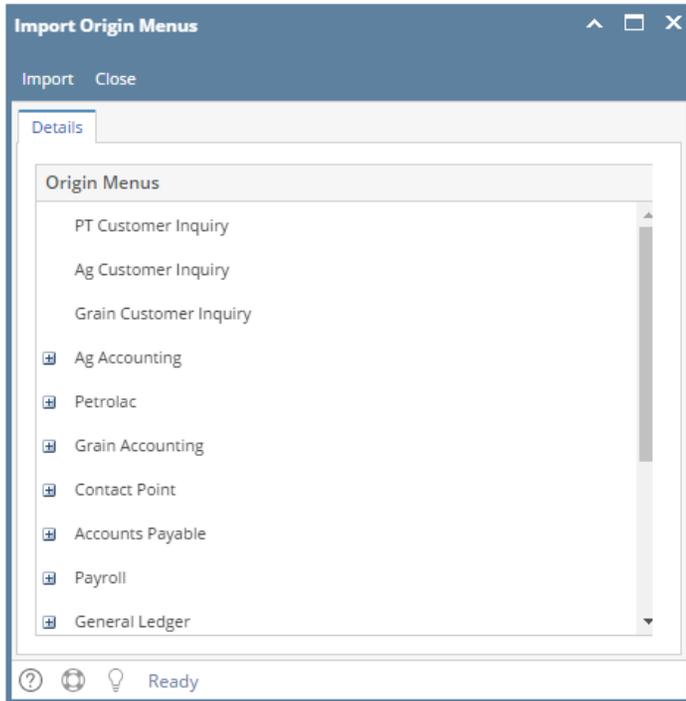


# How to Import Origin Menus into i21 company

Origin menus can be imported to i21 company through **Import Origin Menus** screen.

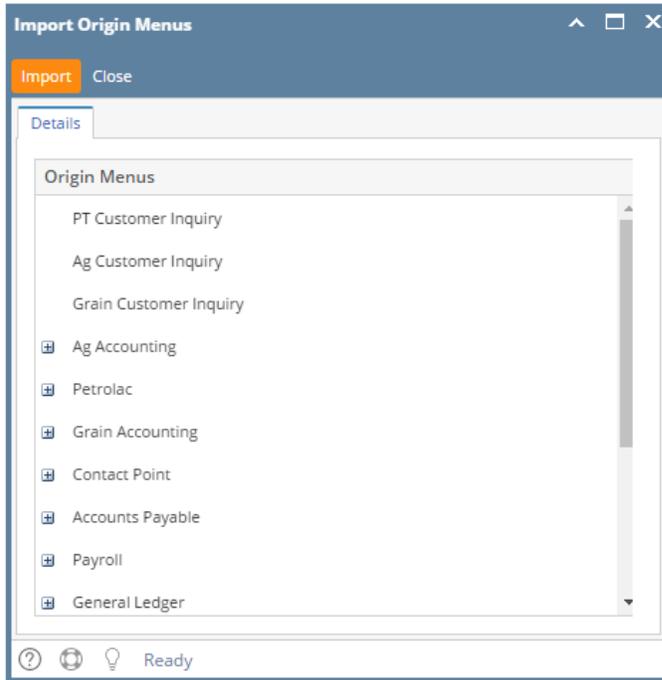


- Only Admin user can import origin menus to i21 company.
- Make sure Origin Integration is enabled on Company Configuration.

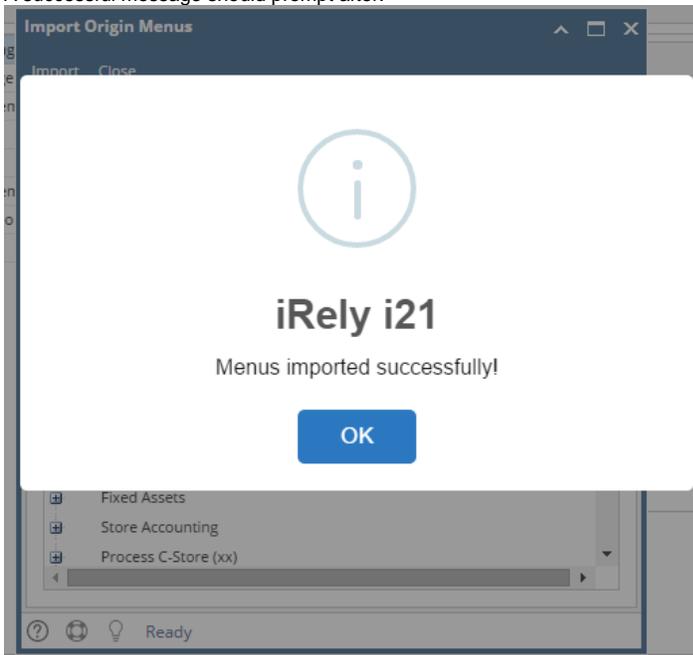
Here is how to Import menus from Origin System into i21 company:

