

How to Add Segment Filter Group header/footer

The **Segment Filter Group header/footer** is used to add the Segment Filter Group selected to the report when previewed/printed.

Follow the steps below to guide you on how to add report title header/footer.

- 1. A new row will be available in the grid section.
- 2. In the **Type** field, select Segment Filter Group.
- 3. Leave the **Header/Footer** field blank.
- 4. The **Row Number** field dictates the order of the header/footer. Set this field to 1 if this will be the first row to show in the header/footer, 2 if second row, so on and so forth. Set this to 4 for this illustration.
- 5. In the **Alignment** field, set how the value for the column be displayed. Set this to Center.
- 6. In the **With** field, select Page. This will occupy the entire page.
- 7. Leave **Column Description** field blank.

This is how Report Title header/footer setup will look like.

Type	Header	Row Number	Alignment	With	Column From	Column To
Segment Filter Group		1	Center	Page		

Select this Report Header in the Report Builder and make sure that the checkbox before it is checked when printing/previewing the report.

Header & Footer	
<input checked="" type="checkbox"/> Report Header	Report Header 1
<input type="checkbox"/> Report Footer	Report Footer 1

Click **Generate**. In the Report Builder screen, select a **Segment Filter**. Then click the **Segment Filter label** to open the Segment Filter Group screen.

If you want the Segment Filter be shown on the report when previewed or printed, check the **Display to Header** checkbox.

Report Builder - Balance Sheet - July 01, 2019 11:14:37

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - July 01, 2019 11:14:37 As of Date: 07/01/2019

Row: Balance Sheet - July 01, 2019 11:14:37 Segment Filter

Column: Balance Sheet - July 01, 2019 11:14:37 Description: Standard Balance Sheet Template

Orientation: Portrait

Header & Footer

☐ Page Header ☒ Report Header Report Header 1

☐ Page Footer ☐ Report Footer Report Footer 1

Segment Filter Group -

New Save Search Delete Undo Close

Details Audit Log

Group Name:

Quick Filter

Type: Location + Apply

Filter

☐ Segment Code

☐ 0000

☒ Segment

☐ Location 0002 Or

☒ Display to Header

Here's how it is shown when report is previewed/printed. Highlighted section is the Segment Filter Group type header/footer.

Location: 0002 AAA				
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Receivables	4,200	1,000	4,200	1,000
Prepays	1,791,336	1,327,749	1,791,336	1,327,749
Inventories	59,566	23,185	59,586	23,185
Other Assets	976	0	976	0
Total Assets :	1,856,078	1,351,934	1,856,098	1,351,934
Liability				
Other Payables	29,517	15,957	29,517	15,957
Sales Tax Payables	127	0	127	0
Payroll Taxes Current	2,080	0	2,080	0
Payroll Deductions	780	0	780	0
Employer Liability	819	0	819	0
Total Liabilities :	33,323	15,957	33,323	15,957

If multiple segments are checked, then all these segments are shown on the report.

Report Builder - Balance Sheet - July 01, 2019 11:14:37

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - July 01, 2019 11:14:37 As of Date: 07/01/2019

Row: Balance Sheet - July 01, 2019 11:14:37 Segment Filter

Column: Balance Sheet - July 01, 2019 11:14:37 Description: Standard Balance Sheet Template

Orientation: Portrait

Header & Footer

☐ Page Header ☒ Report Header Report Header 1

☐ Page Footer ☐ Report Footer Report Footer 1

Segment Filter Group - AAA

New Save Search Delete Undo Close

Details Audit Log

Group Name: AAA

Quick Filter

Type: Location + Apply

Filter

☐ Segment Code

☒ 0000

☒ 0001

☐ Segment

☐ Location 0002 Or

☐ Location 0001 Or

☒ Display to Header

Location: 0002 Or Location: 0001 AAA				
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Asset	63,326	1,043	63,326	1,043
Receivables	2,373,111	665,832	1,991,517	650,132
Prepays	1,790,236	1,327,749	1,790,236	1,327,749
Inventories	797,132,143	54,082,561	782,491,558	51,367,521
Other Assets	-6,475	-468,179	-6,475	-468,179
Total Assets :	801,352,341	55,609,006	786,330,162	52,878,266
Liability				
Liability	282,384	8	271,741	8
Payables	32,435,363	4,086,560	7,310,475	-193,756
Other Payables	720,967,746	47,546,218	731,770,660	48,848,738
Sales Tax Payables	6,603	0	6,603	0
Payroll Tax Liabilities	32	0	12	0
Pending Payables	460,001	188,163	415,437	151,163
Payroll Taxes Current	3,956	0	3,956	0
Payroll Deductions	1,192	0	1,192	0
Employer Liability	1,592	0	1,592	0
Total Liabilities :	754,158,869	51,820,949	739,781,668	48,806,153

