

2015 GL and FRD Training Review Schedule

Biweekly GL and FRD Sessions

- Sessions take place at 11am Eastern Time
- 15 minutes in training/video
- 15 minutes in Actual Live exercise
- 15-30 minutes in Q&A (in regards to topic only)
- 15-30 minutes in General Q&A

Quarterly - Training 1/2 Day

- Sessions take place starting at 1pm Eastern Time
- Chart Flow (Origin > i21 GL)
 - Case Study - From transaction to general ledger
- Reconciliation Issues - How to proceed (ask for a list in advance)_
- Financial Reporting - Different reporting formats
- Q&A

2015 GL and FRD Training Schedule

Date	Session
February 5	Fiscal Year Setup & Create New Accounts
February 19	General Journal Entries, Import from CSV, Reallocation, Duplicate
March 5	Standard Reports
March 11	Cancelled Training *** Concepcion Hayden will be available before/during/after CAB for questions.
March 19	Import From Sub-ledger, Reports to Reconcile to in Origin
April 2	Row & Column Design, Financial Report Builder, Trouble Shooting FRD
April 16	Report Header & Footer
May 14	Fiscal Year Setup & Create New Accounts
May 28	General Journal Entries, Import/Export, Reallocation, Duplicate, Import from Subledger, Import Logs
June 4	Standard Reports, GL Account Detail
June 11	QUARTERLY TRAINING (TBD)
June 25	Financial Report Designer: Row & Column Design, Financial Report Builder, Trouble Shooting FRD
July 9	Report Header & Footer, Report Templates
August 6	Fiscal Year Setup & Create New Accounts
August 20	General Journal Entries, Import from CSV, Reallocation, Duplicate
September 10	QUARTERLY TRAINING
September 17	Standard Reports
October 1	Import From Sub-ledger, Reports to Reconcile to in Origin
October 15	Row & Column Design, Financial Report Builder, Trouble Shooting FRD
October 29	Report Header & Footer
November 12	Fiscal Year Setup & Create New Accounts
November 24	General Journal Entries, Import from CSV, Reallocation, Duplicate
December 1	Standard Reports
December 10	QUARTERLY TRAINING
December 17	Import From Sub-ledger, Reports to Reconcile to in Origin
Jan 7 2016	Row & Column Design, Financial Report Builder, Trouble Shooting FRD
Jan 21 2016	Report Header & Footer