1. Login as **Admin User**
2. On user's menu panel, go to **System Manager** menu
3. Open **Imports and Conversions** menu under **Utilities** group
4. On **Imports and Conversions** screen, click **Import Origin Menus** button to open **Import Origin Menus** screen

5. On **Import Origin Menu** screen, click **Import** button



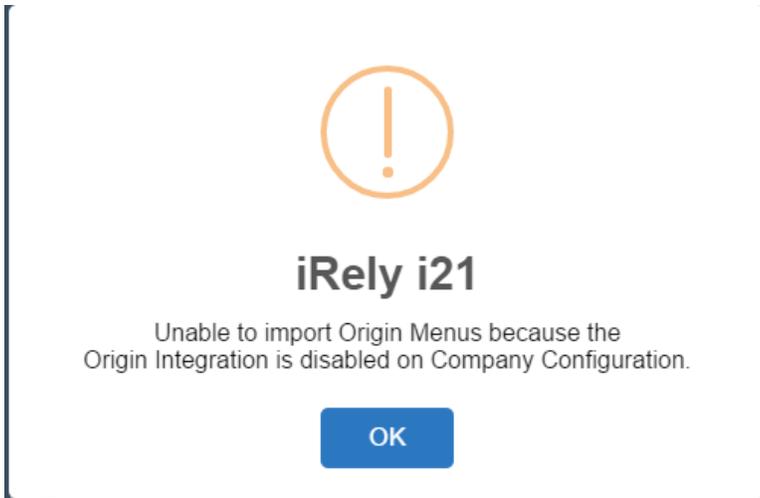
6. A successful message should prompt after.



7. When the user logged on i21, origin menus will be shown on menu panel.

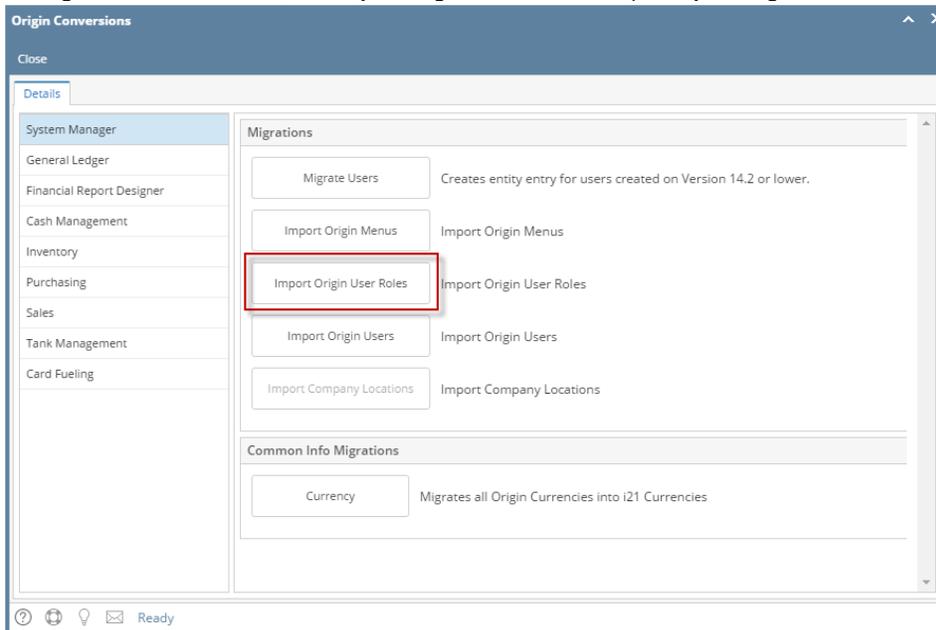
-  Home
-  Motor Fuel Tax Forms
-  Patronage
-  Energy Trac
-  Integration
-  Fixed Assets
-  Vendor Rebates
-  Buybacks
-  Mobile Billing
- PT Customer Inquiry
- Ag Customer Inquiry
- Grain Customer Inquiry
- Print/View Reports
-  Company Setup
-  General Ledger
-  Fixed Assets
-  Accounts Payable
-  Payroll
-  Time Entry
-  Contact Point
-  Grain Accounting
-  Ag Accounting
-  Petrolac
-  Remote C-Store (xx)
-  Process C-Store (xx)
-  Store Accounting
-  Reload Menus

