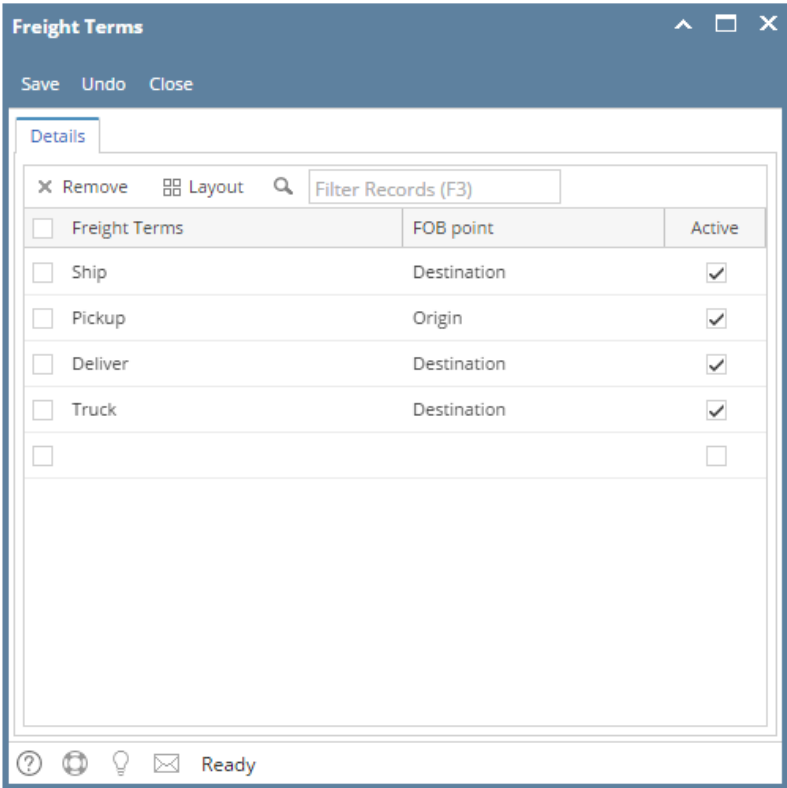


How to Delete a Freight Term

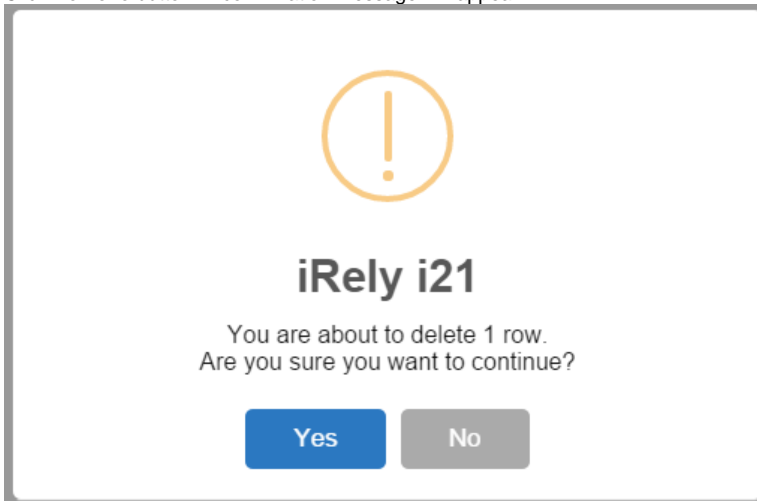
1. On the user's menu panel go to **Common Info** folder then click **Freight Terms**



