

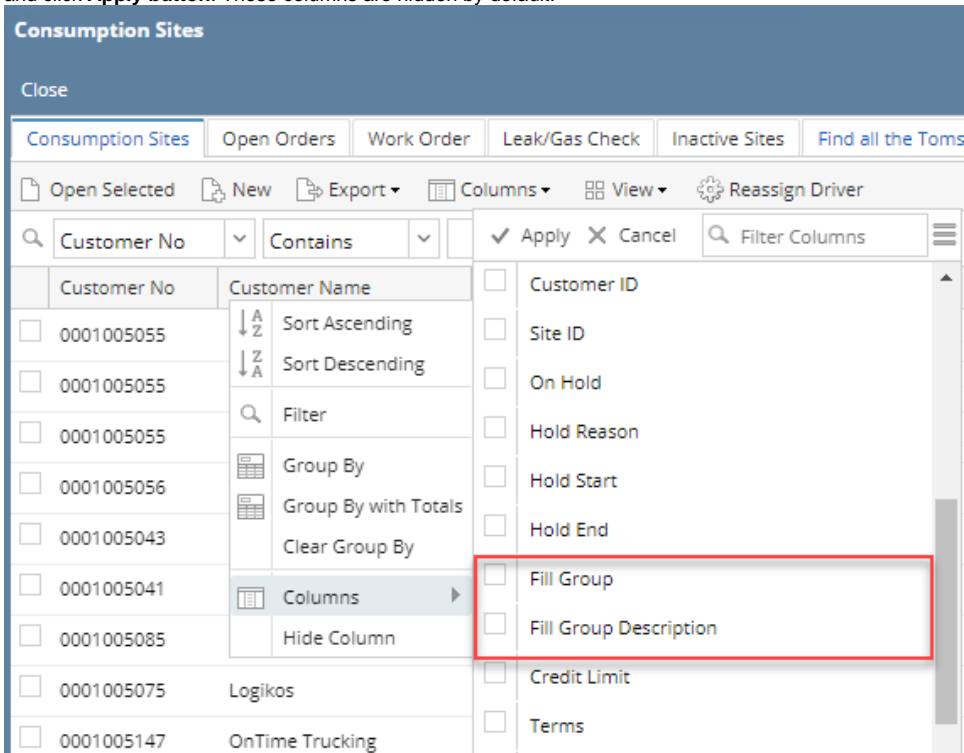
Fill Group Report

Fill Group report does no longer exist in version 17.1 and higher. **Fill Group** details such as Fill Group Name and Fill Group Description has been added in Consumption Site Search screen along with the details like site number, description, customer number, and customer name to view the list of the customer sites with Fill Group Code

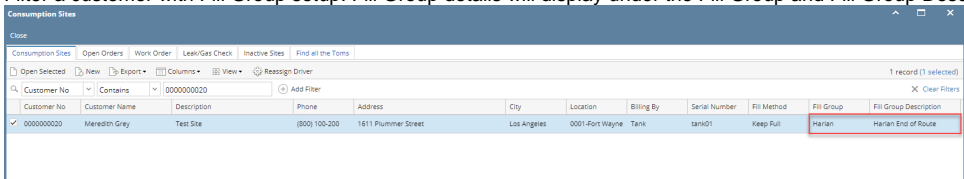
[Fill Group](#) details of a consumption site can be configured in Consumption Sites screen > Site tab > Fill Group field.

Here is how to preview the consumption site's fill group details.

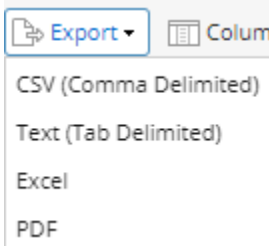
1. Open Consumption Site Search screen.
2. Add the specific columns for Fill Group - Fill Group Name and Fill Group Description by right clicking on the header column. Select the columns and click **Apply** button. These columns are hidden by default.



3. Filter a customer with Fill Group setup. Fill Group details will display under the Fill Group and Fill Group Description column.



4. Click Export toolbar button and select a specific export file to preview and export the report.



5. Below is the preview of the report as exported via PDF:

Consumption Sites										
Customer No	Customer Name	Description	Phone	Address	City	Location	Billing By	Serial Number	Fill Method	Fill Group
000000020	Meredith Grey	Test Site	(800) 100-200	1611 Plummer Street	Los Angeles	0001-Fort Wayne	Tank	tan001	Keep Full	Harian

Use this report to view the list of Consumption Sites per active and inactive Fill Group Code. The report will include consumption sites' details like site number, description, customer number, and customer name.

Fill Group details of a consumption site can be configured in Consumption Sites screen > Site tab > Fill Group field.

Here is how to use and preview this report.

1. Open Report Parameters screen of Fill Group report.
2. Fill out the report's parameter section. This report has a single criterion which is a Fill Group Code.

Report Parameters - Fill Group

Preview Defaults Save Close

X Remove

Layout

Filter Records (F3)

Field Name	Condition	From	To	Join
<input type="checkbox"/> Fill Group Code	Between			And
<input type="checkbox"/>				

Report Options

Description	Apply
Show Group Members	<input checked="" type="checkbox"/>
Show Inactive Groups	<input type="checkbox"/>

Sort Options

X Remove

Filter:

Sort Field Name	Sort Direction
	Ascending

Ready

3. Select or deselect option from Report Options section.
 - **Show Group Members** - if this option is selected, the report includes consumption sites details like site number, description, customer number, and customer name. Otherwise, the report will display only the fill group header - Fill Group Code, Description, and Active.
 - **Show Inactive Groups** - if this option is selected, the report includes inactive fill groups. Otherwise, the report will display active fill groups only. To double check if a Fill Group is active or not, open the Fill Groups screen from Consumption Sites screen > Site tab > click Fill Group ellipsis button. There you will see if the Active check box is checked or not.

- Click Preview toolbar button.

Fill Group

i21 Demo Setup Company(Source)

Monday, April 25, 2016

03:00:02 PM

Fill Group Code	Description	Active
FG1	Fill Group 1	Yes

Site Number	Description	Customer Number	Customer Name
0001	Tank A	0001005078	Customer A

Fill Group Code	Description	Active
FG2	Fill Group 2	Yes

Site Number	Description	Customer Number	Customer Name
0001	Tank B	0001005079	Customer B

Parameters			
Fill Group Code	From	To	

Options	
Show Group Members	<input checked="" type="checkbox"/>

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