How to Add Ending Balance column

The **Ending Balance column** is intended to show Ending Balance computed based on the rows' filtered account/s and the dates configured in the Start Offset and End Offset . This type of column is most likely be used on Trial Balance report.

Follow these steps on how to create Ending Balance column type.

- 1. A new row will be available in the grid section.
- 2. In the Column Type field, select Ending Balance.
- 3. In the Column Name field, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on How to Add Column Name Row.
- 4. In the Caption field, select the type of caption you want for the column. This is discussed more on How to Add Column Name Row.
- 5. The Start Offset field will be defaulted to BOT, which stands for Beginning of Time. This field is read only to prevent you from modifying it.
- 6. The End Offset field will be defaulted to 0, which stands for Run Date month or the current month. Change this field when you need to.

*When **Start Offset** and **End Offset** are combined, it is read as From Beginning of Time up to This Month. This is discussed more on How Start and End Offset works.

- 7. The **Start Date field** will show the date based on the Start Offset selected and the Run Date. This gives you a preview of what the Start Date will be. It is only when Custom is selected in the Start Offset field where you need to specify the date. The rest are computed by the system.
- 8. The **End Date field** will show the date based on the End Offset selected and the Run Date. This gives you a preview of what the End Date will be. It is only when Custom is selected in the End Offset field where you need to specify the date. The rest are computed by the system.
- 9. Leave the Column Calculation field blank.
- 10. The Segment Filter field is useful to this column type since it allows you to specify location/s filter if you need to. This is discussed more on How to Use Segment Filter in the Column Designer.
- 11. Leave the Budget Code field blank.
- 12. Leave the Percentage field blank.
- 13. In the Width field, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
- 14. In the Alignment field, set how the value for the column be displayed.
 - Select Center if you want it Centered
 - · Select Left if you want it Left Aligned
 - · Select Right if you want it Right aligned
- 15. There is an ability to show or hide the column. Check the Hidden checkbox if you decide to hide the column. This is discussed more on How Hidden checkbox works when enabled.
- 16. All other fields are not anymore necessary so you can leave those out.

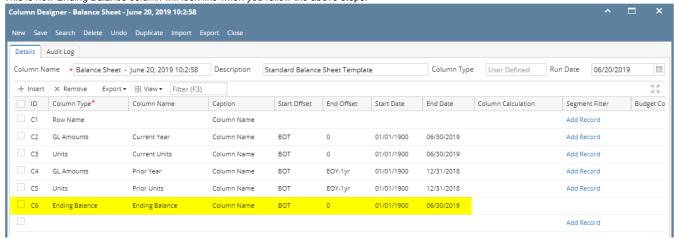
This is how Ending Balance column will look like when you follow the above steps.

The **Ending Balance column** is intended to show Ending Balance computed based on the rows' filtered account/s and the dates configured in the Start Offset and End Offset. This type of column is most likely be used on Trial Balance report.

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- 16. All other fields are not anymore necessary so you can leave those out.



Here's how it is shown when report is previewed/printed. Highlighted is the Ending Balance column type.

Balance Sheet - June 20, 2019 As Of 6/20/2019	10.2.30			Th	nday luna 20 201
18 0/ 0/20/2019				inurs	sday, June 20, 201 10:21 AI
	Current Year	Current Units	Prior Year	Prior Units	70:27 A7 Ending Bala
sset	Cultent real	Current Offits	Filor real	Filor Offics	Citaling Data
Asset	36,833,747	28,888,484	36,784,008	28,888,448	36.833.747
Cash Accounts	-78,974,657	-29,108,321	-78,450,665	-29,108,477	(78,974,656
Receivables	25,093,755	3,707,917	24,712,221	3,692,217	25,093,75
Prepaids	1,790,236	1,327,749	1,790,236	1,327,749	1,790,23
Inventories	864,493,971	70,990,725	849,891,602	68,275,685	864,493,97
Other Assets	-1,455,918	-7,327,749	-1,455,736	-7,089,174	(1,455,91)
Total Assets :	847,781,134	68,478,805	833,271,666	65,986,448	847,781,13
iability					
Liability	282.395	8	271,752	8	282.39
Payables	36,747,641	3,854,997	11,622,728	-415,326	36,747,64
Other Pavables	725.381.380	50.003.465	736.208.713	51.305.985	725.381.38
Sales Tax Payables	861.334	50,003,465	861.184	51,303,803	861.33
Payroll Tax Liabilities	516	ň	496	ň	51
Pending Payables	460.001	188.163	415.437	151,163	460.00
Payroll Taxes Current	199.696	100,103	197.077	151,105	199.69
Payroll Deductions	41,324	ů.	40.930	ŏ	41.33
Employer Liability	75.087	-4	73.890	-4	75.08
Total Liabilities :	764,049,374	54,046,629	749,692,207	51,041,826	764,049,37
quity					
Owners Equities	-57	0	-57	0	(5
Retained Earnings	83,579,516	-981,592	82,984,544	-2,498,979	83,579,51
Total Equity :	83,579,459	-981,592	82,984,487	-2,498,979	83,579,45
Current Year Earning :	152,301	-301,624	594,972	-1,575,080	152,30
Total Equity :	83,731,760	-1,283,216	83,579,459	-4,074,059	83,731,76
Total Liabilities and Equity :	847,781,134	52,763,413	833,271,666	46,967,767	847,781,13