**i** If Origin Integration is disabled on Company Configuration, this message will appear:

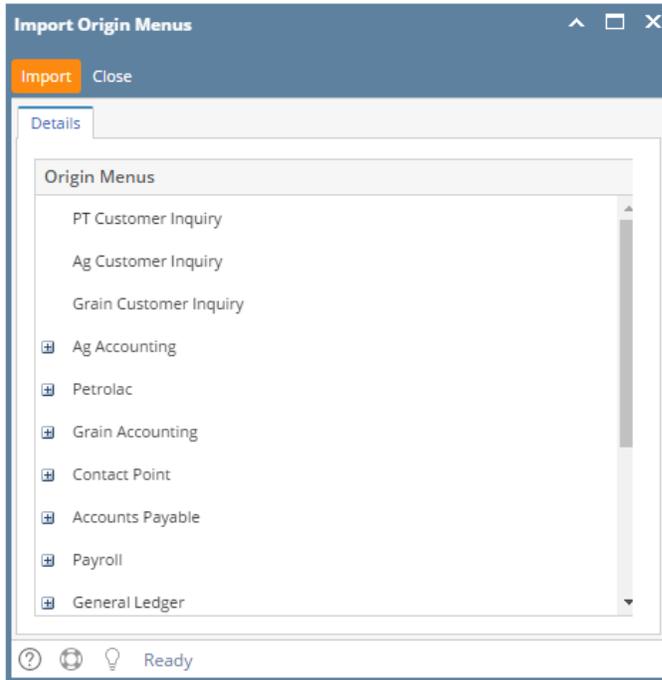


**Here is how to Import menus from Origin System into i21 company:**

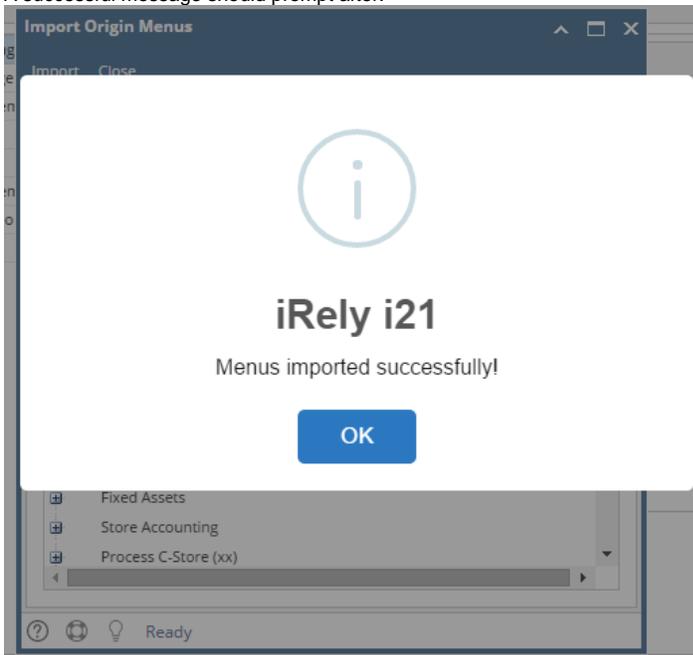
1. Login as **Admin User**
2. On user's menu panel, go to System Manager folder then click **Utilities** folder
3. Open **Origin Conversions** menu
4. On **Origin Conversions** screen, click **Import Origin Menus** button to open **Import Origin Menus** screen