You can enhance this header/footer by setting its **Font Properties** and **Row Height**. See [How to Configure header and footer font properties and row height](#) topic to guide you on how to do this.

The **Segment Filter Group header/footer** is used to add the Segment Filter Group selected to the report when previewed/printed.

Follow the steps below to guide you on how to add report title header/footer.

1. A new row will be available in the grid section.
2. In the **Type** field, select Segment Filter Group.
3. Leave the **Header/Footer** field blank.
4. The **Row Number** field dictates the order of the header/footer. Set this field to 1 if this will be the first row to show in the header/footer, 2 if second row, so on and so forth. Set this to 4 for this illustration.
5. In the **Alignment** field, set how the value for the column be displayed. Set this to Center.
6. In the **With** field, select Page. This will occupy the entire page.
7. Leave **Column Description** field blank.

This is how Report Title header/footer setup will look like.

Select this Report Header in the Report Builder and make sure that the checkbox before it is checked when printing/previewing the report.

Report Builder - Balance Sheet - October 11, 2018 17:41:45

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - October 11, 2018 17:41:45 As of Date: 10/11/2018

Row: Balance Sheet - October 11, 2018 17:41:45 Segment Filter

Column: Balance Sheet - October 11, 2018 17:41:45 Description: Standard Balance Sheet Template

Orientation: Portrait

Header & Footer

☐ Page Header ☒ Report Header Report Header - 9/25/2018 2:53:45 PM

☐ Page Footer ☐ Report Footer

Margins

Top: 50.00 Bottom: 50.00
Left: 100.00 Right: 100.00
Gutter: 0.00

Options

☐ Show Default Header & Footer
☐ Include Audit Adjustment
☒ Suppress Zero
☒ Rounding Adjustment

? 0.38s Ready 1 of 1 Refresh

Click **Generate**. In the Report Builder screen, select a **Segment Filter**. Then click the **Segment Filter** label to open the Segment Filter Group screen.

If you want the Segment Filter be shown on the report when previewed or printed, check the **Display to Header** checkbox.

Report Builder - Balance Sheet - October 11, 2018 17:41:45

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - October 11, 2018 17:41:45 As of Date: 10/11/2018

Row: Balance Sheet - October 11, 2018 17:41:45 Segment Filter

Column: Balance Sheet - October 11, 2018 17:41:45 Description: Standard Balance Sheet Template

Orientation: Portrait

Segment Filter Group - Segment Filter Group - 10/11/2018 3:55:52 PM

New Save Search Delete Undo Close

Details Audit Log

Group Name: Segment Filter Group - 10/11/2018 3:55:52 PM

Quick Filter: Type Location + Apply

Filter: Segment Code 0000 0001

X Remove Export View Filter (F3)

Segment	Segment Code	Join	Display to Header
<input type="checkbox"/>	0000	Or	<input checked="" type="checkbox"/>
<input type="checkbox"/>	0001		<input type="checkbox"/>

Here's how it is shown when report is previewed/printed. Highlighted section is the Segment Filter Group type header/footer.

Wednesday, October 17, 2018				Location: 0000 Segment Filter Group - 10/11/2018 3:55:52 PM		4:03 PM
	01/01/2017 - 12/31/2017	01/01/2018 - 12/31/2018	Cost Per Unit	Column Calculation	Row Name - Right Align	
Credit	434,096.38	46,659,814.58	6,493,786.49		0.07	
Inventories	282,334.01	360,211.01	435,763.57		0.65	
Other Assets	33,761.72	40,530.05	(3,124,022.71)		(0.01)	
Total Assets :	750,192.11	47,060,555.64	3,805,527.35		0.20	

If multiple segments are checked, then all these segments are shown on the report.

