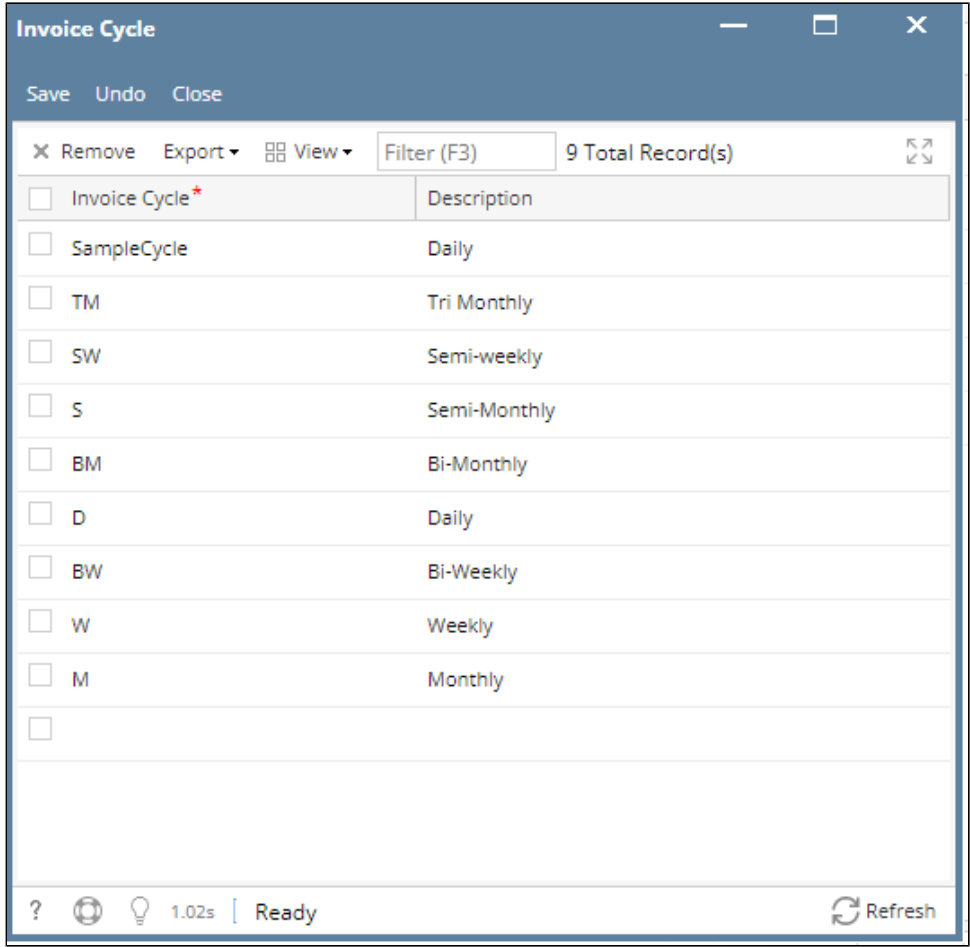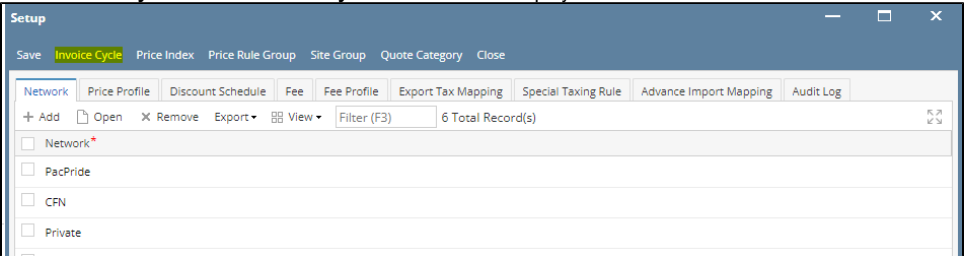# How to Create Invoice Cycle

1. From **Card Fueling** module, click **Setup**. The **Setup** screen will be displayed.
   Click **Invoice Cycle** button. **Invoice Cycle** screen will be displayed.

2. Click on the blank cell to enable typing action. Enter **Invoice Cycle** name and **Description**.

Invoice Cycle	— □ ✕

Save   Undo   Close

✕ Remove   Export ▾   ⊞ View ▾ | Filter (F3) | 9 Total Record(s)   ⤢

	Invoice Cycle*	Description
☐	SampleCycle	Daily
☐	TM	Tri Monthly
☐	SW	Semi-weekly
☐	S	Semi-Monthly
☐	BM	Bi-Monthly
☐	D	Daily
☐	BW	Bi-Weekly
☐	W	Weekly
☐	M	Monthly
☑	Test	Sample
☐		

? ◉ ♀ 1.02s | Edited   ⟳ Refresh

3. Click **Save** toolbar button to save created **Invoice Cycle**.
   Then click the **Close** toolbar button or **X** button.