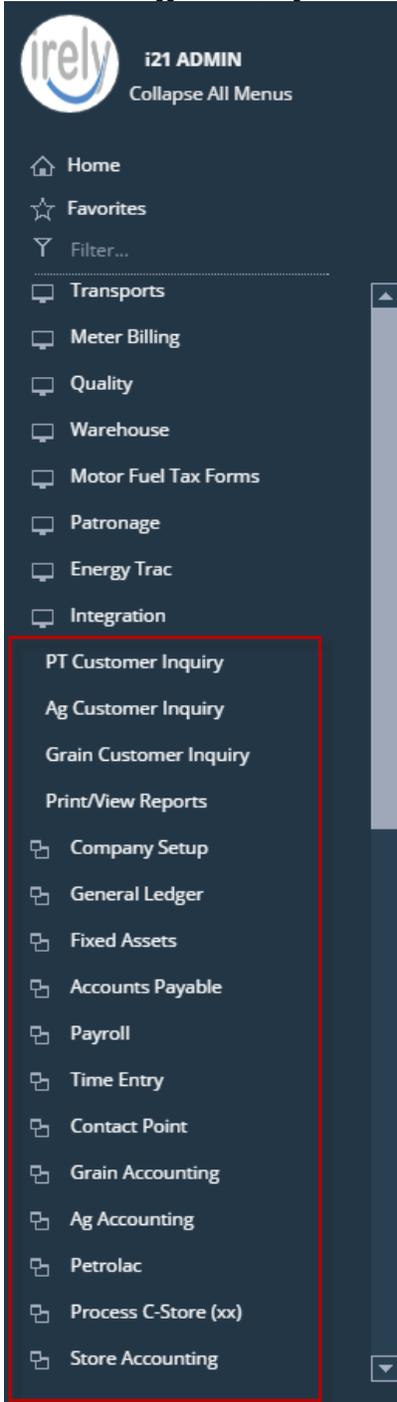
5. On **Import Origin Menus** screen, click **Import** button



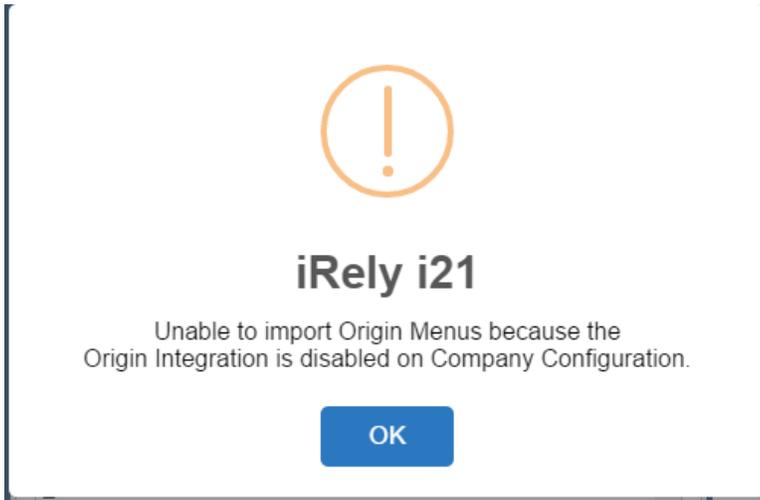
6. A successful message should prompt after.