Report Builder - Balance Sheet - October 11, 2018 17:41:45

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - October 11, 2018 17:41:45 As of Date: 10/11/2018

Row: Balance Sheet - October 11, 2018 17:41:45 **Segment Filter** Segment Filter Group - 10/11/2018 3:55:52 PM

Column: Balance Sheet - October 11, 2018 17:41:45 Description: Standard Balance Sheet Template

Orientation: Portrait

Segment Filter Group - Segment Filter Group - 10/11/2018 3:55:52 PM

Details Audit Log

Group Name: Segment Filter Group - 10/11/2018 3:55:52 PM

Quick Filter: Type Location Filter

Filter (F3)

Segment	Segment Code	Join	Display to Header
<input type="checkbox"/> Segment			
<input type="checkbox"/> Location	0000	Or	<input checked="" type="checkbox"/>
<input type="checkbox"/> Location	0001	Or	<input checked="" type="checkbox"/>

Wednesday, October 17, 2018 **Location: 0000 Or Location: 0001 Segment Filter Group - 10/11/2018 3:55:52 PM** 4:07 PM

	01/01/2017 - 12/31/2017	01/01/2018 - 12/31/2018	Cost Per Unit	Column Calculation
Credit	496,607.52	46,722,325.72	6,494,329.49	0.08
Inventories	511,485,232.59	512,492,833.46	51,310,995.65	9.97
Other Assets	29,353.12	35,572.54	(3,568,572.78)	(0.85)
Total Assets :	512,011,193.23	559,250,731.72	54,236,752.36	8.60

You can enhance this header/footer by setting its **Font Properties** and **Row Height**. See [How to Configure header and footer font properties and row height](#) topic to guide you on how to do this.

The **Segment Filter Group header/footer** is used to add the Segment Filter Group selected to the report when previewed/printed.

Follow the steps below to guide you on how to add report title header/footer.

1. A new row will be available in the grid section.
2. In the **Type** field, select Segment Filter Group.
3. Leave the **Header/Footer** field blank.
4. The **Row Number** field dictates the order of the header/footer. Set this field to 1 if this will be the first row to show in the header/footer, 2 if second row, so on and so forth. Set this to 4 for this illustration.
5. In the **Alignment** field, set how the value for the column be displayed. Set this to Center.
6. In the **With** field, select Page. This will occupy the entire page.
7. Leave **Column Description** field blank.

This is how Report Title header/footer setup will look like.

Report Header and Footer - Report Header - 3/20/2018 4:11:53 PM

New Save Search Delete Undo Duplicate Options Close

Details Audit Log

Name: Report Header - 3/20/2018 4:11:53 PM Description: Report Header: Automation Test

Type: Report Header Column Name:

Remove Up Down Export View Filter (F3)

Type	Header	Row Number	Alignment	With	Column Description
<input type="checkbox"/> Printed Date		1	Right	Page	
<input type="checkbox"/> Report Title		1	Center	Page	
<input checked="" type="checkbox"/> Segment Filter Group		2	Center	Page	

0.22s Ready Page 1 of 1 Refresh

Select this Report Header in the Report Builder and make sure that the checkbox before it is checked when printing/previewing the report.

Report Builder - Balance Sheet - May 15, 2018 10:39:59

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - May 15, 2018 10:39:59 As of Date: 05/15/2018

Row: Balance Sheet - May 15, 2018 10:39:59 Segment Filter Segment Filter Group - 4/30/2018 4:22:24 PM

Column: Balance Sheet - May 15, 2018 10:39:59 Description: Standard Balance Sheet Template

Orientation: Portrait

Header & Footer

☐ Page Header Page Header - 4/30/2018 4:51:42 PM

☒ Report Header Report Header - 3/20/2018 4:11:53 PM

☐ Page Footer

☐ Report Footer

Margins

Top: 50.00 Bottom: 50.00

Left: 100.00 Right: 100.00

Gutter: 0.00

Options

☐ Show Default Header & Footer

☐ Include Audit Adjustment

☒ Suppress Zero

☒ Rounding Adjustment

Page 1 of 1 Refresh

Click **Generate**. In the Report Builder screen, select a **Segment Filter**. Then click the **Segment Filter** label to open the Segment Filter Group screen.