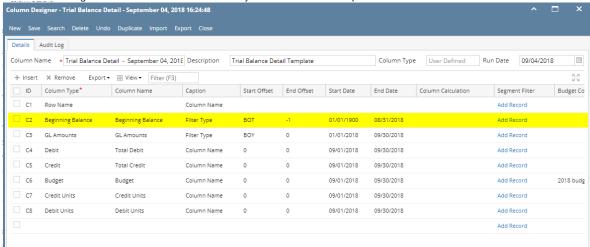
The **Ending Balance column** is intended to show Ending Balance computed based on the rows' filtered account/s and the dates configured in the Start Offset and End Offset . This type of column is most likely be used on Trial Balance report.

Follow these steps on how to create Ending Balance column type.

- 1. A new row will be available in the grid section.
- 2. In the Column Type field, select Ending Balance.
- 3. In the Column Name field, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on How to Add Column Name Row.
- 4. In the Caption field, select the type of caption you want for the column. This is discussed more on How to Add Column Name Row.
- 5. The Start Offset field will be defaulted to BOT, which stands for Beginning of Time. This field is read only to prevent you from modifying it.
- 6. The End Offset field will be defaulted to 0, which stands for Run Date month or the current month. Change this field when you need to.

- 7. The **Start Date field** will show the date based on the Start Offset selected and the Run Date. This gives you a preview of what the Start Date will be. It is only when Custom is selected in the Start Offset field where you need to specify the date. The rest are computed by the system.
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- 9. Leave the Column Calculation field blank.
- 10. The Segment Filter field is useful to this column type since it allows you to specify location/s filter if you need to. This is discussed more on How to Use Segment Filter in the Column Designer.
- 11. Leave the Budget Code field blank.
- 12. Leave the Percentage field blank.
- 13. In the Width field, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
- 14. In the Alignment field, set how the value for the column be displayed.
 - Select Center if you want it Centered
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- 15. There is an ability to show or hide the column. Check the Hidden checkbox if you decide to hide the column. This is discussed more on How Hidden checkbox works when enabled.
- 16. All other fields are not anymore necessary so you can leave those out.



Here's how it is shown when report is previewed/printed. Highlighted is the Ending Balance column type.

