

How to Perform Card Synchronization

Make sure that Import Card Mapping is setup in Network.

Network - PP NETWORK1

NewSaveDeleteSearchUndoClose

Network ID *PP NETWORK1DescriptionPP NETWORK TESTNetwork Type *PacPride

DetailsSiteSite Tax GroupCard TypeTax CodeItemsProduct AuthorizationCFN State CodePacPride Host IDConnectionAudit Log

Network Participant ID594

Post Foreign Sales to AR/Inventory☒

Foreign A/R CustomerCF TEST CUSTOMER1

Remote A/R Location0001-Fort Wayne

Sub Distributor Site

Link Network ID

Import Path

Import Mapping for Trans: *Pac Pride v2017-11-9

Advance Import Mapping for Trans:

Import Mapping for Cards: PacPride CSU1

Import Mapping for Network Cost:

ISO

Account Length0

Card Length0

Next Auto-Assign Card #:

Network Fees

Foreign Fee per Gallon for FT0.000000

Remote Fee per Trans0.000000

Remote Fee per Gallon0.000000

Communication Fee Monthly Charge0.00

Communication Fee Per Gal0.000000

Remote Transaction Taxes

SST from In state Sites-pass to Exempt customers☒

FET-DO NOT pass to exempt customers☐

SET-DO NOT pass to exempt customers☐

LC Tax-DO NOT pass to exempt customers☐

Allow Exemptions on Ext Remote/Retail TransNo

Select LC code

Card Encoding Integration☐

Global Card Expiration Date

?0.54sReady

Page1 of 1Refresh

1. From **Card Fueling** module, click **Card Accounts**.

Search Accounts

Close

AccountVehicleCards

Open SelectedNewExportColumnsViewExport AccountImport CardExport CardCredit Lockout

18 records (1 selected)

Account NumberContains

Add Filter

Clear Filter

Account Number	Account Name	Phone	Address	City	State	Zip Code	Customer Active	Discount Schedule	Invoice Cycle	Local Pri
✓ 1005532	CF TEST CUSTOMER1		Fort Wayne Av...	Indianapolis	IN		✓	DS1	IC01	PPROFI

2. On **Card Accounts**, click on **Import Card** grid button. **Import Cards** screen will be displayed.

Import Cards

Import Close

Details Errors History

Network: ▼

Please select the file to import:

Browse...

? Ready

3. Select a **Network** to import Cards to and the **import file**. Click **Import** button to perform **Card Synchronization**.

A message prompt will display once importing is done. Click OK to close message.