2. Select a record from the list by clicking on it or the check box besides it.

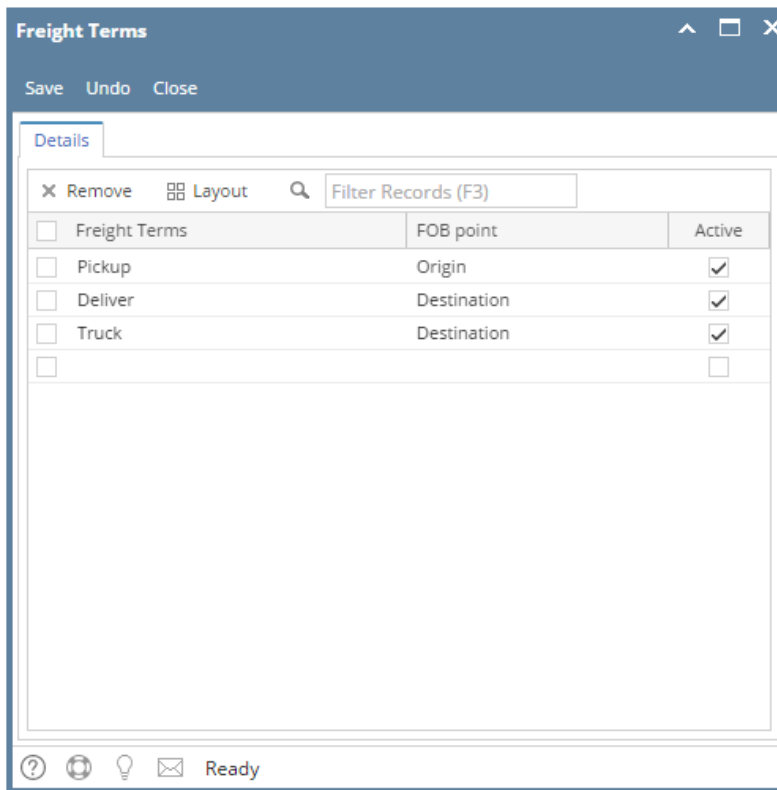
			Filter Records (F3)
<input type="checkbox"/>	Freight Terms	FOB point	Active
<input checked="" type="checkbox"/>	Ship	Destination	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pickup	Origin	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Deliver	Destination	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Truck	Destination	<input checked="" type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>

3. Click **Remove** button. A confirmation message will appear.

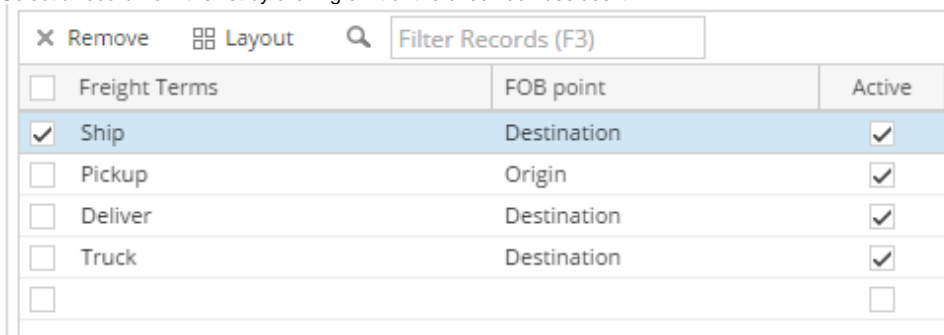


4. Click **Yes** on the message box.
5. Click **Save** toolbar button.

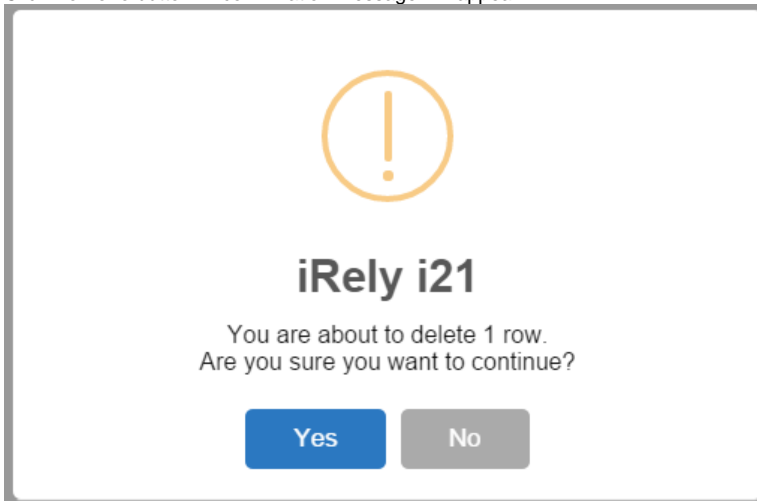
1. On the user's menu panel go to **Common Info** folder then click **Freight Terms**



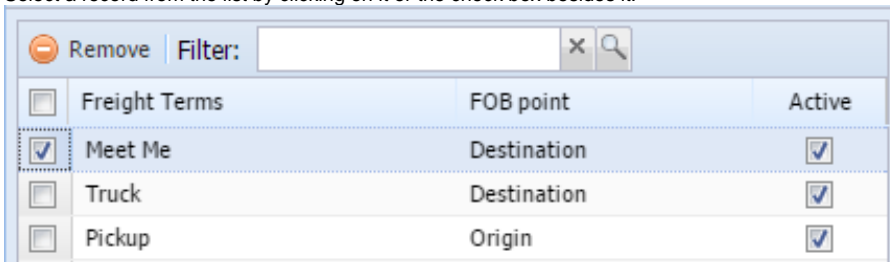
2. Select a record from the list by clicking on it or the check box besides it.



