Configure the Attachment Logo Header

Steps to configure:

- 1. Go to System Manager
- 2. Click Company Configuration
- 3. Click on Attachment tab
- 4. Click Add Files button
- 5. Click Upload Files button
- 6. Select the logo
- 7. Click Save button
- 8. Select uploaded file



- 9. Click Edit button
- 10. Add 'Header' in the comment value
 - a. Make sure that the comment value is "Header". This will be the keyword that will be use in filtering
 - b. You can add image for footer just set "Footer" in comment.



Note: The added logo will be shown in attachment reports