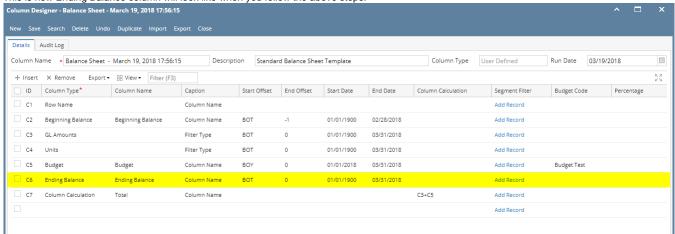
As Of 9/4/2018						Wednesday, Se	ptember 5, 2018
							4:46 PM
	01/01/1900 - 08/31/2018	01/01/2018 - 09/30/2018	Total Debit	Total Credit	Budget	Credit Units	Debit Units
40000-0000-001 - Sales - Home office - Grains	5.00	5.00	0.00	0.00	0.00	0.00	0.00
40000-0001-001 - Sales - Fort Wayne - Grains	2,613.00	2,613.00	0.00	0.00	0.00	0.00	0.00
40000-0001-004 - Sales - Fort Wayne - Gas	11,648.62	11,648.62	0.00	0.00	0.00	0.00	0.00
40000-0001-007 - Sales - Fort Wayne - Diesel	6,933.89	6,933.89	0.00	0.00	0.00	0.00	0.00
40000-0001-014 - Sales - Fort Wayne - Propane	14,595.69	14,595.69	0.00	0.00	0.00	0.00	0.0
40000-0001-106 - Sales - Fort Wayne - Snacks	43.50	38.00	33.00	27.50	0.00	5.00	6.0
40010-0001-001 - Sales -Taxable - Fort Wayne - Grains	64,557.21	64,557.21	0.00	0.00	0.00	0.00	0.0
40010-0001-006 - Sales -Taxable - Fort Wayne - Gas	164,367.97	164,367.97	0.00	0.00	0.00	0.00	0.0
40010-0001-007 - Sales -Taxable - Fort Wayne - Diesel	273,416.82	273,416.82	0.00	0.00	0.00	0.00	0.0
40010-0002-001 - Sales -Taxable - Indianapolis - Grains	4,200.00	4,200.00	0.00	0.00	0.00	0.00	0.0
40015-0101-000 - Sales -Non-Tax - iRely Mart - Admin	62.11	62.11	0.00	0.00	0.00	0.00	0.0
40500-9002-103 - Storage Income-Austin Tech Hub-Tobacco	0.00	0.00	0.00	0.00	666.00	0.00	0.0
41000-0000-000 - Freight Income - Home office - Admin	(12,500.00)	(12,500.00)	0.00	0.00	0.00	0.00	0.0
41000-0001-000 - Freight Income - Fort Wayne - Admin	261.07	261.07	0.00	0.00	0.00	0.00	0.0
42001-0001-001 - Software Sales-Fort Wayne-Grains	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.0
45000-0001-101 - Discount Take - Fort Wayne - Pop	(1.85)	(1.85)	0.00	0.00	0.00	0.00	0.0
45000-0005-100 - Discount Take-Chatham-General Merchandise	9.12	9.12	0.00	0.00	0.00	0.00	0.0
47000-0001-005 - Sales Advance -Fort Wayne-Feed	(100.00)	(100.00)	0.00	0.00	0.00	0.00	0.0
47000-4001-001 - Sales Advance -Remote Scale 2-Grains	850.00	850.00	0.00	0.00	0.00	0.00	0.0
49000-0000-000 - Other Income - Home office - Admin	100.00	100.00	0.00	0.00	0.00	0.00	0.0
49000-0001-000 - Other Income - Fort Wayne - Admin	3,794.75	3,794.75	0.00	0.00	0.00	0.00	0.0
49100-0001-000 - Tank Rent - Fort Wayne - Admin	80.00	80.00	0.00	0.00	0.00	0.00	0.0

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Follow these steps on how to create Ending Balance column type.

- 1. A new row will be available in the grid section.
- 2. In the Column Type field, select Ending Balance.
- 3. In the Column Name field, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the Caption field for that column is set to Column Name. This is discussed more on How to Add Column Name Row.
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- 9. Leave the Column Calculation field blank.
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 Leave the Budget Code field blank.
- 12. Leave the Percentage field blank.
- 13. In the Width field, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
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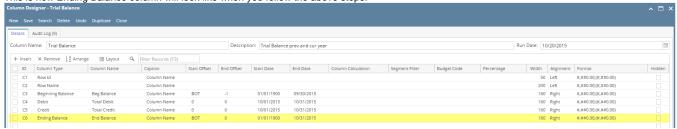
ls Of 3/19/2018						Tuesday, April 3, 2018
						5:53 PA
	Beginning Balance	01/01/1900 - 03/31/2018	01/01/1900 - 03/31/2018	Budget	Ending Balance	3.33 FN
sset						
Asset	(9,678,124.24)	-9,678,124	543	339,116.00	(9,678,124.24)	(9,339,008
Cash Accounts	(27,747,732.43)	-27,747,632	2	15,098.00	(27,747,632.43)	(27,732,534
Receivables	29,467,063.24	29,467,298	3,257,113	0.00	29,467,298.24	29,467,29
Prepaids	4,190,536.00	4,190,536	8,805,892	0.00	4,190,536.00	4,190,53
Inventories	848,653,286.40	848,653,236	109,814,384	0.00	848,653,236.40	848,653,23
Other Assets	(1,420,775.56)	-1,420,763	-3,329,858	0.00	(1,420,762.76)	(1,420,763
Total Assets :	843,464,253.41	843,464,551	118,548,076	354,214.00	843,464,551.21	843,818,76
ability						
Liability	51.374.52	51.375	8	0.00	51.374.52	51.37
Payables	27,592,614.77	27,592,665	967.479	0.00	27,592,664.77	27,592,66
Other Payables	734,757,953.81	734.758.102	53.175.738	0.00	734,758,101.61	734,758,10
Sales Tax Pavables	860.040.26	860.040	0	0.00	860.040.26	860.04
Payroll Tax Liabilities	464.07	464	0	0.00	464.07	46
Pending Payables	9.196.40	9.196	5.324	0.00	9,196,40	9.19
Payroll Taxes Current	168,249.68	168,250	0	0.00	168,249.68	168,25
Payroll Deductions	36,367.01	36,367	0	0.00	36,367.01	36,36
Employer Liability	64,162.36	64,162	-2	0.00	64,162.36	64,16
Total Liabilities :	763,540,422.88	763,540,621	54,148,547	0.00	763,540,620.68	763,540,62
uity						
Owners Equities	(54.20)	-54	0	0.00	(54.20)	(5
Retained Earnings	79,922,137.85	79,922,138	-14,454,227	0.00	79,922,137.85	79,922,13
Total Equity :	79,922,083.65	79,922,084	-14,454,227	0.00	79,922,083.65	79,922,08
Current Year Earning:	(193.11)	-93	-3	0.00	(93.11)	(9
Total Equity :	79,921,890.54	79,921,991	-14,454,230	0.00	79,921,990.54	79,921,99

