

Lot Quantity Adjust

This option is useful to adjust (increase or reduce) the quantity of a selected lot

While adjusting the user will have to enter a valid reason for adjustment which will help to trace during the audit of the lot

The user will be able to increase the quantity or reduce the quantity up to 0 provided the quantity is either the same or more than the reserved quantity

Quantity can be adjusted both in weight and unit count

"Adjust Quantity" screen can be opened by selecting the Lot and then by "Lot Adjust" menu in Inventory View"

Screen shot:

Lot Quantity Adjustment

Save Undo Close

Lot Number: NJLOT0002

Item No: 10010

Description: Intellibond M

Sub Location: Raw Ingredients Station

Storage Location: Bin 1

Weight Per Unit: 50.00

Weight Per Unit UOM: pound

Quantity: 5000

Stock UOM: pound

Unit Count: 100.00

Unit Count UOM: BAG

Reason For Adjustment: ▼

Notes:

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Fields description:

Field	Description
Lot Number	ID of the selected Lot
Item	Name of the Material of the selected Lot
Description	Material Description
Sub Location	The current warehouse where lot is available
Storage Location	The current location of the Lot
Weight Per Unit, UOM	Weight Per Unit and its UOM
Quantity, UOM	Enter the quantity (Weight) of lot need to be adjusted and its UOM
Unit Count, UOM	Enter the unit count i.e Number of Packs of the lot need to be adjusted and its UOM
Reason for Adjusting	Select a pre-defined reason from the list for the adjustment
Comment	Enter a comment if desired

To update the lot Quantity:

- Select the lot in "Inventory View" screen

- Click on the menu option or the context menu "Lot Status Adjust"
- Enter the new lot quantity or new unit count
- Click on "Save" button to save the changes