7. When the user logged on i21, origin menu will be shown on menu panel.

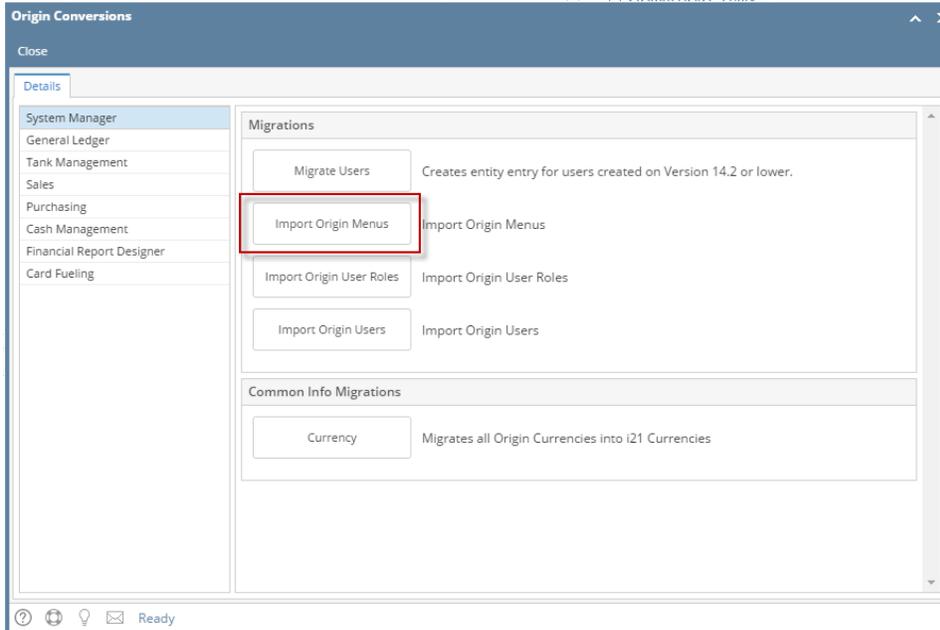


**i** If Origin Integration is disabled on Company Configuration, this message will appear:

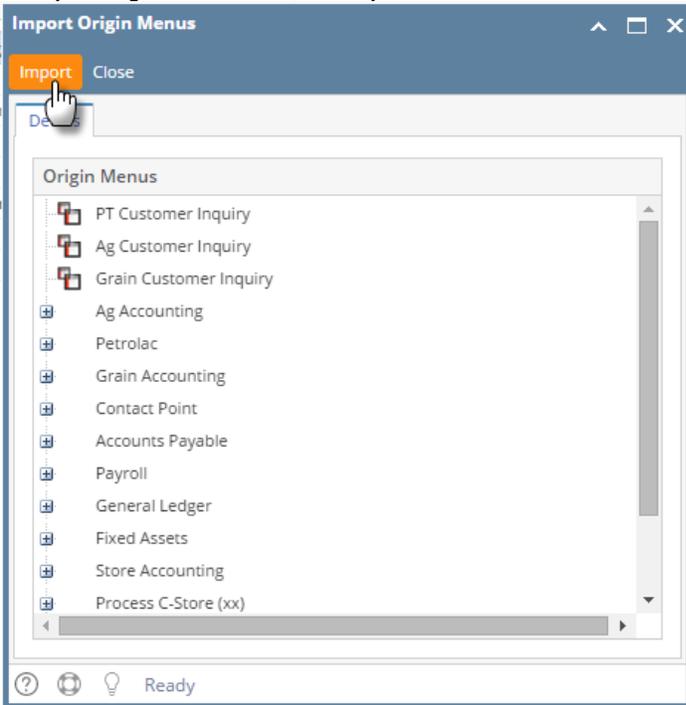


Here is how to Import menus from Origin System into i21 company:

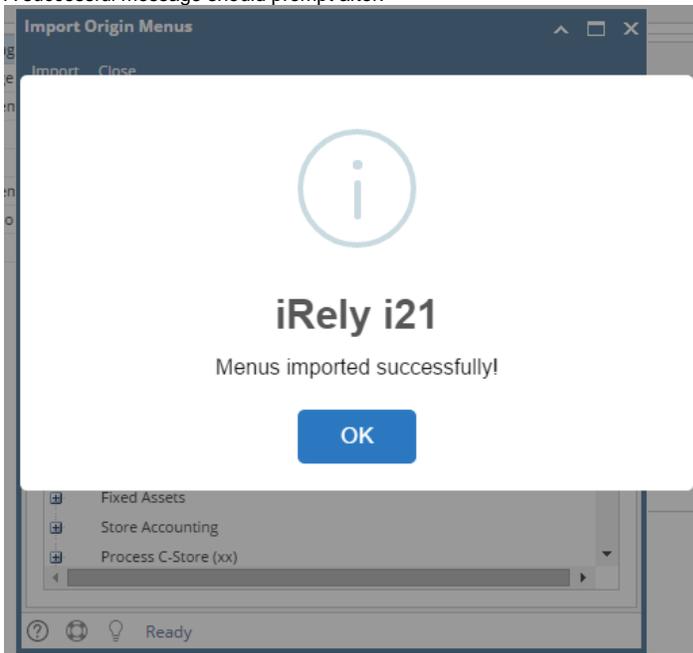
1. Login as **Admin User**
2. On user's menu panel, go to System Manager folder then click **Utilities** folder
3. Open **Origin Conversions** menu
4. On **Origin Conversions** screen, click **Import Origin Menu** button to open **Import Origin Menu** screen