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Here's how it is shown when report is previewed/printed. Highlighted is the **Ending Balance** column type.

Γria	l Balance				
s Of	10/31/2015			Wednesda	ay, February 10, 2016
					7:39 PM
		Beg Balance	Total Debit	Total Credit	End Baland
12	10000 - Check book in Bank	7,092.04	0.00	0.00	7,092.0
14	12000 - Accounts Receivable	700.00	0.00	0.00	700.0
8	16000 - Inventory	8,300.00	0.00	0.00	8,300.
19	16001 - Inventory-item1	1,100.00	0.00	0.00	1,100.
11	16003 - Inventory - Test1	2,690.00	0.00	0.00	2,690.
18	16022 - Inventory - RM	2,480.00	0.00	0.00	2,480.
21	16025 - Inventory in Transit new	3,500.00	0.00	0.00	3,500.
22	16100 - Inventory in Transit	120.00	0.00	0.00	120.
24	20000 - Accounts Payable	(2,010.00)	0.00	0.00	(2,010.0
25	21000 - AP Clearing	(14,400.00)	0.00	0.00	(14,400.0
26	21001 - AP Clearing new	(2,480.00)	0.00	0.00	(2,480.0
30	24010 - Payroll Taxes	(45.00)	0.00	0.00	(45.0
31	24050 - Federal Income Tax	(2,738.38)	0.00	0.00	(2,738.3
32	24110 - FICA ans Social Security	(1,621.18)	0.00	0.00	(1,621.1
33	24150 - FICA Medicare	(379.14)	0.00	0.00	(379.
34	24201 - State Tax	(382.50)	0.00	0.00	(382.
36	24550 - 401K Deductions	(126.00)	0.00	0.00	(126.0
39	24850 - Employer FUTA	(88.59)	0.00	0.00	(88.
40	24900 - Employer SUTA	(63.99)	0.00	0.00	(63.9
54	35000 - Owners Equity	0.00	0.00	10.25	(10.2
58	39000 - Retained Earnings	(1,000.00)	0.00	0.00	(1,000.
62	40000 - Sales	(560.00)	0.00	0.00	(560.
65	40003 - Sales - Test1	(140.00)	0.00	0.00	(140.
76	41500 - Fee Income	(100.00)	0.00	0.00	(100.0
77	42000 - Interest Income	(200.00)	0.00	0.00	(200.
78	43000 - Options Income	(300.00)	0.00	0.00	(300.
79	44000 - Credit Card Fee	(400.00)	0.00	0.00	(400.0
81	47000 - Sales Advance	(500.00)	0.00	0.00	(500.0
83	49000 - Other Income	(15,000.00)	10.25	0.00	(14,989.
87	50000 - Purchases Default	400.00	0.00	0.00	400
90	50003 - COGS - Test1	100.00	0.00	0.00	100
100	54100 - Salary Earnings	8,500.00	0.00	0.00	8,500
102	54511 - Leave of Absence	4,700.00	0.00	0.00	4,700
105	56000 - Employer Expenses	810.59	0.00	0.00	810
106	56200 - Employer FICA Med	189.57	0.00	0.00	189
107	56300 - Empployer FUTA	88.59	0.00	0.00	88
108	56400 - Employer SUTA	63.99	0.00	0.00	63
131	80000 - Inventory Adjustment	190.00	0.00	0.00	190
132	81000 - Labor	10.00	0.00	0.00	10
134	99000 - Wash Account	1,500.00	0.00	0.00	1,500
136	_	0.00	10.25	10.25	0.

