

How Do I Merge a lot with another lot?

Please follow the below steps to merge a lot with another lot:

1. Find your 'Lot No' whose quantity needs to be merged with another Lot. You can use the below link to find a lot:
[How Do I find my lot using Inventory View?](#)
2. Select the 'Lot No' using the check box available at the beginning
3. Click on 'Lot Merge' button
4. The below screen will appear

The screenshot shows the 'Lot Merge' application window. The form contains the following fields:

| | | | |
|----------------------|---|-------------------------------|-------------------------|
| Lot No: | 20150904_03 | Destination Sub Location: | Raw Ingredients Station |
| Item No: | 10064 | Destination Storage Location: | Bin 1 |
| Description: | Menadione Dimethylpyrimidinol Bisulfite 96% | Lot Status: | Active |
| Sub Location: | Raw Ingredients Station | Destination Lot No: | 20150904_04 |
| Storage Location: | Bin 1 | Weight Per Unit: | 1.00 |
| Weight Per Unit: | 1.00 | Weight Per Unit UOM: | pound |
| Weight Per Unit UOM: | pound | Merge Quantity: | |
| Quantity: | 2,980.00 | Merge Quantity UOM: | pound |
| UOM: | pound | Number of Packs: | |
| Number of Packs: | 2,980.00 | Packs UOM: | pound |
| Packs UOM: | pound | | |

5. Select 'Destination Sub location', 'Destination Storage Location', 'Lot Status' and enter the merge quantity.
 6. Click on 'Save' button
 7. Application will merge the entered quantity
- Note: Application will allow only the available quantity, after reservation, to merge.