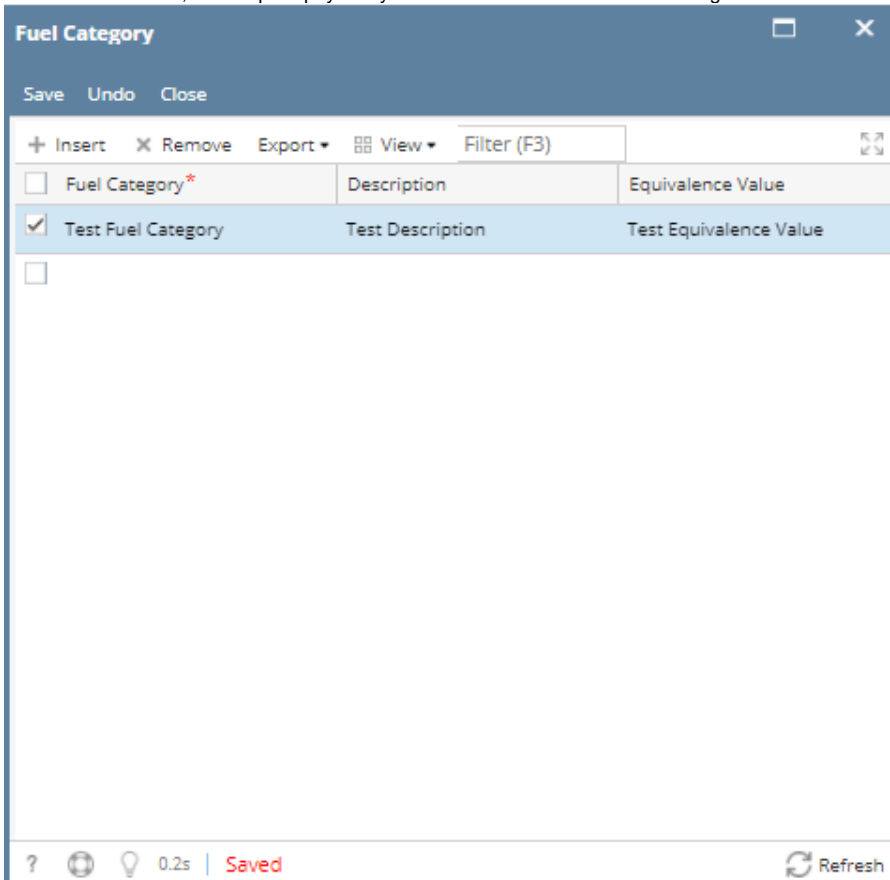


How to Add New Fuel Type

1. From Inventory Module go to **Fuel Types** menu.
2. The Search screen for Fuel Types will be shown.
3. Click **Fuel Category Button** to open **Fuel Category Screen**.
4. Enter values to the following fields:
 - a. **Fuel Category**
 - b. **Description**
 - c. **Equivalence Value**
5. Click **save button** to save the record. In case you miss to click this button and you click the **Close toolbar button** or the **x** button at the top right corner of the screen, i21 will prompt you if you would like to save it before closing the screen.



The screenshot shows the 'Fuel Category' screen. At the top, there is a title bar with 'Fuel Category' and window control buttons. Below it is a toolbar with 'Save', 'Undo', and 'Close' buttons. A secondary toolbar contains '+ Insert', 'X Remove', 'Export', 'View', and 'Filter (F3)'. The main area is a table with three columns: 'Fuel Category*', 'Description', and 'Equivalence Value'. The first row is highlighted in blue and contains 'Test Fuel Category', 'Test Description', and 'Test Equivalence Value'. Below the table is a large empty text area. At the bottom, there is a status bar with a question mark, a globe icon, a lightbulb icon, '0.2s', 'Saved' in red, and a 'Refresh' button.

Fuel Category*	Description	Equivalence Value
Test Fuel Category	Test Description	Test Equivalence Value

6. Click **close** button. User will be redirected to Fuel types search screen.
7. Click **Feed Stock Button** to open **Feed Stock Screen**.
8. Enter values to the following fields:
 - a. **Code**
 - b. **Description**

9. Click **save button** to save the record. In case you miss to click this button and you click the **Close toolbar** button or the **x** button at the top right corner of the screen, i21 will prompt you if you would like to save it before closing the screen.

