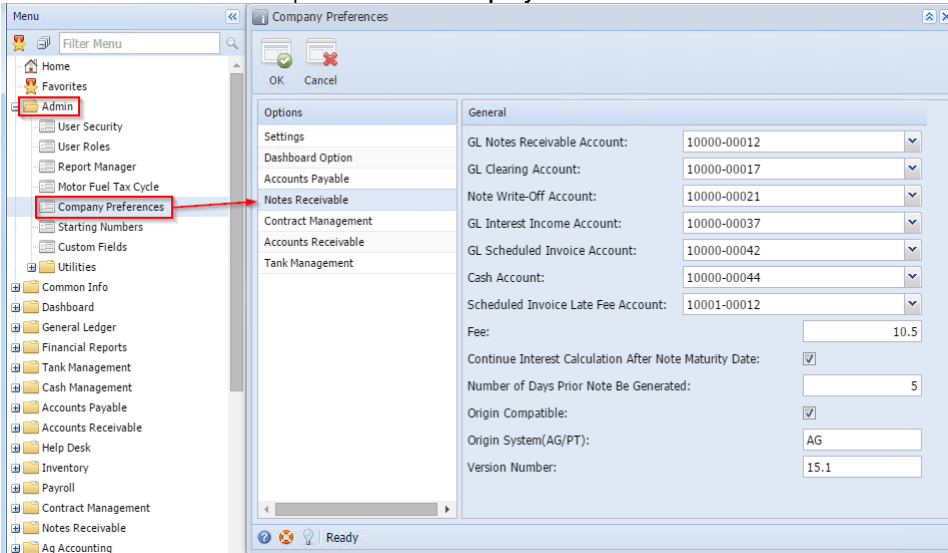


How To make the settings in Company Preferences

Company Preferences Settings:

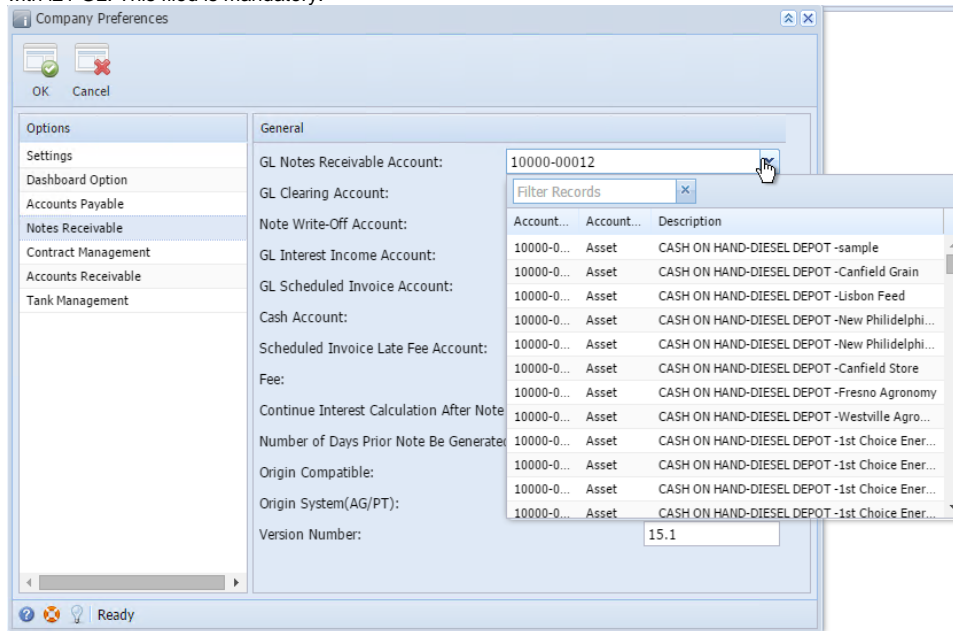
Here are the steps on how to create the settings in Company Preferences.

1. Click on **"Admin"** from the menu panel -> click on **Company Preferences** -> click on **Note Receivable**.



2. Note that, for the first time, all the records may have Value field blank.

- i. **GL Notes Receivable Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.



- ii. **GL Clearing Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: Filter Records

GL Interest Income Account:

GL Scheduled Invoice Account:

Cash Account:

Scheduled Invoice Late Fee Account:

Fee:

Continue Interest Calculation After Note

Number of Days Prior Note Be Generated:

Origin Compatible:

Origin System(AG/PT):

Version Number:

Account...	Account...	Description
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -sample
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Grain
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Lisbon Feed
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Store
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Fresno Agronomy
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Westville Agro...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...