The **Ending Balance column** is intended to build formula from existing columns. Calculation, Debit and Credit columns can be used to build the formula. This report is most likely be used in a Trial Balance type of report.

This column is like Column Calculation in the sense that you can build formula. The only difference is, the Ending Balance column checks first whether the account has Debit or Credit normal balance.

Say this is your formula: Beginning Balance + Debit - Credit = Ending Balance

Where:

- Beginning Balance is a Calculation column
- Debit is a Debit column
- Credit is a Credit Column
- Ending Balance is an Ending Balance column

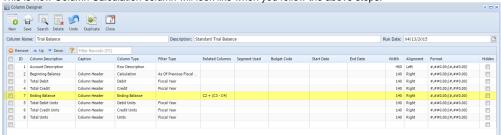
If Ending Balance is a Calculation column type - it will compute for the amount using the above formula, regardless of account normal balance. However if Ending Balance is an Ending Balance column type, this rule applies:

- If account has Debit normal balance, then Debit Credit applies. Therefore in the above formula it would be Beginning Balance + Debit Credit =
 Ending Balance
- If account has Credit normal balance, it reverses the formula to be Credit Debit. Therefore in the above formula it would be Beginning Balance +
 Credit- Debit = Ending Balance

Follow these steps to add an Ending Balance column.

- 1. A new row will be available in the grid section.
- 2. In the Column Description field, enter the name you would like to call the column. The value entered in this field may show on your financial report, granted the caption for that column is set to Column Header. This is discussed more on How to Add Description Title Row.
- 3. In the Caption field, select the type of caption you want for the column. This is discussed more on How to Add Description Title Row.
- 4. In the Column Type field, select Ending Balance.
- 5. Column Calculation screen will automatically be opened where you can configure your formula. See How to Configure Formula for Column Calculation column to guide you on how to build your formula.
- 6. Leave the Filter Type field blank.
- Leave the Segment Used field blank.
- 8. Leave the Budget Code field blank.
- 9. Leave the Start and End Date fields blank.
- 10. In the Width field, set it to your desired column width. By default it is set to 160 pixels, which is approximately 1 1/4 inches.
- 11. In the Alignment field, set how the value for the column be displayed.
 - · Select Center if you want it Centered
 - · Select Left if you want it Left Aligned
 - Select Right if you want it Right aligned
- 12. In the Format field, assign how the numbers be shown in the column. Will it have decimals, money sign or in percentage format.
- 13. Leave Hidden checkbox unchecked. See How Hidden checkbox works when enabled.

This is how Column Calculation column will look like when you follow the above steps.



Here's how it is shown when report is previewed/printed. The balances shown on Ending Balance column is computed as:

- Beginning Balance + Debit Credit for account with Debit normal balance
- Beginning Balance + Credit Debit for account with Credit normal balance

Trial Balance As Of 4/13/2015						Mono	lay, April 13, 2015 3:10 PM
	Beginning Balance	Total Debit	Total Credit	Ending Balance	Total Debit Units	Total Credit Units	Total Units
10300-1000 - Inventory-Loc A	1,900.00	2,449.75	300.00	4,049.75	224.97	30.00	194.97
20000-1000 - Accounts Payable-Loc A	0.00	0.00	650.00	650.00	0.00	0.00	0.00
30000-1000 - Owner's Equity-Loc A	1,100.00	0.00	500.00	1,600.00	0.00	0.00	0.00
40000-1000 - Sales-Loc A	1,000.00	0.00	2,500.00	3,500.00	0.00	250.00	250.00
50000-1000 - Cost of Goods Sold-Loc A	150.00	800.00	0.00	950.00	80.00	0.00	80.00
60000-1000 - Other Expenses-Loc A	50.00	900.25	0.00	950.25	0.00	0.00	0.00
70000-1000 - Other Revenues-Loc A	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total:		4,150.00	4,150.00				