

# Stores

This screen is used list out all the available store and to maintain the store information. Some of the fields are only relevant to a specific store's register class but may not be relevant to another register class.

## Field Description

**Store No** - Use this field to assign a Store Number for a store.

**Location Code** - Use this field to assign a location for a store. This is a drop down based on the company location.

**Handheld Folder Path** - This field is use for declaring the folder location that will be use in handheld scanner. Folder path should be a valid location and accessible by i21.

**Default Vendor** - the vendor to be used in store transaction by default. User can also change the default vendor to any vendor in every store transactions.

**Maximum PLU Number** - Declare the maximum price look up code. Maximum of 5 digits.

**Number of Shifts in a Day** - Represents the number of shift in the store.

**Tax Group Id** - Tax basis for computing taxes.

**Checkout Customer** - Name of the customer that will be use in posting sales invoice via checkout. List all available customer of same location as the store.

**Customer Charges Item** - Item that will represent the empty checkout customer charges item/s. This should be active item, non-lotted and same location as the store.

**Over Short / Item Id** - Item that will represent the if there is cash over/short in checkout. This should be active item, non-lotted and same location as the store.

**POS Register ID** - Declare POS Register for the store. Combo box contains all the available POS Register specific for the store.

**Report Departments at Gross/Net** - Use in checkout screen for stores with passport register. If set to Gross: Department totals tab will get gross amount from xml file. If set to Net: Department totals tab will get net amount from xml file.

**Allow Register Mark ups/down** - Use in checkout screen for stores with passport register. Allow the user not to use Mark up/down is net to NONE, compare inventory price with Item movement price if set to Item Price Differences or compare inventory price with Department totals if set to Department Discounts.

**Rebates** - Use in checkout screen for stores with commander register. Declare all the Departments that will have rebates.

**Register Product** - Declare all the Register product code.

**Payment Options** - Declare all the Payment options available.

**Pump Items** - Declare all the Fuel items available. Tax for the fuel items should also be declare.

**Tax Totals** - List all the Tax totals used by the store.

## Pages

- [How to create a Store record](#)