

Add Lot

This screen provides a manual way of adding a pallet to inventory.

How do I add a new pallet to inventory?

1. Go to Manufacturing Inventory View Click on Add Lot tab
2. Select the Category and Item No
3. Enter Pallet ID, Lot Alias and Parent Lot No
4. Select Storage Location, Storage unit and enter the Qty and Weight
5. Select Status, Create date, Cost per Unit and Reason
6. Click on Save

Add Pallet

Save Close

Details

Category

Item No

Description

Pallet ID

Lot Alias

Parent Lot No

Storage Location

Storage Unit

Quantity

Weight

Weight Per Unit

Lot Status

Create Date

Cost Per Unit

Reason

Notes

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Add Pallet
^ X

Save Close

Details

Category	<input type="text" value="PM"/>	
Item No	<input type="text" value="BG0750-CALGARY-AMIGO"/>	
Description	<input type="text" value="Calgary Bottle 750mL"/>	
Pallet ID	<input type="text" value="New Pallet ID"/>	
Lot Alias	<input type="text" value="New Pallet Alias"/>	
Parent Lot No	<input type="text" value="New Pallet Parent Lot No"/>	
Storage Location	<input type="text" value="Gulf Coast Distillers"/>	
Storage Unit	<input type="text" value="38936"/>	
Quantity	<input type="text" value="200"/>	<input type="text" value="Each"/>
Weight	<input type="text" value="10,000"/>	<input type="text" value="LB"/>
Weight Per Unit	<input type="text" value="50"/>	
Lot Status	<input type="text" value="Active"/>	
Create Date	<input type="text" value="11/8/2019"/>	
Cost Per Unit	<input type="text" value="2.5"/>	
Reason	<input type="text"/>	
Notes	<input type="text"/>	

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The below confirmation message will be displayed upon saving.



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Lot / Pallet 'New Pallet ID' has been created successfully.

OK

7. Now this pallet will be available in Inventory view search grid