

How to Assign Segment Filter to a column

Follow the steps below on how to assign Segment Filter to a column.

1. Select any of these columns,
 - a. Beginning Balance
 - b. Budget
 - c. Credit
 - d. Credit Units
 - e. Debit
 - f. Debit Units
 - g. End Balance
 - h. GL Amounts
 - i. GL Trend
 - j. Units
2. Place your cursor on the **Segment Filter** field. A dropdown button will be shown. Click on that button. The **Segment Filter Group** combo box will be shown.

Column Designer - Balance Sheet - June 20, 2019 10:2:58

Details | Audit Log

Column Name: Balance Sheet - June 20, 2019 10:2:58 | Description: Standard Balance Sheet Template | Column Type: User Defined | Run Date: 06/20/2019

ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Co
C1	Row Id	Row Id	Column Name							Add Record
C2	Row Name	Column Name								Add Record
C3	GL Amounts	Current Year	Column Name	BOT	0	01/01/1900	06/30/2019			
C4	Units	Current Units	Column Name	BOT	0	01/01/1900	06/30/2019			
C5	GL Amounts	Prior Year	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018			
C6	Units	Prior Units	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018			
C7	Units Description	Units Description	Column Name							
C8	Ending Balance	Ending Balance	Column Name	BOT	0	01/01/1900	06/30/2019			

Segment Filter Group

0000

All Segment

Grain

Home Office

Indiana

Ohio

3. Select a **Segment Filter** for the column.

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C1	Row Id	Row Id	Column Name							Add Record
C2	Row Name	Column Name								Add Record
C3	GL Amounts	Current Year	Column Name	BOT	0	01/01/1900	06/30/2019			
C4	Units	Current Units	Column Name	BOT	0	01/01/1900	06/30/2019			
C5	GL Amounts	Prior Year	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018			
C6	Units	Prior Units	Column Name	BOT	EOY-1yr	01/01/1900	12/31/2018			
C7	Units Description	Units Description	Column Name							
C8	Ending Balance	Ending Balance	Column Name	BOT	0	01/01/1900	06/30/2019			

Segment Filter Group

0000

All Segment

Grain

Home Office

Indiana

Ohio

4. Save and close the **Column Designer** screen.
5. When printing a report using this column designer, the specific column will be filtered by LOB 001 as configured.

Segment Filter Group - Home Office

Details | Audit Log

Group Name: Home Office

Quick Filter

Type: Location | Filter: 0001

Segment

LOB | Segment Code: 001

Join

Or

Follow the steps below on how to assign Segment Filter to a column.

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- c. Credit
- d. Credit Units
- e. Debit
- f. Debit Units
- g. End Balance
- h. GL Amounts
- i. GL Trend
- j. Units

2. Place your cursor on the **Segment Filter** field. A dropdown button will be shown. Click on that button. The **Segment Filter Group** combo box will be shown.

3. Select a **Segment Filter** for the column.

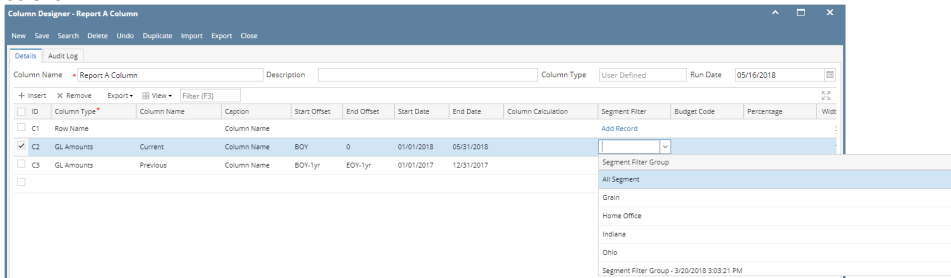
4. Save and close the **Column Designer** screen.
5. When printing a report using this column designer, the specific column will be filtered by Location 0000 as configured.

Follow the steps below on how to assign Segment Filter to a column.