The screenshot shows a web application window titled "Feed Stock". At the top, there is a toolbar with "Save", "Undo", and "Close" buttons. Below this is a secondary toolbar with "+ Insert", "X Remove", "Export", "View", and a "Filter (F3)" input field. The main area contains a table with two columns: "Code" and "Description". The first row has a checked checkbox in the "Code" column and the text "Test Feed Stock" in the "Description" column. Below this row is an empty row with an unchecked checkbox in the "Code" column. At the bottom of the window, there is a status bar with icons for help, globe, lightbulb, and a timer showing "0.2s". To the right of the timer is the word "Edited" and a "Refresh" button.

Code	Description
<input checked="" type="checkbox"/>	Test Feed Stock
<input type="checkbox"/>	

10. Click **close** button. User will be redirected to Fuel types search screen.
11. Click **Fuel Code Button** to open **Fuel Code screen**.
12. Enter values to the following fields:
- a. **Code**
 - b. **Description**

13. Click **save button** to save the record. In case you miss to click this button and you click the **Close toolbar button** or the **x** button at the top right corner of the screen, i21 will prompt you if you would like to save it before closing the screen.

Fuel Code

SaveUndoClose

+ Insert

✕ Remove

Export ▾

View ▾

Filter (F3)

<input type="checkbox"/> Code*	Description
<input checked="" type="checkbox"/> Test Fuel Code	Test Description
<input type="checkbox"/>	

?🌐💡0.2s | Saved

🔄 Refresh

14. Click **close** button. User will be redirected to Fuel types search screen.
15. Click **Production Process Button** to open **Production Process screen**.
16. Enter values to the following fields:
- a. **Code**
 - b. **Description**

17. Click **save button** to save the record. In case you miss to click this button and you click the **Close toolbar button** or the **x** button at the top right corner of the screen, i21 will prompt you if you would like to save it before closing the screen.

Production Process

SaveUndoClose

+Insert

✕ Remove

Export ▾

View ▾

Filter (F3)

<input type="checkbox"/> Code*	Description
<input checked="" type="checkbox"/> Test Prod Process	Test Description
<input type="checkbox"/>	

?🌐💡0.21s | Saved

Refresh

18. Click **close** button. User will be redirected to Fuel types search screen.

19. Click **Feed Stock UOM Button** to open **Feed Stock UOM screen**.

20. Enter/Select values to the following fields:

- a. UOM
- b. UOM Code

21. Click **save button** to save the record. In case you miss to click this button and you click the **Close toolbar button** or the **x** button at the top right corner of the screen, i21 will prompt you if you would like to save it before closing the screen.

UOM*	UOM Code
<input checked="" type="checkbox"/> KG	KG
<input type="checkbox"/>	

22. Click **close** button. User will be redirected to Fuel types search screen.
23. Go back to **Fuel Types** Search Screen and click **New**.
24. Enter/Select values to the following fields:
- Fuel Category
 - Fee Stock
 - Batch No.
 - Ending RIN Gallons for Batch
 - Equivalence Value
 - Fuel Code
 - Production PProcess
 - Feed Stock UOM
 - Feed Stock Factor
 - Renewable Biomass: True/False
 - Percent of Denaturant
 - Deduct Denaturant from RIN: True/False

Fuel Types
^
□
X

New Save Search Delete Undo Close

Details

Fuel Category	Test Fuel Category	▼
Feed Stock	Test Feed Stock	▼
Batch No		1
Ending RIN Gallons for Batch		1
Equivalence Value	Test Equivalence Value	
Fuel Code	Test Fuel Code	▼
Production Process	Test Prod Process	▼
Feed Stock UOM	KG	▼
Feed Stock Factor		1
Renewable Biomass	<input checked="" type="checkbox"/>	
Percent of Denaturant		2
Deduct Denaturant from RIN	<input checked="" type="checkbox"/>	

?
🌐
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0.1s
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⏮
⏪
Page
1
of 1
⏩
⏭
🔄
Ref

25. Click **save button** to save the record. In case you miss to click this button and you click the **Close toolbar** button or the **x** button at the top right corner of the screen, I21 will prompt you if you would like to save it before closing the screen.