

How to Add Row Name - Center Align row

The **Row Name - Center Align** row will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Row Name field will be shown at the center part of your report. Follow these steps to add a Row Name - Center Align row.

1. From the **Row Type** section select **Row Name - Center Align** and drag it to the grid area, in the position you want that row be added.
2. Enter a value in the **Row Name** field.
3. All other fields are not anymore necessary so you can leave those out.

This is how Row Name - Center Align row will look like when you follow the above steps.

The screenshot shows the 'Row Designer - Balance Sheet - June 03, 2019 11:19:29' window. The 'Row Type' section on the left lists various row types. The 'Row Name - Center Align' row is highlighted in yellow and is being dragged into the grid area. The grid area shows a list of rows with columns for Row Type, ID, Row Name, Row Calculation, Percentage, Override Row Calculation, Date Override, Balance Side, and Filter. The 'Row Name - Center Align' row is being added to the grid, and its position is indicated by a red arrow.

This is how it will be shown when you print your financial report.

Balance Sheet - June 03, 2019 11:19:29				
As Of 6/3/2019			Monday, June 3, 2019 4:14 PM	
	Current Year	Current Units	Prior Year	Prior Units
Row Center Align				
Asset				
Chatham Admin	6,997,204	-1	6,997,204	-1
Asset	36,888,600	28,888,448	36,784,018	28,888,448
Cash Accounts	-79,545,020	-29,108,521	-78,466,735	-29,108,477
Receivables	25,035,157	3,739,651	24,712,446	3,692,276
Prepays	1,790,236	3,022,819	1,790,236	3,022,819
Inventories	1,120,448,855	79,188,581	849,891,599	72,783,243
Other Assets	-1,468,117	-8,023,023	-1,455,776	-7,091,840
Total Assets :	1,103,147,711	77,707,955	833,255,788	72,186,469

You can enhance this row by setting its **Font Properties** and **Row Height**. See [How to Configure Row Font Properties and Row Height](#) topic to guide you on how to do this.

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Trial Balance Detail - March 20, 2018 16:12:17

As Of 3/20/2018 Wednesday, March 21, 2018
2:02 PM

	Beginning Balance	Total Debit	Total Credit	Total Debit Units	Total Credit Units	Ending Balance
10003-0000-000 Fifth Third - Petro Operation	10,594,622.11	0.00	0.00	0.00	0.00	10,594,622.11
39000-0000-000 Retained Earnings	(79,903,407.91)	0.00	0.00	0.00	0.00	(79,903,407.91)
	(69,308,785.80)			0.00	0.00	(69,308,785.80)

Center Align - Row Name

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Row Designer - Report A row

New Save Search Delete Undo Duplicate Verify Accounts Close

Details Audit Log (20)

Row Name: Report A row Description: row description

Row Type	ID	Row Type	Row Name	Row Calculation	Balance Side	Filter Accounts	Source	Account Type	Print Each	Hidden
Cash Flow Activity	R1	Line								
Column Name	R2	None								
Column Name Page Header	R3	Column Name								
Double Underscore	R4	Filter Accounts	Revenue		Credit	[Type] = 'Revenue'	Column	BS		
Filter Accounts	R5	Filter Accounts	Expense		Debit	[Type] = 'Expense'	Column	BS		
Line	R6	Underscore								
None	R7	Row Calculation	Net Income	R4-R5						
Page Break	R8	Double Undersco...								
Percentage	R9	Row Name - Left ...	Left align row test							
Row Calculation		Row Name - Cent...	Center align row ...							
Row Name - Center Align										
Row Name - Left Align										
Row Name - Right Align										

This is how it will be shown when you print your financial report.

Report A

As Of 12/31/2015 Monday, January 18, 2016
7:47 PM

Id	Name	2015	2014
R4	Revenue	18,329.75	1,000.00
R5	Expense	16,952.74	0.00
R7	Net Income	1,377.01	1,000.00
Left align row test			
Center align row test			

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The **Center Title** row will ignore any column configuration you have. It will take the entire report page as its basis and the value entered in the Description field will be shown at the center-most part of your report. Follow these steps to add a Center Title row.

1. A new row will be available in the grid section.
2. Enter a value in the **Description field**.
3. In the **Row Type** field, select Center Title.
4. All other fields are not anymore necessary so you can leave those out.

This is how Center Title row will look like when you follow the above steps.

Row Name: BS Description: Balance Sheet by account type

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
12		Description Title		Debit	
2	Assets	Calculation		Debit	[Type] = 'Asset'
3		Double Underscore		Debit	
4		None		Debit	
5	Liabilities	Calculation		Credit	[Type] = 'Liability'
6	Equity	Calculation		Credit	[Type] = 'Equity'
7	Revenues	Hidden		Credit	[Type] = 'Revenue'
8	Expenses	Hidden		Debit	[Type] = 'Expense'
9	CYE	Total Calculation	R7 - R8	Debit	
13		Underscore		Debit	
10	Liabilities and Equity	Total Calculation	R5 + R6 + R9	Debit	
11		Double Underscore		Debit	
14		Page Break		Debit	
15	Left Title test	Left Title		Debit	
16	Center Title test	Center Title		Debit	
17	Right Title test	Right Title		Debit	

This is how it will be shown when you print your financial report.

Balance Sheet
As Of 4/15/2015

Thursday, April 16, 2015
10:34 AM

Left Title test	Center Title test	Right Title test
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Row Name: Balance Sheet Description: Summary Balances per Account Type

ID	Description	Row Type	Related Rows	Balance Side	Filter Accounts
1		Line		Debit	
2		Description Title		Debit	
3	Assets	Center Title		Debit	
4	Total Assets	Calculation		Debit	[Type] = 'Asset'
5		Double Underscore		Debit	

This is how it will be shown when you print your financial report.

Balance Sheet - PrevCur

As Of 9/11/2014

Thursday, September 11, 2014
2:40 PM

		2013	2014
Assets			
R4	Total Assets	3,714.00	3,876.00
Liabilities			
R8	Total Liabilities	0.00	0.00
Equity			
R12	Equity - exclusive of RE	0.00	0.00
R13	Retained Earnings	0.00	0.00
R14	Current Year Earnings	3,714.00	3,876.00
R16	Total Equity	3,714.00	3,876.00
R19	Total Liabilities and Equity	3,714.00	3,876.00

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