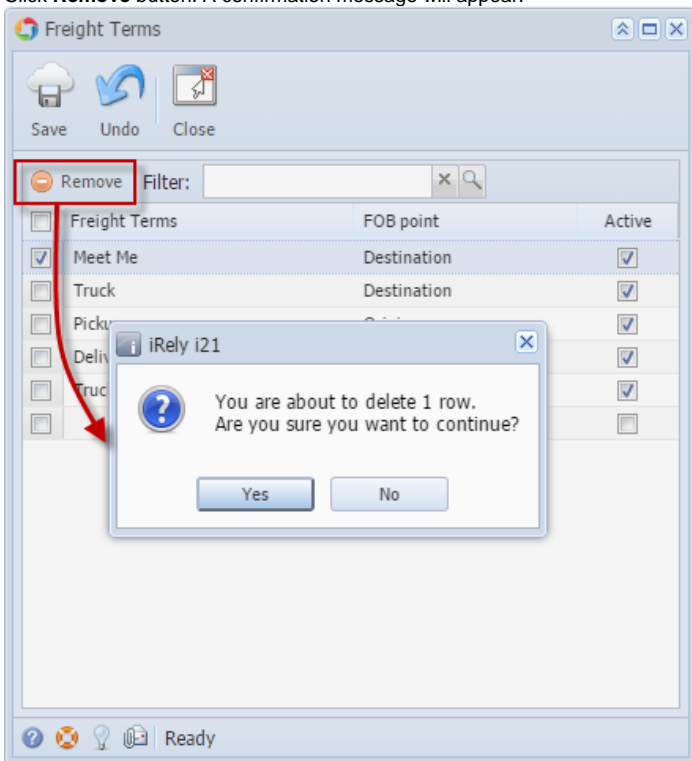
3. Click **Remove** button. A confirmation message will appear.



4. Click **Yes** on the message box.
5. Click **Save** toolbar button.
1. On the user's menu panel go to **Common Info** folder then click **Freight Terms**
2. Select a record from the list by clicking on it or the check box besides it.



3. Click **Remove** button. A confirmation message will appear.

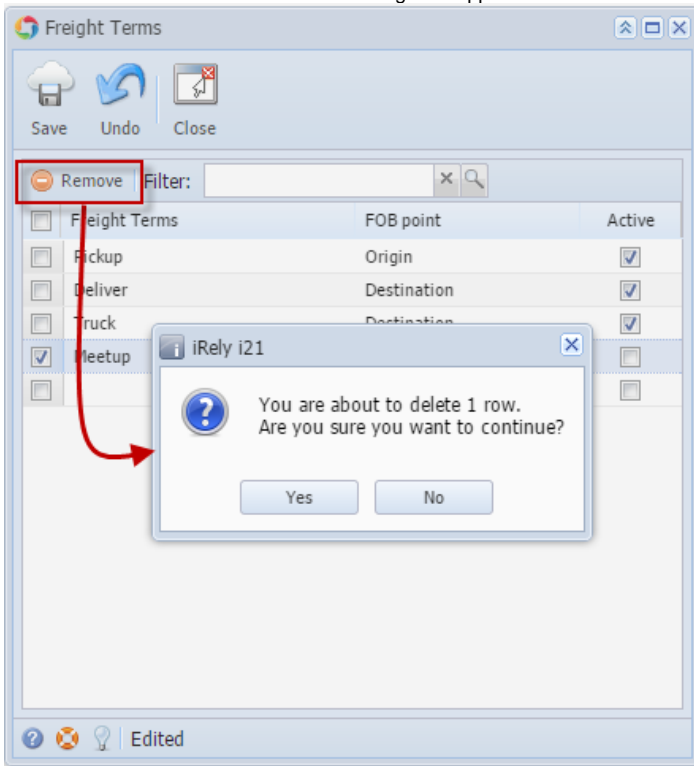


4. Click **Yes** on the message box.
5. Click **Save** toolbar button.
1. On the user's menu panel go to **Common Info** folder then click **Freight Terms**

2. Select a record from the list by clicking on it or the check box besides it.

<input type="checkbox"/>	Freight Terms	FOB point	Active
<input checked="" type="checkbox"/>	Meetup	Destination	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pickup	Origin	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Deliver	Destination	<input checked="" type="checkbox"/>

