Payroll

- Time Off Request
  - How to Request Time Off
  - How to Approve/Reject Time Off Request
- Timecards
  - How to Time In and Time Out using Timecard
- Timecard History
  - How to Export Timecard History Report
- Time Approval
  - How to Add Employee Time Entry
  - How to Edit Employee Time Entry
  - How to Approve Employee Time Entry
  - How to Process Employee Time Entry
- Process Pay Groups
  - How to Generate Employee Earnings in Process Pay Groups
  - How to Generate Employee Paychecks by Pay Groups
- Paycheck
  - How to Create Employee Paycheck
  - How to Edit Employee Paycheck
  - How to Delete Employee Paycheck
  - How to Post Employee Paycheck
  - How to Unpost Employee Paycheck
  - How to Print Normal Paycheck
  - How to Process ACH Paycheck
  - How to Void Employee Paycheck
- Payroll Batch Posting
  - How to Batch Post Paychecks
- Process Paychecks
- Create Payables
  - How to Create Payables from Paycheck
- Paycheck Calculator
  - How to Use Paycheck Calculator
- Employee Ranks
  - How to Create Employee Rank
  - How to Delete Employee Rank
  - How to Edit Employee Rank
- Tax Type
  - How to Create Tax Type
  - How to Delete Tax Type
  - How to Edit Tax Type
- Earning Type
  - How to Create Earning Type
  - How to Delete Earning Type
  - How to Add Earning Taxes
  - How to Delete Earning Taxes
  - How to Edit Earning Type
- Deduction Type
  - How to Create Deduction Type
  - How to Delete Deduction Type
  - How to Add Deduction Taxes
  - How to Delete Deduction Taxes
  - How to Edit Deduction Type
- Update Employees
  - How to Update Employee Tax Details in Tax Types
  - How to Update Employee Earning Details in Earning Types
  - How to Update Employee Deduction Details in Deduction Types
- Time Off Type
  - How to Create Time Off Type
  - How to Delete Time Off Type
  - How to Associate Time Off with Employee Earning
  - How to Edit Time Off Type
- Employee
  - How to Add Employee
  - How to Delete Employee
  - How to Setup Employee Rank
- Employee Templates
  - How to Create Employee Templates
  - How to Delete Employee Templates
  - How to Use Employee Templates
- Employee Pay Group
  - How to Create Employee Pay Group
  - How to Delete Employee Pay Group
  - How to Associate Pay Group in Employee Earnings
- Employee Departments
  - How to Associate Department with Employee
  - How to Create Employee Department
  - How to Delete Employee Department

- Workers Compensation Code
  - How to Associate Workers Compensation Code with Employee
  - How to Create Workers Compensation Code
  - How to Delete Workers Compensation Codes
- Payroll Usability
- Origin Data
  - How to Import Origin Employees to i21 Payroll
  - How to Import Origin Tax Types to i21 Payroll
  - How to Import Origin Employee Taxes to i21 Payroll
- Payroll Reports
  - How to Generate Employee Earnings Register
  - How to Generate Quarterly Reports
  - How to Generate Earning Reports
  - How to Generate Form 941 Report
  - How to Generate W-2 Report
  - How to edit Employee W2
  - How to Generate Worker's Compensation Report
  - How to Generate Electronic SUI for each State