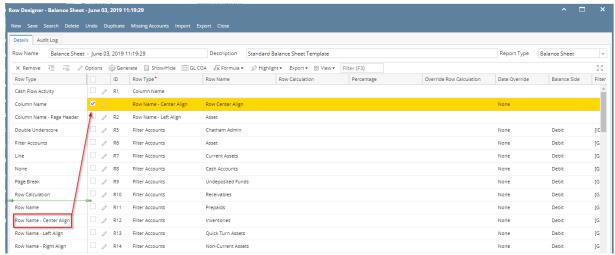
## How to Add Row Name - Center Align row

The **Row Name - Center Align row** will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Row Name field will be shown at the center part of your report.

Follow these steps to add a Row Name - Center Align row.

- 1. From the Row Type section select Row Name Center Align and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field.
- 3. All other fields are not anymore necessary so you can leave those out.

This is how Row Name - Center Align row will look like when you follow the above steps.



This is how it will be shown when you print your financial report.

Balance Sheet - June 03, 2019 1	1:19:29			
As Of 6/3/2019			Mono	day, June 3, 2019
				4:14 PM
	Current Year	Current Units	Prior Year	Prior Units
	Row Center Alig	n		
Asset				
Chatham Admin	6,997,204	-1	6,997,204	-1
Asset	36,886,600	28,888,448	36,784,018	28,888,448
Cash Accounts	-79,545,020	-29,108,521	-78,466,735	-29,108,477
Receivables	25,035,157	3,739,651	24,712,446	3,692,276
Prepaids	1,790,236	3,022,819	1,790,236	3,022,819
Inventories	1,120,448,855	79,188,581	849,891,599	72,783,243
Other Assets	-1,468,117	-8,023,023	-1,455,776	-7,091,840
Total Assets :	1,103,147,711	77.707.955	833,255,788	72,186,469

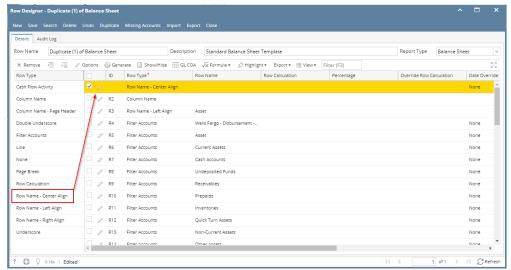
You can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this

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- 2. Enter a value in the Row Name field.
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This is how Row Name - Center Align row will look like when you follow the above steps.



This is how it will be shown when you print your financial report.

Balance Sheet - June 07, 2018 18:2	26:39			
As Of 6/7/2018	Thursday, June 14, 2018			
				11:05 AM
	Center Alignmen	t		77.007.111
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Wells Fargo - Disbursement - Home office - Admin	6,972,804	-1	7,028,376	-1
Asset	36,398,668	6,494,329	-9,678,869	543
Cash Accounts	-85,789,473	-6,492,768	-27,754,617	4
Receivables	24,009,675	3,368,954	29,478,176	3,257,048
Prepaids	1,790,236	0	1,790,236	0
Inventories	848,993,584	50,930,197	848,283,809	52,065,719
Other Assets	-1,425,774	-3,869,874	-1,423,737	-3,529,308
	-1,425,774	-3.869.874	-1.423.735	-3.529.308
Total Assets :	823,976,916	50,430,838	840,694,998	51,794,006

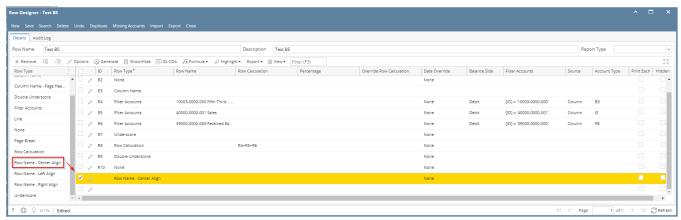
You can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.

The **Row Name - Center Align row** will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Row Name field will be shown at the center part of your report.

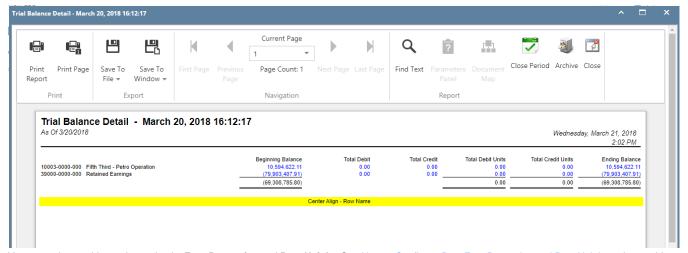
Follow these steps to add a Row Name - Center Align row.

