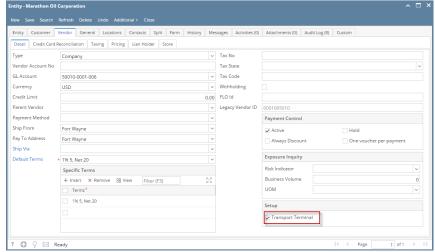# How to create Supply Point

The following are the steps in creating a supply point :-
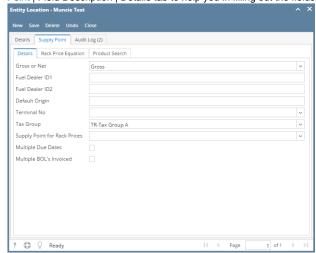
1. Go to **Purchasing (Accounts Payable) | Vendors** and open existing vendor whose Transport Terminal checkbox is checked.

2. Click Locations tab and hit **Insert** button to add new location/supply point.
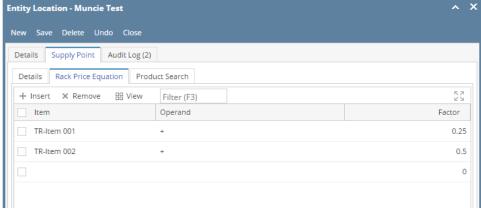3. Supply location required fields and click **Supply Point** tab.
   Details Tab :
4. Enter the Details part. Complete filling in mandatory fields such as **Gross or Net** and **Tax Group**. Fill the other necessary fields.Refer to Supply Point | Field Description | Details tab to help you in filling out the fields.
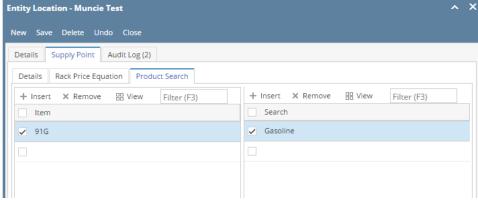

   Rack Price Equation tab :
5. Enter values in the Rack Price Equation tab. Refer to Supply Point | Field Description | Details tab to help you in filling out the fields.
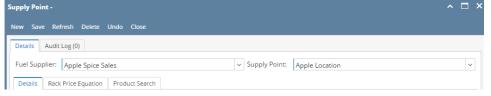

   Product Search tab :

6. Enter the field values in Product Search tab.Refer to Supply Point | Field Description | Details tab to help you in filling out the fields.
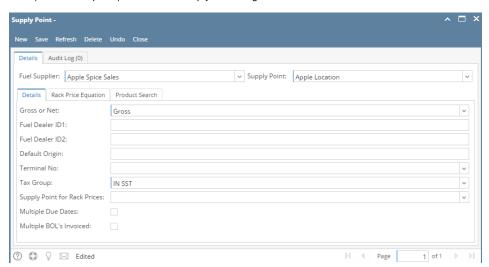

7. Click save button.

The following are the steps in creating a supply point :-

1. Open the **Transports | Supply Point**. If there is no existing record yet, this will open a new Supply Point screen.
2. If there are existing records, click the **New toolbar button** on the search grid to open a new screen.
3. Enter the header details. Refer to Supply Point | Field Description | Header Details to help you in filling out the fields.
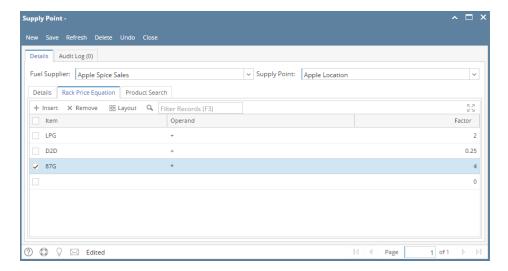

Details Tab :
Enter the Details part. Complete filling in mandatory fields such as **Gross or Net** and **Tax Group**. Fill the other necessary fields.Refer to Supply Point | Field Description | Details tab to help you in filling out the fields.
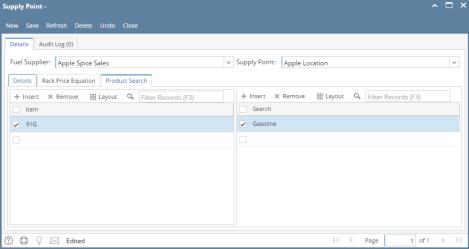

Rack Price Equation tab :
Enter values in the Rack Price Equation tab. Refer to Supply Point | Field Description | Details tab to help you in filling out the fields.

Product Search tab :
Enter the field values in Product Search tab.Refer to Supply Point | Field Description | Details tab to help you in filling out the fields.

Click save button.