If you want the Segment Filter be shown on the report when previewed or printed, check the **Display to Header** checkbox.

Report Builder - Balance Sheet - May 15, 2018 10:39:59

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - May 15, 2018 10:39:59 As of Date: 05/15/2018

Row: Balance Sheet - May 15, 2018 10:39:59 Segment Filter Segment Filter Group - 4/30/2018 4:22:24 PM

Column: Balance Sheet - May 15, 2018 10:39:59 Description: Standard Balance Sheet Template

Segment Filter Group - Segment Filter Group - 4/30/2018 4:22:24 PM

New Save Search Delete Undo Close

Details Audit Log

Group Name: Segment Filter Group - 4/30/2018 4:22:24 PM

Quick Filter

Type: Location

Filter: 0000

☐ Segment Segment Code Join

☐ Location 0001 Or

☒ Display to Header

Here's how it is shown when report is previewed/printed. Highlighted section is the Segment Filter Group type header/footer.

Balance Sheet - May 15, 2018 10:39:59				Tuesday, May 15, 2018
Location: 0001 Segment Filter Group - 4/30/2018 4:22:24 PM				
	Current Year	Current Units	Prior Year	Prior Units
Asset				
Asset	62,501	543	62,501	543
Receivables	1,182,507	269,867	985,166	194,416
Prepays	-1,100	0	-1,100	0
Inventories	781,278,972	50,120,774	780,904,439	51,616,643
Other Assets	-4,584	-483,321	-4,448	-403,401
Total Assets :	782,518,296	49,907,863	781,946,558	51,408,201

If multiple segments are checked, then all these segments are shown on the report.

Report Builder - Balance Sheet - May 15, 2018 10:39:59

New Save Search Delete Undo Duplicate Generate Close

Details Runtime Log Financial History Audit Log

Report Name: Balance Sheet - May 15, 2018 10:39:59 As of Date: 05/15/2018

Row: Balance Sheet - May 15, 2018 10:39:59 **Segment Filter** Segment Filter Group - 4/30/2018 4:22:24 PM

Column: Balance Sheet - May 15, 2018 10:39:59 Description Standard Balance Sheet Template

Orientation: Portrait

Segment Filter Group - Segment Filter Group - 4/30/2018 4:22:24 PM

New Save Search Delete Undo Close

Details Audit Log

Group Name: Segment Filter Group - 4/30/2018 4:22:24 PM

Quick Filter

Type: Location + Apply

Filter

☐ Segment Code

☐ 0000

☐ 0001

X Remove Export View Filter (F3)

Segment	Segment Code	Join	Display to Header
<input type="checkbox"/> Location	0001	Or	<input checked="" type="checkbox"/>
<input type="checkbox"/> Location	0000	Or	<input checked="" type="checkbox"/>
<input type="checkbox"/>			<input type="checkbox"/>

Balance Sheet - May 15, 2018 10:39:59				Tuesday, May 15, 2018	
Location: 0001 Or Location: 0000 Segment Filter Group - 4/30/2018 4:22:24 PM					
	Current Year	Current Units	Prior Year	Prior Units	
Asset					
Asset	-9,678,223	543	-9,678,868		543
Cash Accounts	13,391,360	-1	13,481,635		-1
Receivables	29,664,672	3,332,500	29,468,176		3,257,049
Prepays	-1,100	0	-1,100		0
Inventories	846,209,171	118,531,848	845,834,638		120,027,716
Other Assets	495,002	-3,609,228	488,827		-3,529,308
Total Assets :	880,080,882	118,255,662	879,593,308		119,755,999

You can enhance this header/footer by setting its **Font Properties** and **Row Height**. See [How to Configure header and footer font properties and row height](#) topic to guide you on how to do this.

The **Segment Filter Group header/footer** is used to add the Segment Filter Group selected to the report when previewed/printed.

Follow the steps below to guide you on how to add report title header/footer.