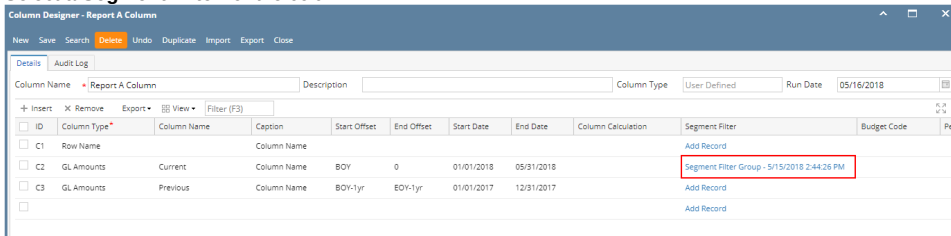
1. Select any of these columns,
 - a. Beginning Balance
 - b. Budget
 - c. Credit
 - d. Credit Units
 - e. Debit

- f. Debit Units
- g. End Balance
- h. GL Amounts
- i. GL Trend
- j. Units

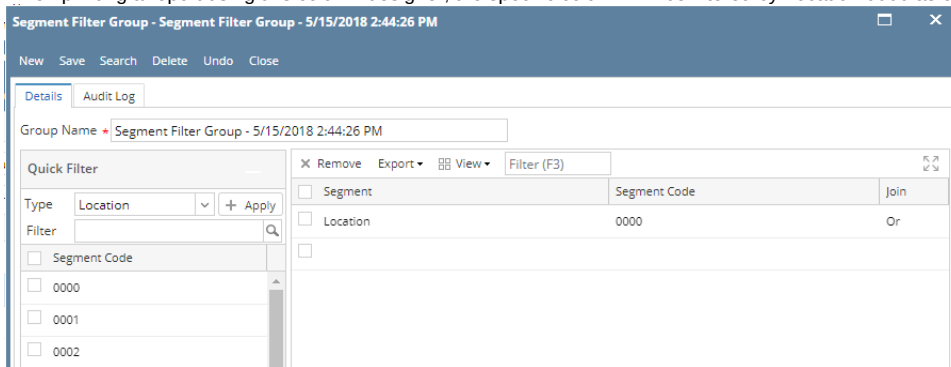
- Place your cursor on the **Segment Filter field**. A dropdown button will be shown. Click on that button. The **Segment Filter Group** combo box will be shown.



- Select a **Segment Filter** for the column.



- Save and close the **Column Designer** screen.
- When printing a report using this column designer, the specific column will be filtered by Location 0000 as configured.

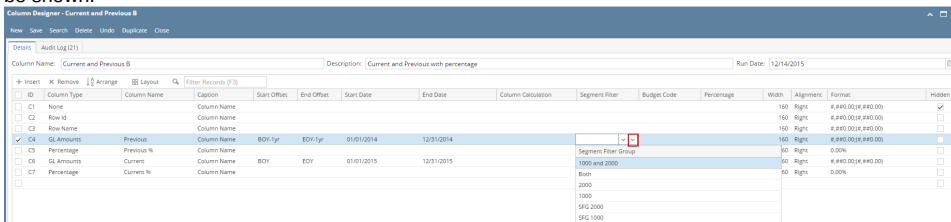


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- Select any of these columns,

- a. Beginning Balance
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- Place your cursor on the **Segment Filter field**. A dropdown button will be shown. Click on that button. The **Segment Filter Group** combo box will be shown.



3. Select a **Segment Filter** for the column.

Column Designer - Current and Previous 8

Details Audit Log (21)

Column Name: Current and Previous 8 Description: Current and Previous with percentage Run Date: 12/14/2015

+ Insert X Remove Arrange Layout Filter Records (F3)

ID	Column Type	Column Name	Caption	Start Offset	End Offset	Start Date	End Date	Column Calculation	Segment Filter	Budget Code	Percentage	Width	Alignment	Format	Hidden
C1	Name	Column Name	Column Name									160	Right	#,###.00;(#,###.00)	☒
C2	Row ID	Column Name	Column Name									160	Right	#,###.00;(#,###.00)	☐
C3	Row Name	Column Name	Column Name									160	Right	#,###.00;(#,###.00)	☐
C4	GL Amounts	Previous	Column Name	BDY 1yr	BDY 1yr	01/01/2014	12/31/2014		1000 and 2000			160	Right	#,###.00;(#,###.00)	☐
C5	Percentage	Previous %	Column Name							CA		160	Right	0.00%	☐
C6	GL Amounts	Current	Column Name	BDY	BDY	01/01/2015	12/31/2015					160	Right	#,###.00;(#,###.00)	☐
C7	Percentage	Current %	Column Name							CS		160	Right	0.00%	☐

4. Save and close the **Column Designer** screen.
5. When printing a report using this column designer, the specific column will be filtered by Location 1000 and Location 2000 as configured.

Segment Filter Group - 1000 and 2000

New Save Search Delete Undo Close

Details

Group Name: 1000 and 2000

Quick Filter

Type: Location + Apply

Filter: Segment Code x

X Remove Layout Filter Records (F3)

Segment	Segment Code	Join
☐	1000	Or
☐	2000	Or