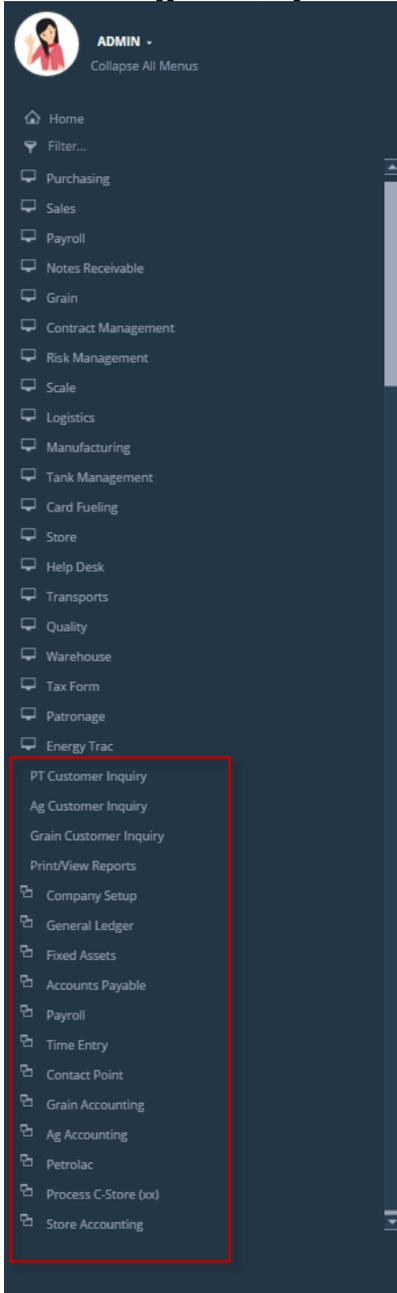
5. On **Import Origin Menus** screen, click **Import** button



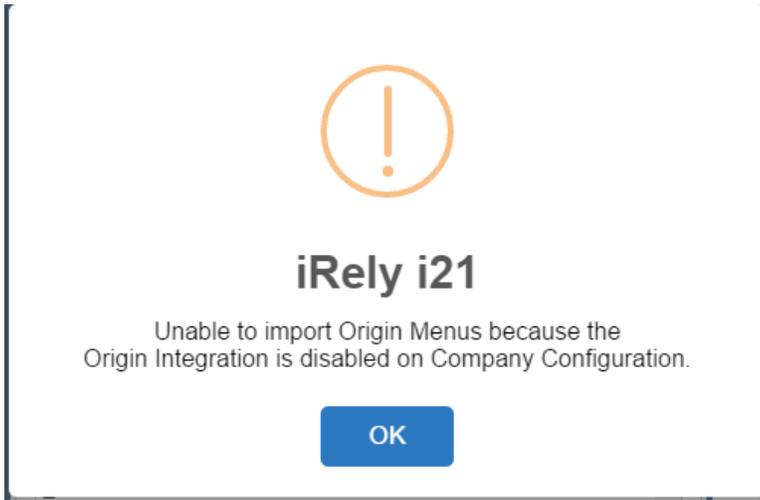
6. A successful message should prompt after.