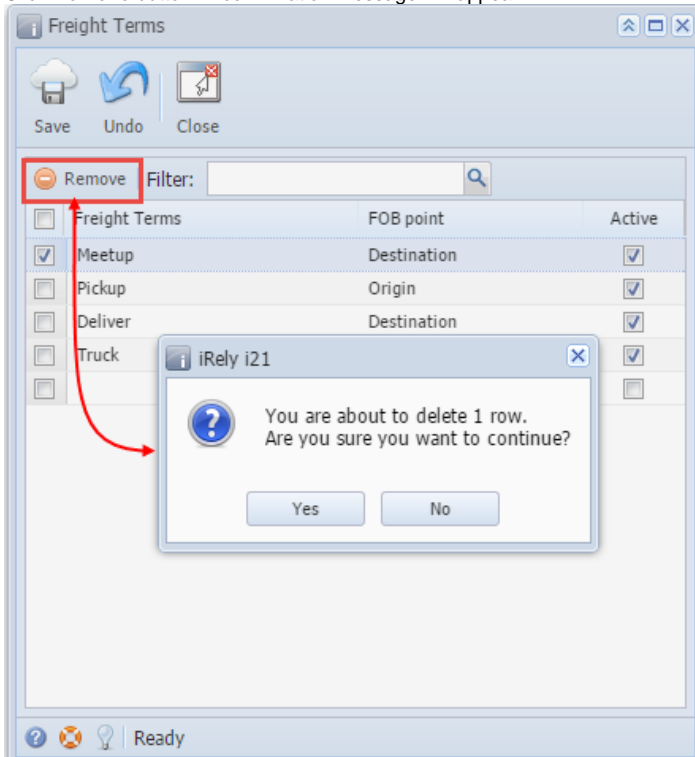
3. Click **Remove** button. A confirmation message will appear.



4. Click **Yes** on the message box.
5. Click **Save** toolbar button.
1. On the user's menu panel go to **Common Info** folder then double click **Freight Terms**
2. Select a record from the list by clicking on it or the check box besides it.

<input type="checkbox"/>	Freight Terms	FOB point	Active
<input checked="" type="checkbox"/>	Meetup	Destination	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pickup	Origin	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Deliver	Destination	<input checked="" type="checkbox"/>

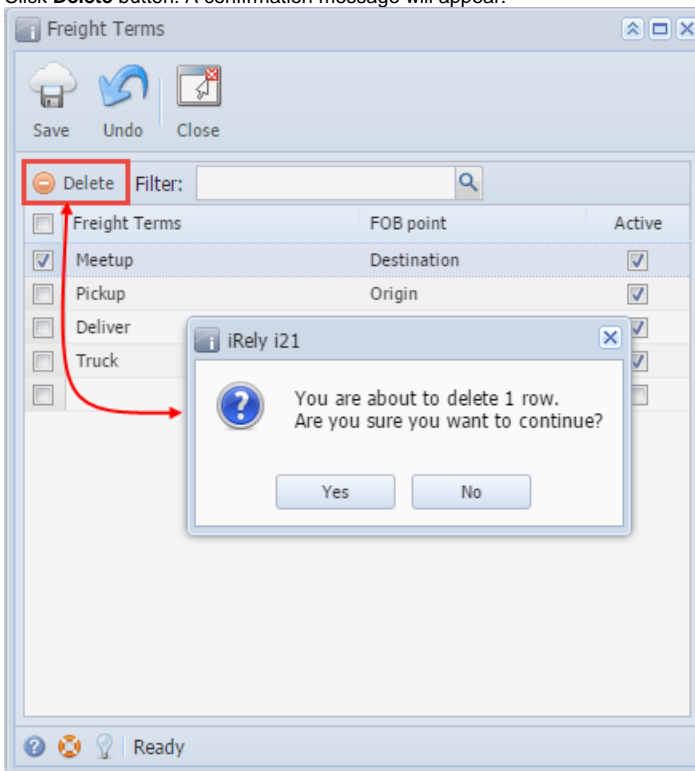
3. Click **Remove** button. A confirmation message will appear.



4. Click **Yes** on the message box.
 5. Click **Save** toolbar button.
1. On the user's menu panel go to **Common Info** folder then double click **Freight Terms**
 2. Select a record from the list by clicking on it or the check box besides it.

<input type="checkbox"/>	Freight Terms	FOB point	Active
<input checked="" type="checkbox"/>	Meetup	Destination	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Pickup	Origin	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Deliver	Destination	<input checked="" type="checkbox"/>

3. Click **Delete** button. A confirmation message will appear.



4. Click **Yes** on the message box.
5. Click **Save** toolbar button.