- 1. From the Row Type section select Row Name Center Align and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field.
- $3. \ \ \mbox{All other fields}$  are not anymore necessary so you can leave those out.

This is how Row Name - Center Align row will look like when you follow the above steps.



This is how it will be shown when you print your financial report.

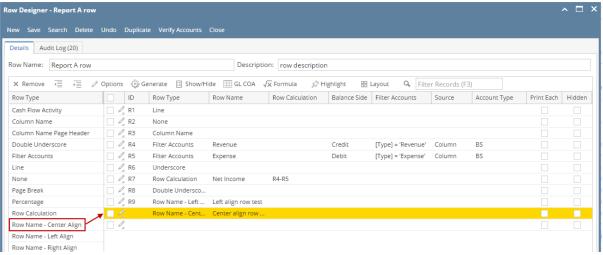


You can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.

The Row Name - Center Align row will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Row Name field will be shown at the center part of your report. Follow these steps to add a Row Name - Center Align row.

- 1. From the Row Type section select Row Name Center Align and drag it to the grid area, in the position you want that row be added.
- 2. Enter a value in the Row Name field.
- 3. All other fields are not anymore necessary so you can leave those out.

This is how Row Name - Center Align row will look like when you follow the above steps.



This is how it will be shown when you print your financial report.

<b>Report A</b> As Of 12/31/2015			Monday, January 18, 2016 7:47 PM
Id	Name	2015	2014
R4 R5	Revenue Expense	18,329.75 16,952.74	1,000.00 0.00
R7	Net Income	1,377.01	1,000.00
Left align row test			
Leπ align row test	Center a	lign row test	

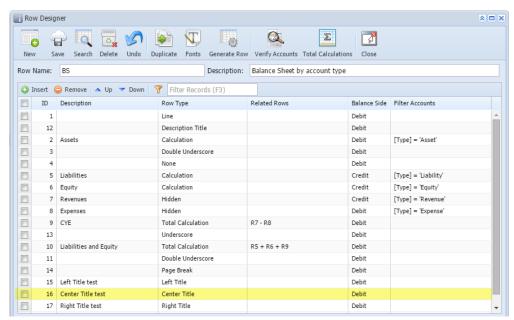
u can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.

The Center Title row will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Description field will be shown at the center-most part of your report.

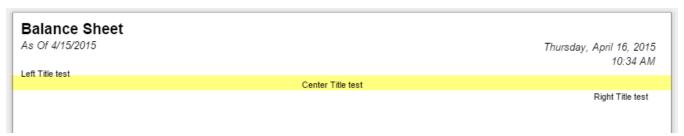
Follow these steps to add a Center Title row.

- 1. A new row will be available in the grid section.
- 2. Enter a value in the Description field.
- 3. In the Row Type field, select Center Title.
- 4. All other fields are not anymore necessary so you can leave those out.

This is how Center Title row will look like when you follow the above steps.



This is how it will be shown when you print your financial report.



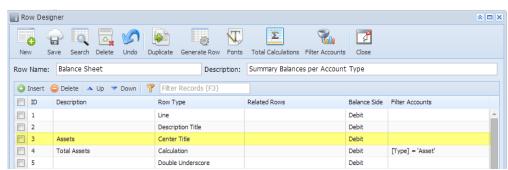
You can enhance this row by setting its Font Properties and Row Height. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.

The **Center Title** row will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Description field will be shown at the center-most part of your report.

Follow these steps to add a Center Title row.

- 1. A new row will be available in the grid section..
- 2. Enter a value in the **Description field**.
- 3. In the Row Type field, select Center Title.
- 4. All other fields are not anymore necessary so you can leave those out.

This is how Center Title row will look like when you follow the above steps.



This is how it will be shown when you print your financial report.

## Balance Sheet - PrevCur

As Of 9/11/2014

Thursday, September 11, 2014 2:40 PM

			2013	2014
		Assets		
R4	Total Assets		3,714.00	3,876.00
Liabilities				
R8	Total Liabilities		0.00	0.00
Equity				
R12	Equity - exclusive of RE		0.00	0.00
R13	Retained Earnings		0.00	0.00
R14	Current Year Earnings		3,714.00	3,876.00
R16	Total Equity		3,714.00	3,876.00
R19	Total Liabilities and Equity		3,714.00	3,876.00

You can enhance this row by setting its **Font Properties** and **Row Height**. See How to Configure Row Font Properties and Row Height topic to guide you on how to do this.