7. When the user logged on i21, origin menus will be shown on menu panel.



**i** If Origin Integration is disabled on Company Configuration, this message will appear:

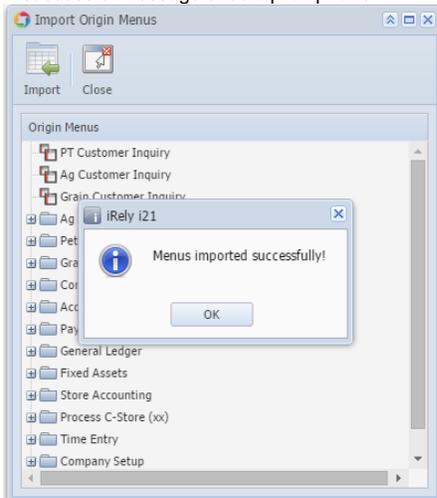


Here is how to Import menus from Origin System into i21 company:

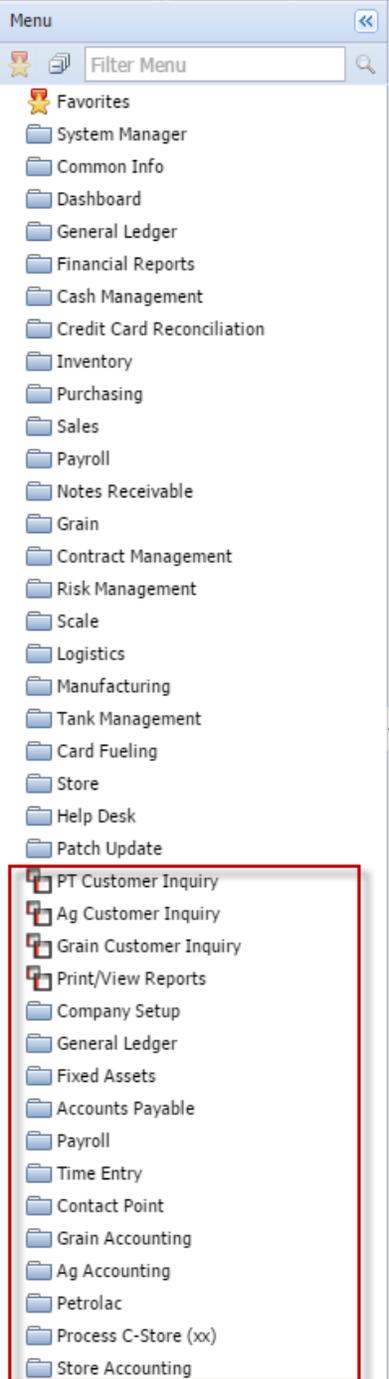
1. Login as **Admin User**
2. On user's menu panel, go to System Manager folder then click **Utilities** folder
3. Select and open **Import Origin Menu**
4. On Import Origin Menu screen, click **Import** button.



5. A successful message should prompt after.



6. When the user logged on i21, origin menus will be shown on Main Menus.



**i** If Origin Integration is disabled on Company Preferences, this message will appear:



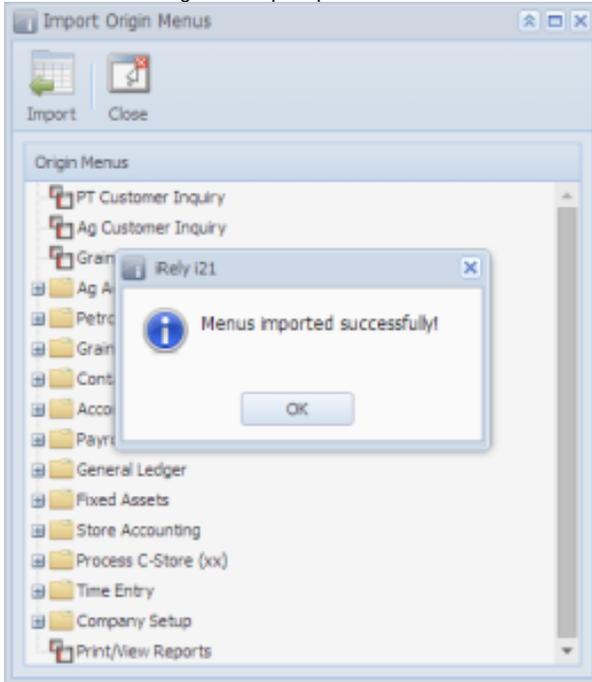
**Here is how to Import menus from Origin System into i21 company:**

