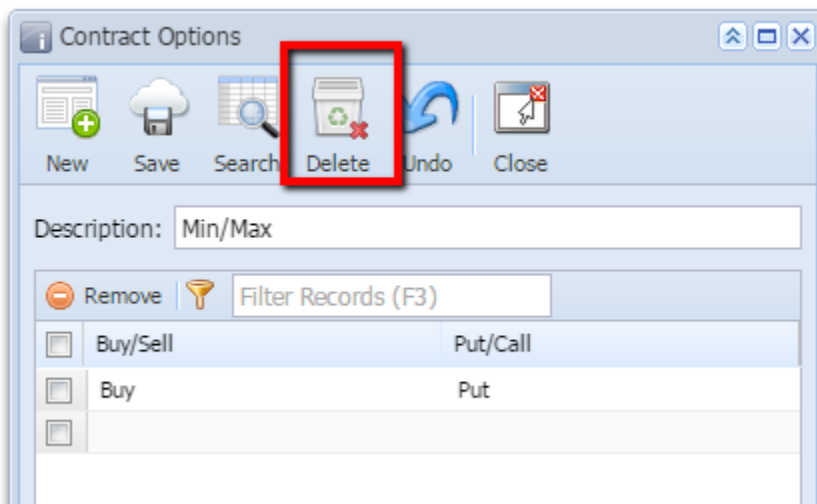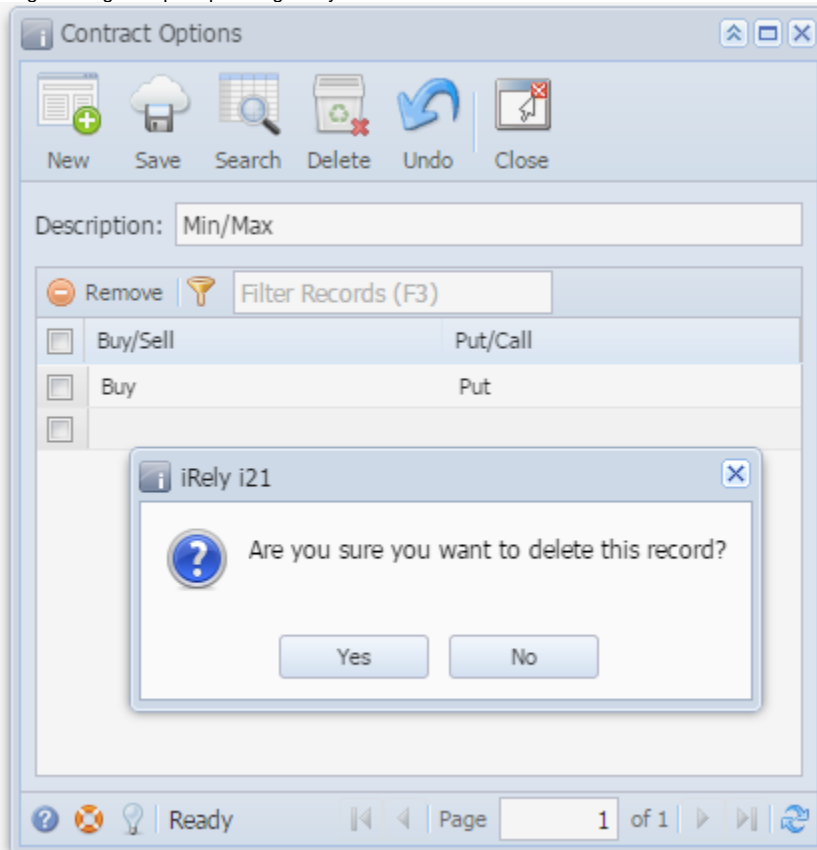# How To Delete Contract Options

Here are the steps on how to delete Contract Options:

1. Open an Existing Option you want to Delete.
2. Click on **Delete** button.

3. A warning message will prompt telling that you are about to delete the selected record. Click **Yes** to continue.

4. Selected Contract Option will be deleted.