1. A new row will be available in the grid section.
2. In the **Type** field, select Segment Filter Group.
3. Leave the **Header/Footer** field blank.
4. The **Row Number** field dictates the order of the header/footer. Set this field to 1 if this will be the first row to show in the header/footer, 2 if second row, so on and so forth. Set this to 4 for this illustration.
5. In the **Alignment** field, set how the value for the column be displayed. Set this to Center.
6. In the **With** field, select Page. This will occupy the entire page.
7. Leave **Column Description** field blank.

This is how Report Title header/footer setup will look like.

Report Header and Footer - Co Header

New Save Search Delete Undo Duplicate Options Close

Details

Name: Co Header Description: Company Header

Type: Report Header Column Name:

X Remove Up Down Layout Filter Records (F3)

	Type	Header/Footer Name	Row Number	Alignment	With	Column Description
<input type="checkbox"/>	Custom	i21 Test Company	1	Center	Page	
<input type="checkbox"/>	Report Title		2	Center	Page	
<input type="checkbox"/>	DateTime Range		3	Center	Page	
<input type="checkbox"/>	Printed Date		4	Right	Page	
<input type="checkbox"/>	Printed Time		5	Right	Page	
<input type="checkbox"/>	Segment Filter Group		6	Center	Page	

Select this Report Header in the Report Builder and make sure that the checkbox before it is checked when printing/previewing the report.

Report Builder - Income Statement A

New Save Search Delete Undo Generate Close

Details

Report Name: Income Statement A Description: Income Statement Summary

Row: Income Statement A row

Column: Current and Previous column Orientation: Portrait

Header & Footer

☐ Page Header Page Header - Cur and Prev ☒ **Report Header** Co Header

☒ Page Footer Page ☒ **Report Footer** Co Footer

Click **Generate**. In the Report Settings screen, select a **Segment Filter**. Then click the **Segment Filter** label to open the Segment Filter Group screen.

If you want the Segment Filter be shown on the report when previewed or printed, check the **Display to Header** checkbox.

Report Builder - Income Statement A

New Save Search Delete Undo Generate Close

Details

Report Name: Income Statement A Description: Income Statement Summary

Row: Income Statement A row

Column: Current and Previous column Orientation: Portrait

Header & Footer

☐ Page Header Page Header - Cur and Prev ☒ **Report Header** Co Header

☒ Page Footer Page ☒ **Report Footer** Co Footer

Report Settings

Print Close

Details

As of Date: 12/31/2015

☒ **Segment Filter** 1000

Suppress Zero: ☐

Include Audit Adjustment: ☐

Segment Filter Group - 1000

New Save Search Delete Undo Close

Details

Group Name: 1000

Quick Filter: Type: Location + Apply Filter: Segment Code

X Remove Layout Filter Records (F3)

Segment	Segment Code	Join	Display to Header
<input type="checkbox"/> Segment			
<input type="checkbox"/> Location	1000	Or	<input checked="" type="checkbox"/>
<input type="checkbox"/>			

Here's how it is shown when report is previewed/printed. Highlighted section is the Segment Filter Group type header/footer.

i21 Test Company Income Statement A As Of 12/31/2015 11:59:59 PM				
Wednesday, February 17, 2016 7:44 PM				
Location: 1000				
Row ID	Row Name	2015	2014	Total
R4	Revenue	18,329.75	1,000.00	19,329.75
R5	Expense	16,952.74	0.00	16,952.74
R7	Net Income	1,377.01	1,000.00	2,377.01

If multiple segments are checked, then all these segments are shown on the report.

Report Builder - Income Statement A

New Save Search Delete Undo Generate Close

Report Settings

Report Name: Income Statement Summary

As of Date: 12/31/2015

Segment Filter: Both

Segment Filter Group - Both

New Save Search Delete Undo Close

Group Name: Both

Quick Filter

Type: Location

Filter: 1000

Segment	Segment Code	Join	Display to Header
<input type="checkbox"/> Segment			
<input type="checkbox"/> Location	1000	Or	<input checked="" type="checkbox"/>
<input type="checkbox"/> Location	2000	Or	<input checked="" type="checkbox"/>

i21 Test Company
Income Statement A
As Of 12/31/2015 11:59:59 PM

Wednesday, February 17, 2016
7:55 PM

Location: 1000 Or Location: 2000

Row ID	Row Name	2015	2014	Total
R4	Revenue	18,329.75	1,000.00	19,329.75
R5	Expense	16,952.74	0.00	16,952.74
R7	Net Income	1,377.01	1,000.00	2,377.01

You can enhance this header/footer by setting its **Font Properties** and **Row Height**. See [How to Configure header and footer font properties and row height](#) topic to guide you on how to do this.

