## Leak Check/Gas Check

Consumption Site Search screen > Leak/Gas Check Tab displays the list of Consumption Sites and its tank/s that has or has no Leak/Gas Check date. With this, the user will have a clear overview of which tank/s need Leak/ Gas checking.

Here is how to view the leak check / gas check details.

1. Open the Consumption Site Search screen and navigate to Leak/Gas Check tab. Customer details as well as dates for leak check and gas check will be listed.

Consumption Sites									×
Consumption Sites Open Orders Work Order Leak/Gas Check Inactive Si	es Find all the To	ms							
🗅 Open Selected 🕞 Export 🗸 🔝 Columns 🗸 🔠 View 🔹									
Q Customer Numb Y Contains Y	+ Add Filter							× Clear	Filters
Customer Number Customer Name	Site Number	Location	Tank Serial Number	Tank Capacity	Tank Type	Last Leak Check	Last Gas	Check	
0000000020 Meredith Grey	0001	0001-Fort Wayne	tank01	1,000.00	Propane	12/07/2019	01/08/20	19	
						-			

2. Filter specific records using the Advance Filter (magnifying glass icon) to list the records needed for the report.

Consumption Sites Open Orders Work Order Leak/Gas Check Inactive Site	IS Find all the Te	ms					
🗅 Open Selected 🔄 Export • 📰 Columns • 🔡 View •							1 record (1 selected)
Customer Numb         Contains         V           X         Last Leak Check         Between         12/01/2018         and         01/08/20	+ Add Filter						× Clear Filters
Customer Number Customer Name	Site Number	Location	Tank Serial Number	Tank Capacity	Tank Type	Last Leak Check	Last Gas Check
✓ 0000000020 Meredith Grey	0001	0001-Fort Wayne	tank01	1,000.00	Propane	12/08/2018	01/08/2019

3. Select the record on grid and click Export button. The report can be exported and viewed via CSV, Text, Excel or PDF file.

🕞 Export 🗸	Colum
CSV (Comma	Delimited)
Text (Tab De	limited)
Excel	
PDF	

4. Below is the preview of the report as exported via PDF:

Consumption Sit	es							iRely LLC Tuesday, January 8, 2019
Customer Number	Customer Name	Site Number	Location	Tank Serial Number	Tank Capacity	Tank Type	Last Leak Check	Last Gas Check
000000020	Meredith Grey	0001	0001-Fort Wayne	tank01	1,000	.00 Propane	08/12/2018 12:00:00 AM	1/8/2019 12:00:00 AM

This report has been simplified and was removed under the Reports menu in version 17.1. Leak Check/Gas Check has been moved to
 Consumption Site Search screen > Leak/Gas Check Tab.

This report will show a list of Consumption Sites and its tank/s which have or does not have Leak Check date. With this, the user will have a clear overview of which tank/s need Leak/ Gas checking. The report will include tanks that have already been deployed to a consumption site.

Here is how to use and preview this report.

## a. Open Report Parameters screen of Leak Check/ Gas Check report.

Report Parameters - Leak Ch	eck / Gas Check						^ 🗆
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Date	Between			And	Without a Leak Check Dat	e	
Customer Status	Equal To			And	With a Gas Check Date		$\checkmark$
Consumption Site Status	Equal To			And	Without a Gas Check Date	2	
Tank Ownership	Equal To			And	Include Details		$\checkmark$
Tank Type	Equal To			And			
					Sort Options		
					× Remove Filter:		
					Sort Field Name	Sort Directio	n
						Ascending	
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- b. Fill out Selection Criteria section of Report Parameters screen. Below are the available criteria.
  - Location This is the Consumption Sites location. You can manually type a location, or select from the combo box list.
    - Date The report will include records within the range. You can select a date from the date picker, or type one in.
    - Customer Status The available values are 'Active' and 'Inactive'. If left blank, the report will display both active and inactive Customer.
    - Consumption Site Status The available values are 'Active' and 'Inactive'. If left blank, the report will display both active and inactive sites.
    - Tank Ownership This is the Ownership specified in the device's record. You can manually type the device ownership, or select from the combo box list.
  - Tank Type This is the Tank Type specified in the device's record. You can manually type the tank type, or select from the combo box list.
- c. Select or deselect option from Report Options section. Note that you can only select one option at a time.
  - With a Leak Check Date report will include Consumption Sites having a Leak Check Date.
  - Without a Leak Check Date report will include Consumption Sites missing a Leak Check Date.
  - With a Gas Check Date report will include Consumption Sites having a Gas Check Date.
  - Without a Gas Check Date report will include Consumption Sites missing a Gas Check Date.
  - Include Details if selected, the report includes each Consumption Site record, Location Total line, and Report Total line. Otherwise, a Consumption site record will not be displayed.

If 'Without a Leak Check Date' or 'Without a Gas Check Date' option is checked, then the Date Checked column, found next to Tank Type column, will not be displayed.

d. Click Preview toolbar button. Preview Task List will display followed by the report.

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/ With a Gas Check Date' option creates the same report with regards to business logic and format as with 'With Leak Check Date', except it would be based on Gas Check Event. Same applies to 'Without a Gas Check Date'.

This report will show a list of Consumption Sites and its tank/s which have or does not have Leak Check date. With this, the user will have a clear overview of which tank/s need Leak/ Gas checking. The report will include tanks that have already been deployed to a consumption site.

Here is how to use and preview this report.

## a. Open Report Parameters screen of Leak Check/ Gas Check report.

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	Date	Between			And	Without a Leak Check Date	
	Customer Status	Equal To			And	With a Gas Check Date	
	Consumption Site Sta	Equal To			And	Without a Gas Check Date	
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- b. Fill out Selection Criteria section of Report Parameters screen. Below are the available criteria.
  - Location This is the Consumption Sites location. You can manually type a location, or select from the combo box list.
  - **Date** The report will include records within the range. You can select a date from the date picker, or type one in.
  - Customer Status The available values are 'Active' and 'Inactive'. If left blank, the report will display both active and inactive Customer.
  - Consumption Site Status The available values are 'Active' and 'Inactive'. If left blank, the report will display both active and inactive sites.
  - Tank Ownership This is the Ownership specified in the device's record. You can manually type the device ownership, or select from the combo box list.
  - Tank Type This is the Tank Type specified in the device's record. You can manually type the tank type, or select from the combo box list.
- c. Select or deselect option from Report Options section. Note that you can only select one option at a time.
  - With a Leak Check Date report will include Consumption Sites having a Leak Check Date.
  - Without a Leak Check Date report will include Consumption Sites missing a Leak Check Date.
  - With a Gas Check Date report will include Consumption Sites having a Gas Check Date.
  - Without a Gas Check Date report will include Consumption Sites missing a Gas Check Date.
  - Include Details if selected, the report includes each Consumption Site record, Location Total line, and Report Total line. Otherwise, a Consumption site record will not be displayed.

If 'Without a Leak Check Date' or 'Without a Gas Check Date' option is checked, then the Date Checked column, found next to Tank Type column, will not be displayed.

d. Click Preview toolbar button. Preview Task List will display followed by the report.

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With a Gas Check Date' option creates the same report with regards to business logic and format as with 'With Leak Check Date', except it would be based on Gas Check Event. Same applies to 'Without a Gas Check Date'.