Ready

- iii. **Note Write-Off Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: 10000-00021

GL Interest Income Account: Filter Records

GL Scheduled Invoice Account:

Cash Account:

Scheduled Invoice Late Fee Account:

Fee:

Continue Interest Calculation After Note

Number of Days Prior Note Be Generated:

Origin Compatible:

Origin System(AG/PT):

Version Number:

Account...	Account...	Description
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -sample
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Grain
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Lisbon Feed
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Store
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Fresno Agronomy
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Westville Agro...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...

Ready

- iv. **GL Interest Income Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: 10000-00021

GL Interest Income Account: 10000-00037

GL Scheduled Invoice Account: Filter Records

Cash Account:

Scheduled Invoice Late Fee Account:

Fee:

Continue Interest Calculation After Note

Number of Days Prior Note Be Generated

Origin Compatible:

Origin System(AG/PT):

Version Number:

Filter Records

Account...	Account...	Description
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -sample
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Grain
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Lisbon Feed
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Store
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Fresno Agronomy
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Westville Agro...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...

Ready

- v. **GL Scheduled Invoice Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: 10000-00021

GL Interest Income Account: 10000-00037

GL Scheduled Invoice Account: 10000-00042

Cash Account:

Scheduled Invoice Late Fee Account:

Fee:

Continue Interest Calculation After Note

Number of Days Prior Note Be Generated

Origin Compatible:

Origin System(AG/PT):

Version Number:

Filter Records

Account...	Account...	Description
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -sample
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Grain
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Lisbon Feed
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Store
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Fresno Agronomy
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Westville Agro...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...

Ready

- vi. **Cash Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: 10000-00021

GL Interest Income Account: 10000-00037

GL Scheduled Invoice Account: 10000-00042

Cash Account: 10000-00044

Scheduled Invoice Late Fee Account: Filter Records

Fee:

Account...	Account...	Description
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -sample
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Grain
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Lisbon Feed
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Store
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Fresno Agronomy
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Westville Agro...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...

Continue Interest Calculation After Note

Number of Days Prior Note Be Generate

Origin Compatible:

Origin System(AG/PT):

Version Number:

Ready

- vii. **Scheduled Invoice Late Fee Account:** Select the account number from the lookup. This account number will be used in Integration with i21 GL. This field is mandatory.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: 10000-00021

GL Interest Income Account: 10000-00037

GL Scheduled Invoice Account: 10000-00042

Cash Account: 10000-00044

Scheduled Invoice Late Fee Account: 10001-00012

Fee: Filter Records

Account...	Account...	Description
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -sample
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Grain
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Lisbon Feed
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -New Philidelphi...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Canfield Store
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Fresno Agronomy
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -Westville Agro...
10000-0...	Asset	CASH ON HAND-DIESEL DEPOT -1st Choice Ener...

Continue Interest Calculation After Note

Number of Days Prior Note Be Generate

Origin Compatible:

Origin System(AG/PT):

Version Number:

Ready

- viii. **Fee:** Enter the basic fee amount to charge from the user. This field is mandatory. If you do not have any fees, set it to 0(zero).
- ix. **Continue Interest Calculation After Note Maturity Date:** This determines whether to continue or discontinue interest calculations for the note once Note Maturity date has passed.
- x. **Number of days prior note be generated:** Tells how many days before the actual EFT schedule date, note be generated.
- xi. **Origin System(AG/PT):** AG or PT
- xii. **Version Number:** Backend accounting system version number.

xiii. User will be able to edit only the value field.

Company Preferences

OK Cancel

Options

- Settings
- Dashboard Option
- Accounts Payable
- Notes Receivable
- Contract Management
- Accounts Receivable
- Tank Management

General

GL Notes Receivable Account: 10000-00012

GL Clearing Account: 10000-00017

Note Write-Off Account: 10000-00021

GL Interest Income Account: 10000-00037

GL Scheduled Invoice Account: 10000-00042

Cash Account: 10000-00044

Scheduled Invoice Late Fee Account: 10001-00012

Fee: 10.5

Continue Interest Calculation After Note Maturity Date: ☒

Number of Days Prior Note Be Generated: 5

Origin Compatible: ☒

Origin System(AG/PT): AG

Version Number: 15.1

Ready

3. On click of **OK** button, data will be saved if required fields are having data.
4. On click of **Cancel** button if no unsaved changes then form will be closed.