The **Segment Filter Group header/footer** is used to add the Segment Filter Group selected to the report when previewed/printed.

Follow the steps below to guide you on how to add report title header/footer.

1. A new row will be available in the grid section.
2. Leave the **Description** field blank.
3. In the **Type** field, select Segment Filter Group.
4. The **Group** field dictates the order of the header/footer. Set this field to 1 if this will be the first row to show in the header/footer, 2 if second row, so on and so forth. Set this to 4 for this illustration.
5. In the **Alignment** field, set how the value for the column be displayed. Set this to Center.
6. In the **With** field, select Page. This will occupy the entire page.
7. Leave **Column Description** field blank.

This is how Report Title header/footer setup will look like.

Report Header and Footer

New Save Search Delete Undo Duplicate Fonts Close

Name: RH Description: Report Header

Type: Report Header Column Name:

Description	Type	Group	Alignment	With	Column Description
Report Title	Report Title	1	Center	Page	
Sample Company	Custom	2	Center	Page	
DateTime Range	Custom	3	Center	Page	
Segment Filter Group	Segment Filter Group	4	Center	Page	

Select this Report Header in the Report Builder and make sure that the checkbox before it is checked when printing/previewing the report.

Report Builder

Report Name: Income Statement Description: Income Statement by Account

Row: IS

Column: Prev-Cur Orientation: Portrait

Header & Footer

☐ Page Header:

☒ Report Header: RH

☐ Page Footer:

☐ Report Footer:

Margins

Top: 5 Bottom: 5

Left: 5 Right: 5

Options

☐ Show Default Header & Footer

☒ Show Report Settings

Click Generate toolbar button. In the Report Settings screen, select a Segment Filter.

Display to Header checkbox is checked

When Display to Header checkbox is checked, the Segment and Segment Code where the Display to Header checkbox is checked will be displayed on the report.

Report Builder

Report Name: Income Statement Description: Income Statement by Account

Row: IS

Column: Prev-Cur

Header & Footer

☒ Page Header: Prev-Cur PH

☒ Page Footer: PF

Margins

Top: Left: Gutter:

Report Settings

Print Close

As of Date: 04/14/2015

Segment Filter: Group 1 - Loc 1000

Segment Filter Group

Group Name: Group 1 - Loc 1000

Remove Filter Records (F3)

Segment	Segment Code	Join	Display to Header
Location	1000	Or	<input checked="" type="checkbox"/>

Preview/Print the report.

Here's how it is shown when report is previewed/printed. Highlighted section is the Segment Filter Group type header/footer.

Income Statement

Sample Company
As Of 4/14/2015 12:00:00 AM
Location: 1000

		1000 - Loc A	2000 - Loc B	3000 - Loc C	All Segments
R1	40000 - Sales	2,500.00	0.00	0.00	2,500.00
R2	50000 - Cost of Goods Sold	800.00	0.00	0.00	800.00
R7	Gross Margin	1,700.00	0.00	0.00	1,700.00
R9	Gross Margin Rate	68.00%	NaN	NaN	68.00%
R4	60000 - Other Expenses	900.25	0.00	0.00	900.25
R6	70000 - Other Revenues	200.00	0.00	0.00	200.00
R11	Net Income	999.75	0.00	0.00	999.75

If multiple segments are checked, then all these segments are shown on the report.