1. Login as Admin User

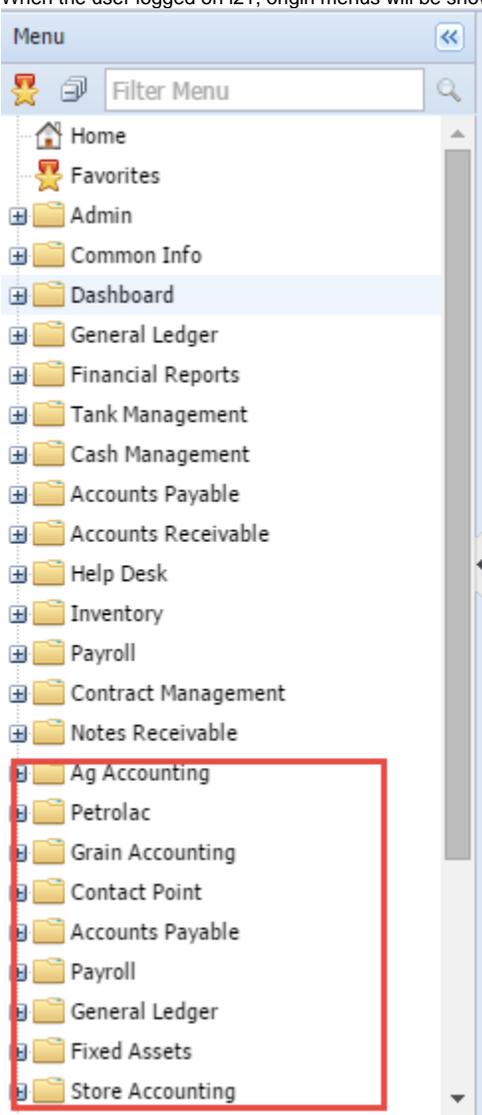
2. On User's Menu panel,select an **Admin Folder**
3. Under Admin folder, open **Utilities folder**
4. Select and open **Import Origin Menu**
5. On Import Origin Menu screen, click **Import** button.



6. A successful message should prompt after.

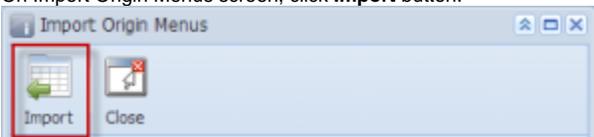


7. When the user logged on i21, origin menus will be shown on Main Menus.

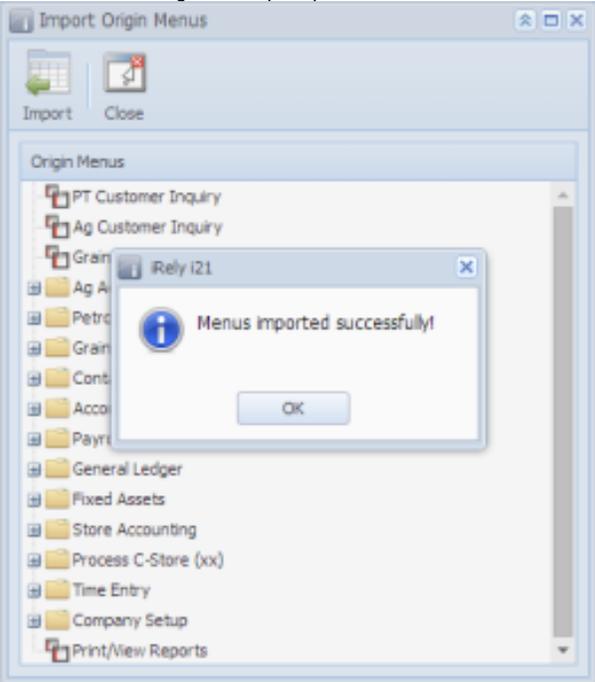


Here is how to Import menus from Origin System into i21 company:

1. Login as Admin User
2. On User's Menu panel,select an **Admin Folder**
3. Under Admin folder, open **Utilities folder**
4. Select and open **Import Origin Menus**
5. On Import Origin Menus screen, click **Import** button.



6. A successful message should prompt after.



7. When the user logged on i21, origin menus will be shown on Main Menus.