Import Cards

Import Close

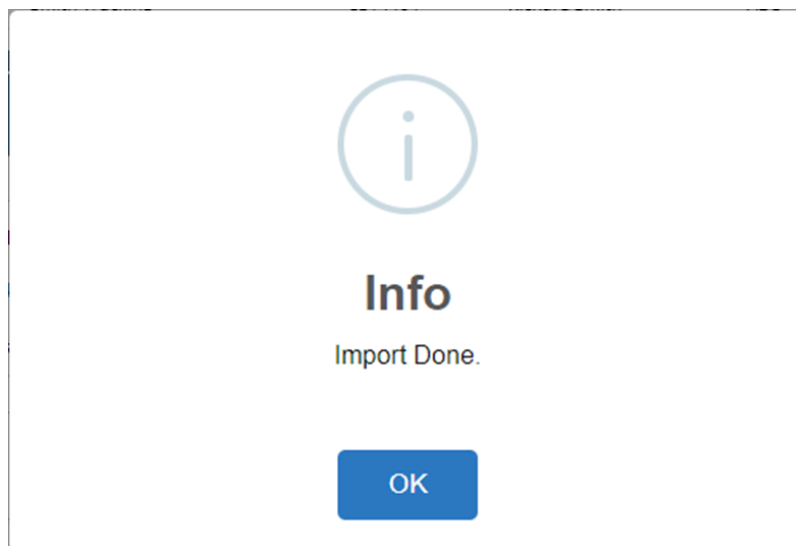
Details Errors History

Network: PP NETWORK1 ▼

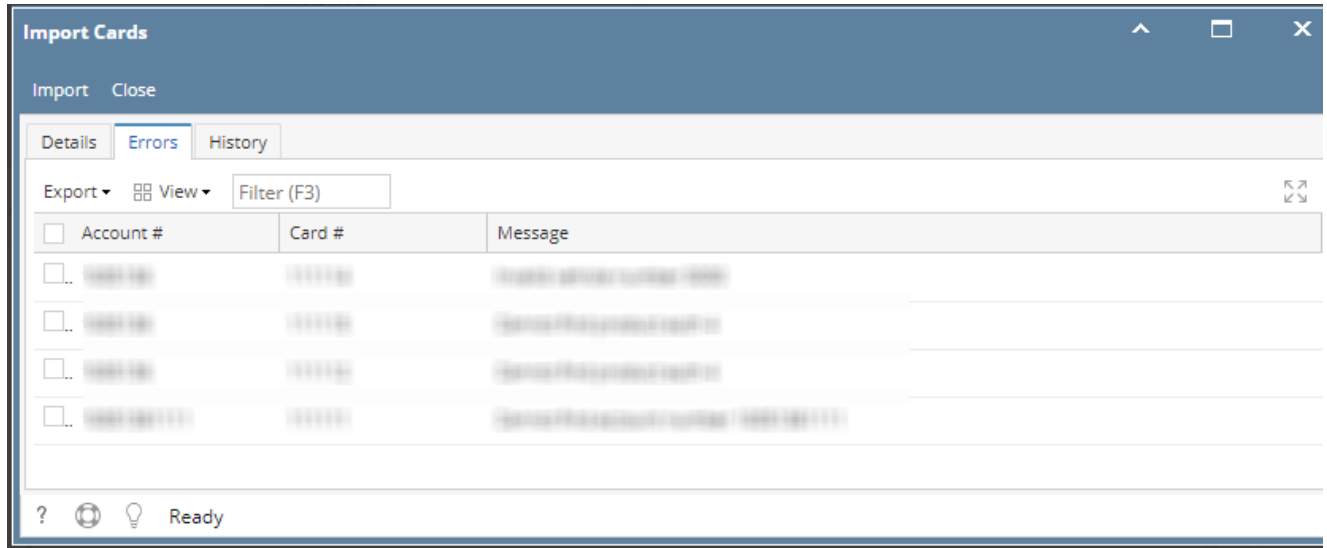
Please select the file to import:

ImportCardCSU-Pacpride.csv Browse...

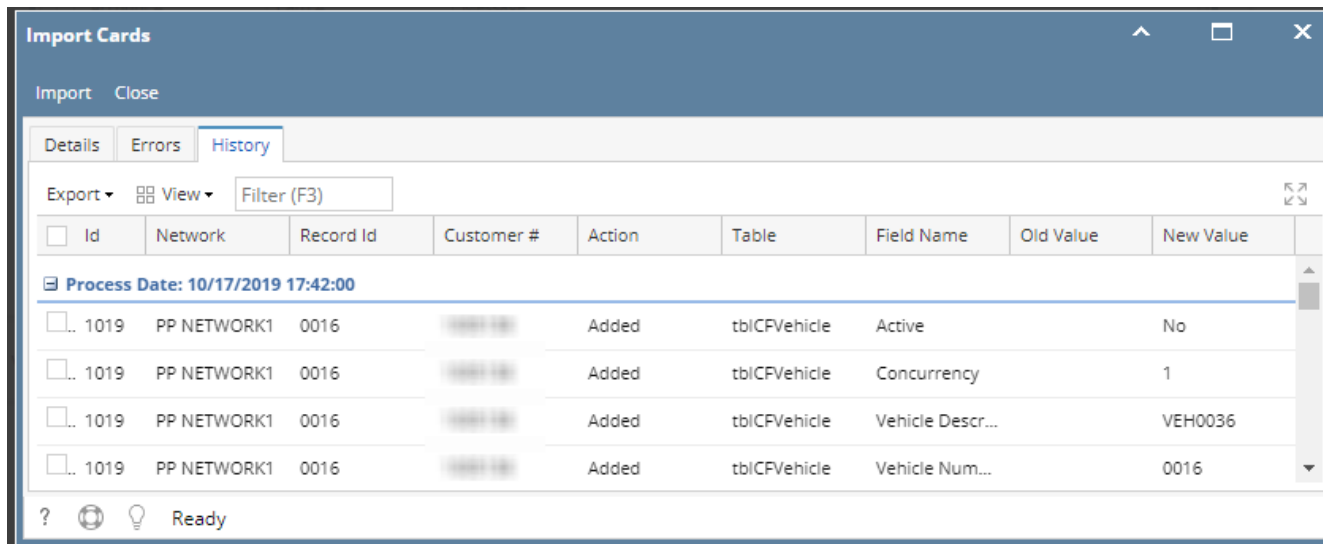
? Ready



4. Any error that occurred during importing will be listed on the **Error** tab.



5. Valid imports will be listed on the **History** tab.



6. Verify imported cards on specified **Customer** on **Cards** tab.