Report Builder

Report Name: Income Statement Description: Income Statement by Account

Row: IS Column: SegFil

Header & Footer

☒ Page Header: Prev-Cur PH

☒ Page Footer: PF

Margins

Top: 5 Bottom: 5

Left: 5 Right: 5

Gutter: 0

Segment Filter Group

Group Name: Group 4 - All Loc

Segment	Segment Code	Join	Display to Header
Location	1000	Or	<input checked="" type="checkbox"/>
Location	2000	Or	<input checked="" type="checkbox"/>
Location	3000	Or	<input checked="" type="checkbox"/>

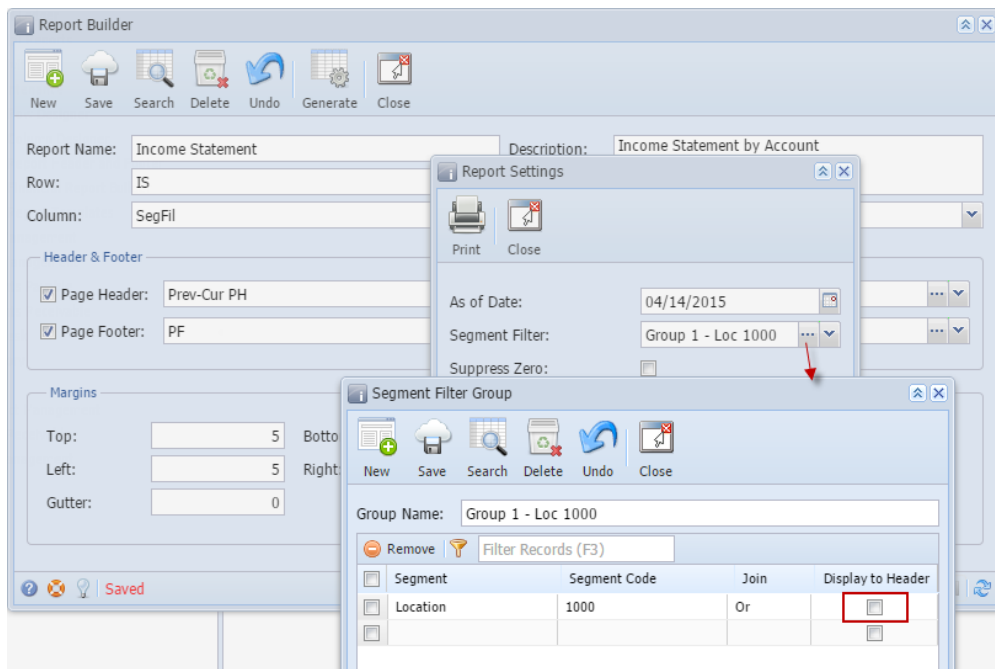
Income Statement

Sample Company
As Of 4/14/2015 12:00:00 AM
Location: 1000 Or Location: 2000 Or Location: 3000

		1000 - Loc A	2000 - Loc B	3000 - Loc C	All Segments
R1	40000 - Sales	2,500.00	1,100.00	800.00	4,400.00
R2	50000 - Cost of Goods Sold	800.00	250.00	150.00	1,200.00
R7	Gross Margin	1,700.00	850.00	650.00	3,200.00
R9	Gross Margin Rate	68.00%	77.27%	81.25%	72.73%
R4	60000 - Other Expenses	900.25	50.00	30.00	980.25
R6	70000 - Other Revenues	200.00	0.00	0.00	200.00
R11	Net Income	999.75	800.00	620.00	2,419.75

Display to Header checkbox is unchecked

When Display to Header checkbox is unchecked, the Segment and Segment Code where the Display to Header checkbox is unchecked will NOT be displayed on the report.



Preview/Print the report.

Here's how it is shown when report is previewed/printed. Highlighted section is the Segment Filter Group type header/footer.

Income Statement					
Sample Company					
As Of 4/14/2015 12:00:00 AM					
no Segment Filter Group header shown					
		1000 - Loc A	2000 - Loc B	3000 - Loc C	All Segments
R1	40000 - Sales	2,500.00	0.00	0.00	2,500.00
R2	50000 - Cost of Goods Sold	800.00	0.00	0.00	800.00
R7	Gross Margin	1,700.00	0.00	0.00	1,700.00
R9	Gross Margin Rate	68.00%	NaN	NaN	68.00%
R4	60000 - Other Expenses	900.25	0.00	0.00	900.25
R6	70000 - Other Revenues	200.00	0.00	0.00	200.00
R11	Net Income	999.75	0.00	0.00	999.75

You can enhance this header/footer by setting its **Font Properties** and **Row Height**. See [How to Configure header and footer font properties and row height](#) topic to guide you on how to do this.