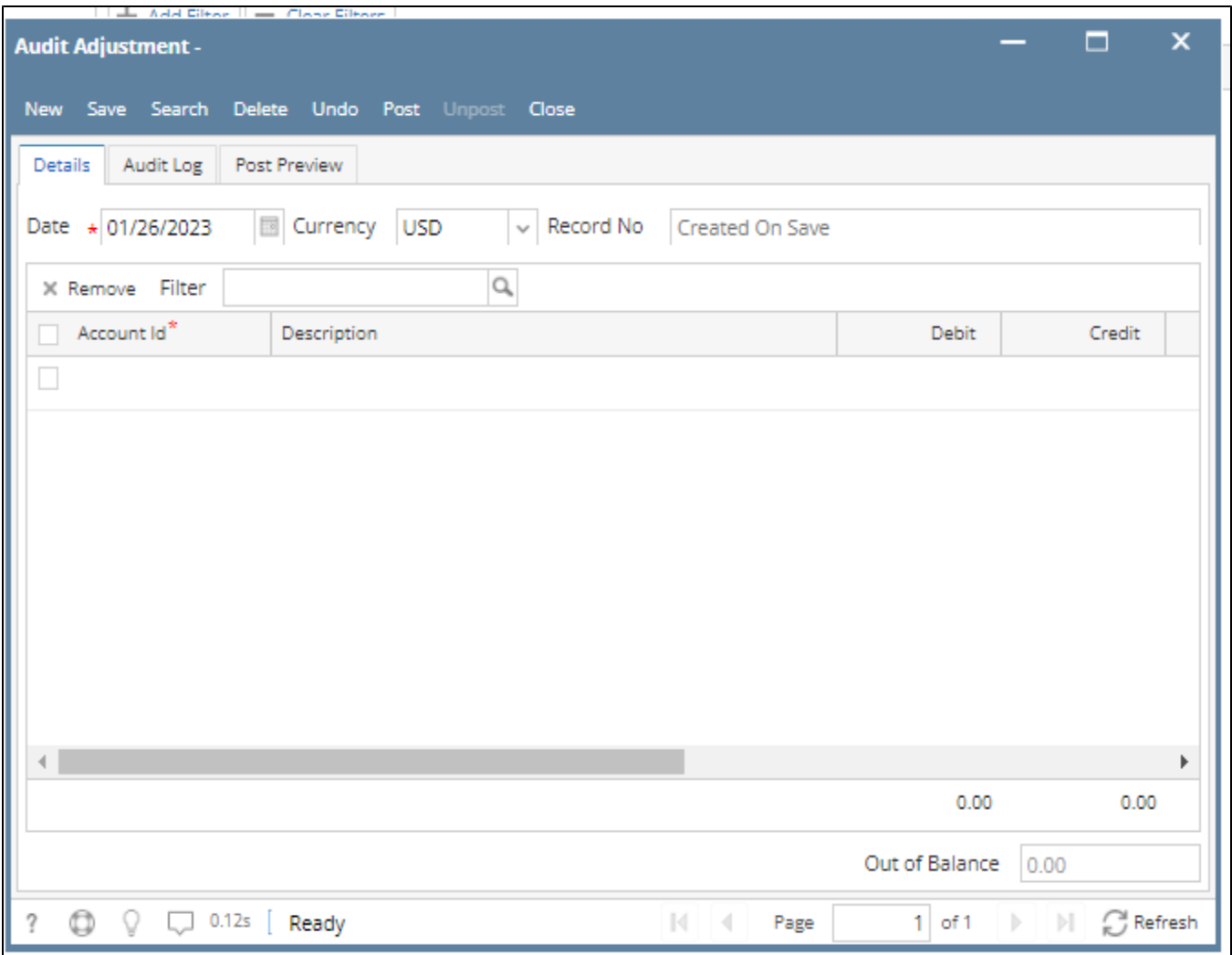
How To Create New Audit Adjustment

Here are the steps on how to create a new Audit Adjustment:

1. From General Ledger > Activities > Click **Audit Adjustment** menu. **Search Audit Adjustment** screen will open.



2. Click **New** toolbar button to open the blank Audit Adjustment screen.



2. Click the empty row of the grid to start adding details.

[illegible]

3. Click **Save button**. This will be automatically creating a new **Record No.**

